



## Town of Cortland

### Board of Trustees Town Board Meeting

Town Hall, 59 S. Somonauk Road Cortland, IL 60112

December 12, 2022 at 7:00 PM

#### MINUTES

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#### **CALL TO ORDER / PLEDGE OF ALLEGIANCE / ROLL CALL**

Mayor Pietrowski called the regular meeting of the Board of Trustees to order at 7:00 p.m. The Pledge of Allegiance was recited. Deputy Clerk Kaity Siewierski called roll showing as present; Mayor Mark Pietrowski, Trustees Charmaine Fioretto, Brad Stone, Doug Corson, Jim Walker, Randi Olson and Trustee Mike Siewierski. Quorum was present. Also present were Public Works Director Joel Summerhill, Engineer and Zoning Administrator Brandy Williams, Police Chief Lin Dargis, Bookkeeper, Lauterbach and Amen, Julie Wons, and Attorney Kevin Buick.

#### **APPROVAL OF AGENDA**

Trustee Siewierski moved to approve the agenda as presented, seconded by Trustee Corson. Unanimous voice vote carried the motion.

#### **PUBLIC WISHING TO SPEAK**

No public wishing to speak.

#### **PUBLIC HEARING**

1. Tax Levy, Truth in Taxation Combined Levy for all corporate purposes for the Town of Cortland and for the Cortland Community Library, DeKalb County, Illinois, for the fiscal year beginning May 1, 2023, and ending April 30, 2024.

Mayor Pietrowski opened up the public hearing at 7:02 pm. Deputy Clerk Kaity Siewierski read the public notice into the record, published in the Daily Chronicle on Friday December 2, 2022, meeting the requirements of the law.

Julie Wons, Bookkeeper, Lauterbach & Amen, recapped the details of the public notice. No other discussion was held.

Mayor Pietrowski closed the public hearing at 7:04 p.m.

#### **CONSENT AGENDA**

2. Approve Town Board Minutes of November 14, 2022; Approve Closed Session Minutes of November 14, 2022; Approve Expenditure Report for October 2022; Accept Treasurers Report for October 2022; Accept Minutes of Festival & Parade Committee and Accept Parks Advisory Committee Minutes of November 15, 2022.

Trustee Corson moved to Approve Town Board Minutes of November 14, 2022; Approve Closed Session Minutes of November 14, 2022; Approve Expenditure Report for October 2022; Accept Treasurers Report for October 2022; Accept Minutes of Festival & Parade Committee and Accept Parks Advisory Committee Minutes of November 15, 2022, seconded by Trustee Stone. Unanimous roll call vote carried the motion.

Approved: \_\_\_\_\_

Attest: \_\_\_\_\_

## NEW BUSINESS FOR DISCUSSION AND POSSIBLE ACTION

3. Approval of Annual Tax Levy Ordinances – Wes Levy, Lauterbach & Amen Combined Town and Library  
SSA #1 – NeuCort Lakes Tax Abatement and Levy  
SSA #9 – Richland Trails Tax Abatement and Levy  
Trustee Siewierski moved to approve the Annual Tax Levy Ordinances for the combined Town and Library, SSA #1 NeuCort Lakes Tax Abatement and Levy & SSA #9 Richland Trails Tax Abatement and Levy, seconded by Trustee Corson.  
Unanimous roll call vote carried the motion.
4. Town of Cortland General Liability Insurance Renewal (ICRMT)  
Trustee Corson moved to approve the Town of Cortland General Liability Insurance Renewal through (ICRMT), seconded by Trustee Siewierski. A consensus of the board was to approve a two-million-dollar cyber policy over a one-million-dollar cyber policy. Unanimous roll call vote carried the motion.
5. Approve a Resolution Authorizing the Destruction of Audio Recording of Closed Session Minutes (This resolution would approve the destruction of June 14, 2021, closed session tape)  
It was determined to move this item to the January 09, 2023, board meeting.
6. Purchase of Certificates of Deposits with Towns Cash Reserve  
It was determined to move this item to the January 09, 2023, board meeting.
7. Approve expenditure of \$17,175 for Invoair blower from Gasvoda & Associates (Deposit related to expenditure approval from November 15, 2022)  
Trustee Corson moved to approve expenditure of \$17,175 for Invoair blower from Gasvoda & Associates (Deposit related to expenditure approval from November 15, 2022), seconded by Trustee Walker. Unanimous roll call vote carried the motion.
8. Approve the closure of Gov Net Pay checking account ending in #3362. (We combined the Gov Net Pay checking account with the Water Sewer checking account)  
Trustee Corson moved to Approve the closure of Gov Net Pay checking account ending in #3362, seconded by Trustee Siewierski. Unanimous roll call vote carried the motion.
9. Approve Contract with Civic Systems for online Utility Billing Software Module  
Trustee Stone moved to Approve Contract with Civic Systems for Online Utility Billing Software Module, seconded by Trustee Siewierski. This would allow online utility billing for users to set up auto payments and emailed bills. Unanimous roll call vote carried the motion.
10. Approve Intergovernmental Agreement (IGA) For the Provision of Engineering Services Between the Town of Cortland and Dekalb County  
Trustee Stone moved to Approve Intergovernmental Agreement (IGA) For the Provision of Engineering Services Between the Town of Cortland and Dekalb County, seconded by Trustee Corson. This agreement would allow the town to coincide with county projects. Unanimous roll call vote carried the motion.

Approved: \_\_\_\_\_

Attest: \_\_\_\_\_

## **PARKS ADVISORY COMMITTEE REPORT**

Liaison Charmaine Fioretto reported the December meeting has been cancelled. She also reported the committee has come up with a few small project ideas which are reflected in the committee minutes.

## **COMMENTS**

No comments made.

## **DEPARTMENT HEAD REPORTS**

Department head reports were in the packet.

Brandy Williams, Engineer and Zoning Administrator, discussed the property of 50 West Maple Avenue. She showed the board a potential floorplan and pictures of the inside of the school as it is currently. Ms. Williams asked the board for consensus to follow up with an architect based on the floor plans shown.

## **MAYOR'S REPORT**

Mayor Pietrowski wished everyone a happy and healthy holiday season and also reminded board members there is a holiday staff luncheon on December 20, 2022 catered by Sam's Family Restaurant.

## **ADJOURNMENT**

Trustee Siewierski moved to adjourn, seconded by Trustee Stone. Unanimous voice vote carried the motion.

Meeting Adjourned at 7:51 p.m.

Respectively Submitted,

Kaity Siewierski  
Deputy Clerk

Approved: \_\_\_\_\_

Attest: \_\_\_\_\_