



The Town of Cottage City
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MEMORANDUM

TO: Cottage City Commissioners

FROM: Town Manager

DATE: April 8, 2026

SUBJECT: MML Summer Conference Registration, Hotel and Per-Diem

This memo is to provide information regarding the upcoming Maryland Municipal League (MML) Summer Conference, which will be held in Ocean City, Maryland from June 13 through June 17.

The Summer Conference offers valuable training sessions, workshops, and networking opportunities that are beneficial to the continued growth and effectiveness of our Town leadership. Attendance is recommended for all five Commissioners, as well as Chief Martini and Town Manager Hoatson, to ensure we remain informed about the best practices, legislative updates, and municipal operations.

The following items are presented for your consideration and approval:

Conference registration for all attendees – \$765.00 X 7 = \$5,355.00

Hotel accommodations:

Hamton Inn & Suites: 4301 Coastal Highway Ocean City, Maryland 21842 – \$1,141.00

Best Western Ocean City Hotel & Suites: 5501 Coastal Highway, Ocean City, Maryland 21842 – \$3,696.00

Per-Diem Checks: 485.90 X 7 = \$3,395.00

****Grand Total: \$13,587.00**

Participation in this conference will provide important training and development opportunities that directly support our ability to serve the residents of Cottage City effectively.

