

**Town of Cottage City Snow and Ice Emergency Plan**  
**Declaration of a Snow Emergency**

**I. Purpose**

The purpose of this Snow and Ice Emergency Plan is to protect public safety and allow the Town of Cottage City to efficiently clear snow and ice from Town-maintained streets, sidewalks, and public areas during severe winter weather events.

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**II. Authority**

This plan shall be implemented under the authority of the Town of Cottage City. A Snow and/or Ice Emergency may be declared by the Commissioner Chair or Vice Chair when weather conditions warrant special measures to ensure public safety and effective snow removal.

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**III. Declaration of a Snow and/or Ice Emergency**

Upon declaration of a Snow and/or Ice Emergency, the Commissioner Chair or Vice Chair may impose temporary restrictions on on-street parking and other activities as necessary.

The declaration shall remain in effect until officially lifted by the Town.

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**IV. Parking Restrictions During a Snow Emergency**

**1. On-Street Parking Restrictions**

- During a declared snow emergency, on-street parking may be restricted on all Town-maintained streets where parking is normally permitted on both sides.
- Parking shall be permitted only in driveways or on the even-numbered side of the street during the initial phase of snow removal.

**2. Alternating Side Parking**

- Vehicles shall remain parked on the even-numbered side of the street until the next calendar day following the clearing of snow and ice from the odd-numbered side.

- Once the odd-numbered side has been cleared, all vehicles must be moved to the even-numbered side to allow clearing of the even-numbered side.

### **3. Driveway and Sidewalk Accommodation**

- During the snow emergency, vehicles parked in driveways may temporarily block sidewalks to accommodate the maximum number of vehicles.
- All sidewalks must be cleared of vehicles within 24 hours following:
  - The cessation of snowfall, and
  - The completion of snow removal on both sides of the street.

### **4. Parking Prohibitions**

- Except for sidewalk areas within driveways as noted above, nothing in this plan permits parking in areas where parking is otherwise prohibited.
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## **V. Enforcement**

- Any vehicle parked in violation of this plan may be:
    - Issued a citation, and/or
    - Towed and impounded by the Town of Cottage City Police Department.
  - Any person issued a citation for violation of this plan shall be subject to a fine of two hundred fifty dollars (\$250.00).
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## **VI. Public Notification**

Implementation of a snow, ice, or other emergency situation requiring parking restrictions shall be publicized prior to enforcement through:

- The Town Website
  - Official Town social media accounts
  - Constant Contact notifications
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## **VII. Public Assistance and Inquiries**

For questions, concerns, or additional information during a snow or ice emergency, residents may contact:

**Town of Cottage City**  
**301-779-2161**