



Town of Cortland

Agenda Request

(SUBMIT FORM TO THE TOWN CLERK NO LATER THAN ONE WEEK BEFORE THE SCHEDULED MEETING)

ALL REQUESTS ARE SUBJECT TO THE APPROVAL OF THE MAYOR

☒ **RESOLUTION** ☐ **ORDINANCE** ☐ **INFORMATION** ☐ **OTHER**

DATE PREPARED: 09/20/23

FOR MEETING ON: 09/25/23

**DESCRIPTION/TITLE: RESOLUTION APPROVING THE PLAT FOR THE PENELOPE ALMADY SUBDIVISION – UNIT 3
WITHIN THE CHESTNUT GROVE – UNIT 1 SUBDIVISION**

REQUIRED ACTION: MOTION FOR BOARD APPROVAL AND AUTHORIZATION FOR MAYOR TO EXECUTE (ACTION ITEM)

STAFF RECOMMENDATION: ENGINEER RECOMMENDS THE BOARD APPROVE THE RESOLUTION

**STATEMENT OF SUMMARY: A DUPLEX IS UNDER CONSTRUCTION. THE REQUIREMENTS OF TOWN CODE AND THE
ANNEXATION AGREEMENT HAVE BEEN MET IN REGARDS TO THE PLAT.**

AGENDA PLACEMENT:

☐ BOARD REVIEW OF PENDING BUSINESS ☒ NEW BUSINESS ☐ CONCERNS ☐ STAFF REPORTS
☐ COMMITTEE OF THE WHOLE ☐ PRESIDENT'S REPORT ☐ CONSENT AGENDA ☐ UNFINISHED BUSINESS
☐ PUBLIC HEARING

Prepared by: BCW

Approved by:

Date

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