



**The Town of Cottage City
3820 40th Avenue,
Cottage City, MD 20722
(301)-779-2161**

Memorandum:

To: Cottage City Commission

From: John Hoatson, Town Manager

Date: September 1, 2026

Subject: Proposed Streetlight At 37th Avenue Near CSX Railroad Tracks

PURPOSE:

The Town of Cottage City proposes the installation of a new streetlight on 37th Avenue near the CSX Railroad Tracks. Staff contacted Pepco to obtain information regarding the application process, existing infrastructure, estimated costs, permitting requirements, anticipated timeline, and the availability of a site assessment.

APPLICATION PROCESS:

To request the installation of a new streetlight, the Town must submit an application online to Pepco. Once the application is received, Pepco will assign the project to a Service Associate, Designer, and Engineer for review and coordination.

As part of this process, a Pepco representative will conduct a field assessment to evaluate the proposed location and determine the appropriate lighting configuration and infrastructure requirements.

EXISTING PEPKO INFRASTRUCTURE:

Pepco will need to conduct a field visit to determine whether existing electrical infrastructure is located at or near 37th Avenue that could support the proposed streetlight.

If suitable infrastructure is not currently available, Pepco has indicated that it can install the necessary cables and related infrastructure to provide electrical service to the new streetlight.

ESTIMATED INSTALLATION COSTS:

The final cost will depend on the type of streetlight selected and the infrastructure required at the site.

Pepco has provided the following preliminary estimate for one overhead LED streetlight:

- **Overhead LED Streetlight Installation:** Approximately **\$2,703**
- **New Supply/Service Connection:** Approximately **\$2,354**
- **Estimated Total:** Approximately **\$5,057**

Because this would be a new installation, a new supply connection fee will be required.

The final project cost will be determined following Pepco's field assessment and engineering review.

PERMITS AND APPROVALS:

Pepco will coordinate the necessary permitting associated with the installation. Pepco will notify the Town of Cottage City when work is scheduled so that the appropriate permits and approvals can be obtained for work within the Town's property or right-of-way.

ESTIMATED TIMELINE:

Pepco estimates that the installation process will take approximately **15 weeks** after the application is received and the project is assigned to a Designer for the field assessment, or "walk-down."

The actual timeline may vary depending on existing infrastructure, permitting requirements, engineering needs, material availability, and the scope of work required.

SITE ASSESSMENT AND RECOMMENDED LOCATION:

Staff can coordinate a field meeting with Pepco to review the 37th Avenue location and determine the best placement and lighting configuration.

NEXT STEPS:

Staff recommends proceeding with the Pepco application for the proposed streetlight at 37th Avenue. Following submission of the application, staff will coordinate with Pepco to schedule a field assessment and obtain more specific information regarding the recommended location, infrastructure requirements, final project cost, and installation schedule.

CONCLUSION:

The proposed streetlight would improve visibility and safety along 37th Avenue near the CSX Railroad tracks. Based on Pepco's preliminary information, the estimated cost for one overhead LED streetlight and a new supply connection is approximately \$5,057.

A field assessment will be necessary before the Town can determine the final location, infrastructure requirements, and total project cost. Staff will provide the Commission with additional information following Pepco's site assessment and engineering review.

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