



Cottage City Police Department
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INTER-OFFICE MEMORANDUM

To: John Hoatson, Town Manager

From: Anthony L. Ayers, Sr., Chief of Police *ALA*

Date: 04/01/2025

Ref: Using unarmed security to assist with visibility patrolling of the Town.

In order to address gaps in visibility patrolling, we are exploring the possibility of engaging a security company to provide unarmed security officers with marked vehicles for patrols throughout the Town. The patrols will be scheduled during late-night hours, early mornings, and Sundays to increase overall presence.

We are considering **Stay Alert Security Services**, a reputable company based in Bowie, Maryland. They have offered to provide one unarmed security officer and a marked security vehicle for three 4-hour shifts per week. The cost for these services ranges from \$25 to \$30 per hour, which covers both the officer and the vehicle. Stay Alert Security Services is fully bonded and holds a \$2 million insurance premium.

The patrol shifts will rotate weekly, and the company will provide the Town with a monthly schedule and detailed patrol logs. The security officers will report any illegal or nuisance activities directly to the Cottage City Police Department (CCPD) and will contact 911 Communications for any police or emergency services that may be required. Immediate notifications of any incidents will be sent to either myself or my designated representative.

This arrangement aims to enhance security coverage and visibility throughout the Town. Please let me know if you have any questions or require additional information.

Estimated Monthly Cost: \$1,440.00
Estimated Annual Cost: \$17,280.00