



# Town of Cortland Agenda Request

(SUBMIT FORM TO THE TOWN CLERK NO LATER THAN ONE WEEK BEFORE THE SCHEDULED MEETING)

**ALL REQUESTS ARE SUBJECT TO THE APPROVAL OF THE MAYOR**

RESOLUTION                       ORDINANCE                       INFORMATION                       OTHER

DATE PREPARED: JANUARY 5, 2026                      FOR MEETING ON:                      JANUARY 12, 2026

DESCRIPTION/TITLE:                      GENERAL FOIA OFFICER APPOINTMENT – CATHERINE KOKS

REQUIRED ACTION:                      BOARD APPROVAL

STAFF/COMMITTEE RECOMMENDATION:                      RECOMMENDED

STATEMENT OF CONCERN/SUMMARY:                      NONE

**AGENDA PLACEMENT:**

- BOARD REVIEW OF PENDING BUSINESS                       NEW BUSINESS                       CONCERNS                       STAFF REPORTS
- COMMITTEE OF THE WHOLE                       PRESIDENT’S REPORT                       CONSENT AGENDA                       UNFINISHED BUSINESS
- PUBLIC HEARING

Prepared by: C Aldis

Approved by:

Date