



Town of Cortland

Board of Trustees Town Board Meeting

Town Hall, 59 S. Somonauk Road Cortland, IL 60112

April 28, 2025

MINUTES

CALL TO ORDER / PLEDGE OF ALLEGIANCE / ROLL CALL

Mayor Pietrowski called the regular meeting of the Board of Trustees to order at 7:03 p.m. The pledge of Allegiance was recited, and roll was called showing as present Trustees Corson, Stone, Fioretto, Walker, Olson and Siewierski. Quorum was present. Also present were Public Works Director Joel Summerhill, Engineer/Zoning Administrator Brandy Williams, Police Chief Lin Dargis, and Attorney Kevin Buick.

APPROVAL OF AGENDA

Trustee Siewierski moved to approve the agenda as presented, seconded by Trustee Stone. Unanimous voice vote carried the motion.

PUBLIC WISHING TO SPEAK

There was no one wishing to speak.

PRESENTATION

1. **George Caravelli, Worthington Homes presentation of potential mixed-use project. Information only, no action required.**

George Caravelli of Worthington Homes was present and gave the Board a review of his projects built and contemplated in Robinson Farm Subdivision. He stated he is revisiting the lot between Llanos Street, South Street, and Robinson Avenue (lots 77, 78, 79) which, in his development agreement, spells out Affordable Housing language, Age Restricted. He is contemplating an amendment of this document. He also is considering Lots 110 and 111. He submitted to the table concept drawings for a potential 3-story mixed commercial/residential building for Lot 25. He stated that a parking variance would be needed. Commercial use on the lower level, 6-units, and age restricted rental units above, 24 units. These would be studio units for 55 years or older with elevators. He stated for all of these projects to come to fruition an extension of the TIF district would be necessary.

CONSENT AGENDA

2. **Consider a motion to Approve Town Board minutes of April 14, 2025**

Trustee Walker moved, and Trustee Siewierski seconded a motion to approve the minutes of April 14, 2025, as presented.

Roll call vote:

Yea: Trustees Stone, Siewierski, Walker, Corson, Fioretto, and Olson

Nay: None

Absent: None Motion carried.

NEW BUSINESS FOR DISCUSSION AND POSSIBLE ACTION

3. **Consideration of renewal of a three-year contract with Lauterbach & Amen, LLP to provide outsourced accounting, finance services and utility billing to the Town for the years ending April 30, 2026, April 30, 2027, for a monthly rate of \$13,900.00 and April 30, 2028, for a monthly rate of \$14,250.00**

Trustee Siewierski moved to approve a three-year contract with Lauterbach & Amen for financial services and utility billing to the Town for the years ending April 30, 2026, April 30, 2027, for a monthly rate of \$13,900.00 and April 30, 2028, for a monthly rate of \$14,250.00, seconded by Trustee Olson. Trustee Stone asked if the utility billing was the Town's water and sewer. He was answered in the affirmative.

Roll call vote:

Yea: Trustee Stone, Siewierski, Walker, Corson, Fioretto, and Olson

Nay: None

Absent: None

Motion carried

C-2025-06

UNFINISHED BUSINESS FOR DISCUSSION AND POSSIBLE ACTION

There was no unfinished business.

DEPARTMENT HEAD REPORTS

4. **Police Reports for February and March 2025** – reports were included in the packet.
5. **Utility Billing Summary - Information only**

Public Works Director Joel Summerhill reviewed with the Board the summary of utility payments as we reach the one-year mark of the payment portal. The majority of payments are now through the portal; however, paperless billing participants remains low, 131 participants. Consideration should be given to requiring paperless billing as the unreliability of postal delivery and rising costs of postage increasing.

MAYOR'S RECOGNITIONS/COMMENTS

Mayor Pietrowski acknowledged that Trustee Walker would be leaving the Board. He thanked Jim for his years of service and presented him with a certificate of appreciation.

6. **PROCLAMATION 2025-01 - OPEN ROADS ABATE OF ILLINOIS MAY AS MOTORCYCLE AWARENESS MONTH**

Mayor Pietrowski reviewed a Mayoral Proclamation for Open Road Abate of Illinois designating the month of May as motorcycle awareness month.

7. **PROCLAMATION 2025-02 - 56TH ANNUAL PROFESSIONAL MUNICIPAL CLERKS WEEK - MAY 4-10, 2025**

Mayor Pietrowski reviewed a Mayoral Proclamation of the 56th Annual Professional Municipal Clerks Week - May 4-10, 2025, acknowledging Clerk Cheryl "Cookie" Aldis.

ADJOURN SINE DIE

Trustee Walker moved to adjourn Sine Die, seconded by Trustee Stone. Unanimous voice vote carried the motion. 7:55 p.m.

April 28, 2025

SWEARING OF NEWLY ELECTED OFFICIALS

Attorney Kevin Buick gave the oath of office to Clerk Cheryl "Cookie" Aldis.

Clerk Aldis gave the oaths of office to Trustees Victoria Haier, Randi Olson and Michael Siewierski, and to Mayor Mark Pietrowski.

CALL TO ORDER / ROLL CALL

Mayor Pietrowski called the new seated Board of Trustees to order at 8:03 p.m.

Roll call showed as present Trustees Stone, Siewierski, Haier, Corson, Fioretto, and Olson. Quorum was present. Also present were Public Works Director Joel Summerhill, Engineer/Zoning Administrator Brandy Williams, Police Chief Lin Dargis, and Attorney Kevin Buick.

COMMENTS

Mayor Pietrowski reported that the Easter Egg Hunt hosted by the Lions Club was well attended, they believe approximately 1,000 people.

Other events scheduled are:

Joker's Wild fundraiser for SummerFest, at Cortland Community Park, ongoing with drawings weekly on Friday.

Craft & Vendor Fair, May 2-4, 2025, at Cortland Community Park

Touch-A-Truck, June 14, 2025 at Cortland Community Park 10 a.m. to 5 p.m.

Annual Motorcycle Run, June 28, 2025, begins at Cortland Community Park, watch for further information

Lions Club Fishing Derby, July 17, 2025, Shabbona Lake State Park

SummerFest, at Cortland Community Park, August 8 & 9, 2025

Golf Outing, August 2025, supporting Diabetes Research, watch for information

Car Show, at Cortland Community Park, September 13, 2025, 9 a.m.- 6 p.m.

Pork Chop Dinner, at Cortland Community Park, September 16, 2025, pre-purchase tickets from any Lions member

Lions Club Candy Day, October 4, 2025, throughout the Town

Annual Town Parade, October 12, 2025, throughout the town and ending at Cortland Community Park

Trunk-or-Treat, October 18, 2025, at Cortland Community Park 10 a.m. to 7 p.m.

MAYOR'S REPORT

No further comments were made.

ADJOURNMENT

Trustee Haier moved to adjourn, seconded by Trustee Olson. Unanimous voice vote carried the motion. The meeting adjourned at 8:06 p.m.

Respectfully, submitted,

Cheryl Aldis
Town Clerk

Approved: _____