

Interpretation and Translation Services - NASPO Signup

Your Organization's Name

Your Primary Point of Contact Name

Phone (Work)

Phone (Cell)

Email

Organization Address

City

State

ZIP

Billing Contact Name (if different)

Billing Phone

Billing Email

Billing Address (if different)

Billing City

State

PO Box

ZIP

Help us better serve you

Your top languages:

Your hours and days of operation:



Optional: Custom Data Gathering for Telephonic Interpretation

For every call made to an interpreter, you can collect additional data for reporting or billing purposes. It will be requested by your caller before connecting to the interpreter.

This custom data will be included on your invoice and call detail records. Describe the type of data you intend to collect -- common uses include employee ID, cost center, location code, etc. **Describe your custom numbers below:**

Custom number 1 description:

Customer number 2 description:

PRICING INFORMATION

I (name), authorize you to bill (Organization) for the charges generated by interpretation services under Net 30 payment terms. Please mark the box for which services and pricing model you would like to activate for your interpretation account.

OVER THE PHONE INTERPRETATION (OPI) and VIDEO REMOTE INTERPRETATION (VRI)

- ☐ OPI charges **\$0.54 per minute** for SPANISH and **\$0.64 per minute** for all OTHER languages. Domestic third party dials charged +\$0.00 per minute to rate. Each call has one minute minimum billed in six-second increments. Setup of the account includes toll-free number, access code, and custom data collection (if applicable), and web portal access to retrieve electronic invoices.
- ☐ VRI charges **\$1.59 per minute** for ASL-VRI, **\$1.25 per minute** for Spanish VRI, and **\$1.49 per minute** for all other VRI languages. VRI sessions are billed in one-minute increments.
- ☐ On-Site Interpretation (OSI) supporting American Sign Language (ASL) - **N/A**

Optional Equipment:

- ☐ Dual-Handset phones - **\$150.00 per phone**
- ☐ Y-cable and additional handset - **\$35.00 each**

TRANSLATION SERVICES

- ☐ \$0.12 per word for SPANISH. \$0.17 per word for common languages; \$0.19 per word for all other languages. Minimum charge \$40.00. Desktop publishing \$35.00 per hour.

Services Agreement Terms & Conditions

Global Interpreting Network Inc. will bill for charges generated for above services monthly. Invoices shall be submitted via email to above listed billing email address. NET30 payment terms. 3% late fee to be added upon late payment. Additional services not covered in the Services Agreement such as Transcription, Localization, 3rd party international calls, hard copy invoicing and reporting are gladly offered under amended or separate agreements or quotes. Please feel free to contact our sales department if you are interested in adding any of these services.

If not completing via DocuSign, please sign and return agreement to clientservices@globalinterpreting.com

Name (Printed)

Date

Authorized Signature