



**Town of Cortland**  
**Board of Trustees Special Town Board Meeting**

Town Hall, 59 S. Somonauk Road Cortland, IL 60112

July 15, 2024 at 7:00 PM

**MINUTES**

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**CALL TO ORDER / PLEDGE OF ALLEGIANCE / ROLL CALL**

Mayor Mark Pietrowski called the special meeting of the Board of Trustees to order at 7:10 p.m. The Pledge of Allegiance was recited, and roll was called showing as present Trustees Doug Corson, Jim Walker, Randi Olson (late arrival 7:13) and Mike Siewierski. Shown as absent were Trustees Brad Stone and Charmaine Fioretto. Quorum was present. Also present were Public Works Director Joel Summerhill, Police Chief Lin Dargis, and Zoning Administrator/Engineer Brandy Williams.

**APPROVAL OF AGENDA**

Motion made by Trustee Siewierski, seconded by Trustee Walker to approve the agenda as presented.

Voting Yea: Trustee Siewierski, Trustee Walker, Trustee Corson

Absent were Trustee Olson, Trustee Stone and Trustee Fioretto Motion carried.

**PUBLIC WISHING TO SPEAK**

There was no one from the public wishing to speak.

**CONSENT AGENDA**

Mayor Pietrowski read the consent agenda into the record.

1. Approve Town Board Minutes of May 13, 2024; Approve Expenditure Reports for March/April 2024 and Accept Treasurer's Reports for March/April 2024

Mayor Pietrowski read the consent agenda into the record. Approve Town Board minutes of May 13, 2024, Approve Expenditure reports of March and April 2024; Accept Treasurer's Reports of March and April 2024.

Motion made by Trustee Walker, seconded by Trustee Corson to approve as presented.

Voting Yea: Trustee Siewierski, Trustee Walker, Trustee Corson

Absent were Trustee Olson, Trustee Stone and Trustee Fioretto. Motion carried.

**NEW BUSINESS FOR DISCUSSION AND POSSIBLE ACTION**

2. Motion to Confirm Mayor's Appointment of Lin Dargis as Police Chief in accordance with Title 1 of the Town Code and Town of Cortland Personnel Policy Handbook. This is an annual appointment.

Motion made by Trustee Corson, seconded by Trustee Siewierski to confirm Mayor's appointment of Lin Dargis as Police Chief in accordance with Title 1 of the Town Code and Town of Cortland Personnel Policy Handbook. This is an annual appointment.

Voting Yea: Trustee Siewierski, Trustee Walker, Trustee Corson

Absent were Trustees Olson, Trustee Stone and Trustee Fioretto. Motion carried.

Approved: \_\_\_\_\_

3. Motion to Confirm Mayor's Appointment of Brandy Williams as Zoning Administrator in accordance with Title 1 of the Town Code and Town of Cortland Personnel Policy Handbook. This is an annual appointment.

Motion made by Trustee Siewierski, seconded by Trustee Walker to confirm Mayor's appointment of Brandy Williams as Zoning Administrator in accordance with Title 1 of the Town Code and Town of Cortland Personnel Policy Handbook. This is an annual appointment.

Voting Yea: Trustee Siewierski, Trustee Walker, Trustee Corson, Trustee Olson  
Absent were Trustee Stone and Trustee Fioretto. Motion carried.

4. Motion to Confirm Mayor's Appointment to Planning Commission of Julie Steadman; term to expire May 2027. This is an appointment which fills a 3-year vacant term.  
Motion made by Trustee Siewierski, seconded by Trustee Walker to confirm Mayor's appointment to Planning Commission of Julie Steadman; term to expire May 2027. This is an appointment which fills a 3-year vacant term.

Voting Yea: Trustee Siewierski, Trustee Walker, Trustee Corson, Trustee Olson  
Absent were Trustees Stone and Trustee Fioretto. Motion carried.

5. Ratify Mayor's Authorization of Cortland Flooring Contract \$21,855 for work at 50 W Maple Ave, monies from budget line 14-6600-591 TIF Expenses - FY25 Phase 1 Old School Building. (Demo all old tiles in 4 rooms and hallways and 2 bathrooms; use machine to scrape old glue then prep concrete for new flooring; primer skim coat for concrete)

Motion made by Trustee Walker, seconded by Trustee Siewierski to ratify Mayor's authorization of Cortland Flooring Contract in the amount of \$21,855 for work at 50 W Maple Ave: monies from budget line 14-6600-591 TIF Expenses - FY25 Phase 1 Old School Building. (Demo all old tiles in 4 rooms and hallways and 2 bathrooms; use machine to scrape old glue then prep concrete for new flooring; primer skim coat for concrete)

Discussion ensued regarding the process used to authorize this contract.

Voting Yea: Trustee Siewierski, Trustee Walker, Trustee Olson

Voting Nay: Trustee Corson

Absent were Trustees Stone and Fioretto. Motion carried. **C 2024-06**

**PARKS ADVISORY COMMITTEE REPORT**

Mayor Pietrowski reported committee progress to the Board. They are working to have paperwork for a public bench program to submit to the Board for consideration after their next meeting. They are working to complete recommended selection of ping pong table and bag games to submit to the Board for consideration. Mr. Summerhill has helped provide suggestions for these items.

**DEPARTMENT HEAD REPORTS**

Department reports of Police and Permits were included in the packet.

- 6. Police Report of April 2024
- 7. Building Permit Report of May 2024

**COMMENTS**

Trustee Corson stated he would like the process for contracts discussed at the next meeting.

**MAYOR'S REPORT**

Mayor Pietrowski reported that police bargaining unit negotiations are ongoing. He also reported that Mr. Summerhill is working with an individual, prior to a finalized public bench program, to install a bench and trash can in town. This project can serve as an example of what the program may look like.

**ADJOURNMENT**

With no further business a motion was made by Trustee Walker, seconded by Trustee Siewierski. Unanimous voice vote carried the motion. The meeting adjourned at 7:30 p.m.

Transcribed & respectfully submitted,

Cheryl Aldis  
Town Clerk