

Williams, Carrie A CIV USARMY TACOM (US)

From: Williams, Carrie A CIV USARMY TACOM (US)
Sent: Thursday, December 29, 2016 8:21 AM
To: 'Rita Nielsen'; 'mayor@cortlandil.org'; 'townclerk@cortlandil.org'
Subject: Static Display Request/Town of Cortland/IL/WAIT STATUS NOTIFICATION
Signed By: carrie.a.williams30.civ@mail.mil

Good morning Mayor Stokes,

This correspondence is in reference to your request on behalf of the Town of Cortland for United States Army owned static equipment to be used for display purposes. We have received all of the necessary paperwork required to qualify your town for the donation of combat materiel.

The Town of Cortland is considered to be in a "wait" status with the qualifying date of 2/23/2016 which means that it is eligible to be considered when a suitable piece becomes available. This status usually remains in effect for three years, after which time you may re-apply. Because of our delayed notification, I will extend the effective date to 2/23/2020. If your town is not offered a piece by then, you will need to submit a letter requesting an extension as well as any documentation supporting changes (if any) to your original paperwork.

Unfortunately, we do not currently have any pieces of equipment to offer. At this time, most of the equipment that becomes available are pieces that need to be transferred after an organization closes or combines with another. Because of this, we are unable to give you an estimated waiting period.

Please note that a number of variables go into determining where a piece of equipment is placed. Some of these include the date the qualification process was completed, the location of the organization, and the number of pieces the organization has already received.

Thank you for your participation in the Army Donations Program. You may contact the undersigned with any questions or concerns you have regarding this correspondence.

Carrie A. Williams
Army Donations Program Office
TACOM Life Cycle Management Command
Direct Email Address: carrie.a.williams30.civ@mail.mil
Office Telephone: (586) 282-9861
Office Email Address: usarmy.detroit.tacom.mbx.ilsc-donations@mail.mil

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-----Original Message-----

From: Rita Nielsen [mailto:deputyclerk@cortlandil.org]
Sent: Thursday, February 18, 2016 3:01 PM
To: Williams, Carrie A CIV USARMY TACOM (US) <carrie.a.williams30.civ@mail.mil>
Subject: [Non-DoD Source] Town of Cortland Illinois document request

United States Army Donations Program
Qualification Checklist for Donations of Combat Materiel
Municipalities

Please complete the following questionnaire and return this form with the required documents outlined below:

Full Name of Organization (ORG): Town of Cortland

ORG Physical Address: 59 S Simonauk Road (PO Box 519)

City: Cortland State: IL Zip Code: 60112-0519

Telephone Number: 815-756-9041 FAX Number: 815-756-4583

ORG E-mail Address: townclerk@cortlandil.org

ORG Mailing Address (if different than above): PO Box 519

City: Cortland State: IL Zip Code: 60112-0519

ORG Representative (REP): Mayor Russell C Stokes

Contact Information (If Different than above), Telephone Number: same

Contact E-mail Address (If Different than above): mayor@cortlandil.org

Name of Organization that owns the display site: Town of Cortland

Address of Display site (if different from ORG): 345 N Pampas Dr.

City: Cortland State: IL Zip Code: 60112

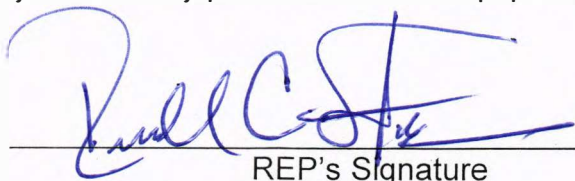
GPS Display Site Coordinates: Longitude 88° 41' 14.67" W
Latitude 41° 55' 48.82" N

Type of Combat Equipment being requested (**check only one**):

☐ Tracked Vehicle ☒ Towed Artillery ☐ Helicopter ☐ Any Combat Material

Size Restrictions, maximum Length and Width: _____ Feet x _____ Feet

Do you currently possess combat equipment as static display? _____ Yes ☒ No


REP's Signature

2-11-15
Date

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FEB 18 2015

AMC DONA

**United States Army Donations Program
Qualification Checklist for Donation of Combat Materiel
Municipalities Continued**

Please read the following conditions and initial after each.

Combat Material issued to your organization cannot be loaned, sold, transferred, given to or used by any other organization. This equipment remains the property of the United States Government and must be returned to the US Army when no longer needed by your organization. U (Initial)

Upon receipt and approval of your application, you will be offered a suitable display piece as they become available. The availability of any Army equipment for use as a static display is very limited. It is recommended you apply for a static piece in order to maintain your request in an open status until an asset becomes available. U (Initial)

Upon acceptance of an item, your organization will be responsible for all release, demilitarization, display site preparation and transportation costs associated with the conditional loan of display equipment. Depending upon the type of equipment available: demilitarization, radiological and release costs can exceed several thousand dollars. U (Initial)

Please identify **maximum dollar amount** that you are prepared to pay for demilitarization/radiological and release costs (**check one**):

☐ Not to Exceed \$1000 ☒ Not to Exceed \$10,000 ☐ Exceeds \$10,001

Transportation of an item will be at your expense via a commercial carrier. Combat equipment can be located throughout the Continental United States of America, distance from current location to display site will vary. This cost will be dependent upon the commercial carrier you hire to move the item for you and the distance from its current location to your display site. U (Initial)

Due to the distance combat equipment may have to be transported and associated costs, please identify the distance your organization is willing to consider for an offer (**check one**):

☐ With-in State ☒ With-in Region ☐ No prohibition on distance

In the event that an offer for combat equipment is not made within a three year period from the date of this request or an offer is made and refused by the organization, the organization must reapply for qualification of combat material under this program.
U (Initial)

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FEB 18 2015

AMC DONATIONS

Town of Cortland

**59 S. Somonauk Rd.
P.O. Box 519
Cortland, IL 60112-0519**

Town Hall:

**Administration Office 815/756-9041
Town Clerk's Office 815/756-3030
Facsimile 815/756-4583**



Operations & Maintenance:

Town Garage 815/756-6469

Police Department:

Non-Emergency 815/756-2558

Facsimile 815/787-2015

Water/Wastewater:

Office 815/756-9684

Emergencies 815/756-1910

Facsimile 815/756-1543

February 17, 2016

Ms. Carrie Williams

Us Army TACOM Life Cycle Management Command

ATTN: AMSTA-LCL-IWD, M/S: 419D

6501 E/ 11 Mile Road

Warren, MI 48397-5000

Dear Miss Williams:

Please accept this as the Town of Cortland's Municipal Written Request for United States Army owned static equipment to be used for display purposes at the Town's Veteran's Memorial located at 345 W. Pampas Dr.

Please don't hesitate to contact me if you have any questions.

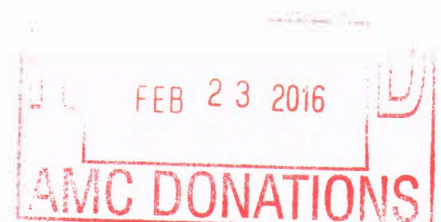
Sincerely,

Russell C. Stokes

Mayor

16026

K:Clerk's/Mayor's Office/Stokes/Cannon



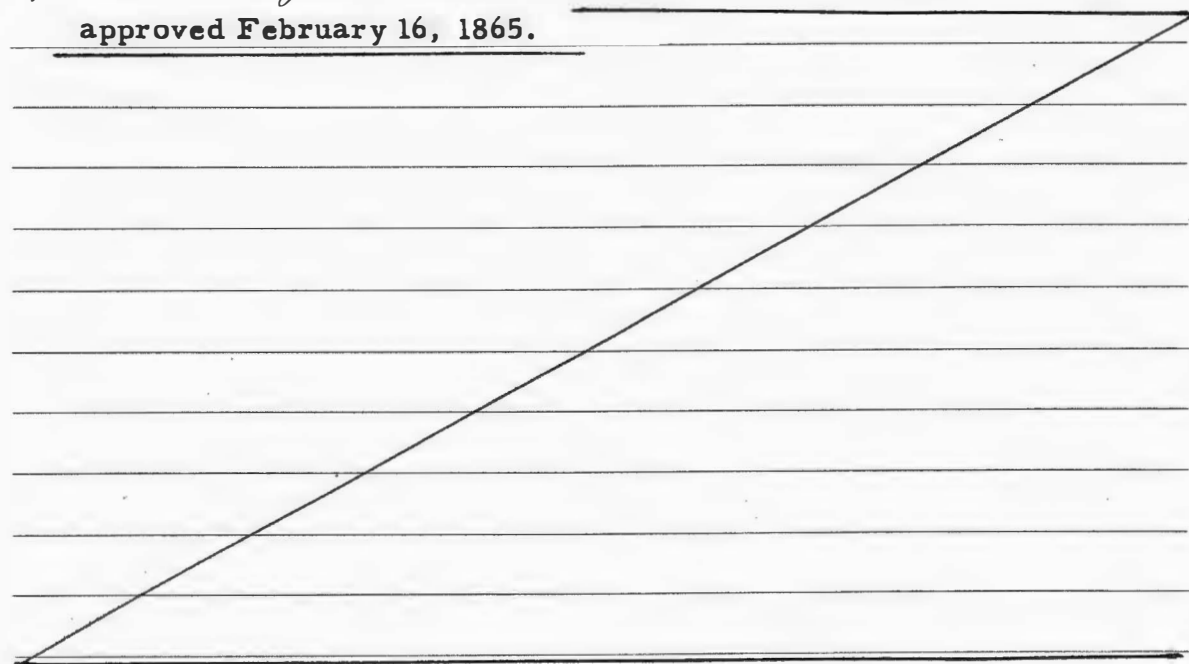


Certificate Number 11528



To all to whom these Presents Shall Come, Greeting:

I, PAUL POWELL, Secretary of State, of the State of Illinois,
do hereby certify that the following and hereto attached is a true
photostatic copy of "An Act to incorporate the town of Courtland",
approved February 16, 1865.

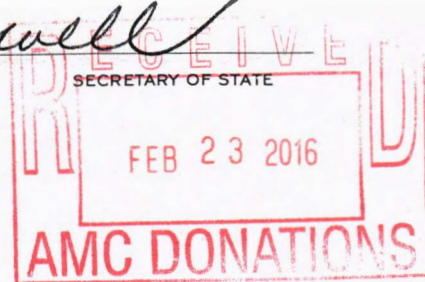


the original of which is now on file and a matter of record in this office.

In Testimony Whereof, I hereto set my hand and cause to
be affixed the Great Seal of the State of Illinois,
Done at the City of Springfield, this 20th
day of April AD 1966



Paul Powell



originated in Ch. Wm
of Representatives
W. L. Sawyer
Clerk

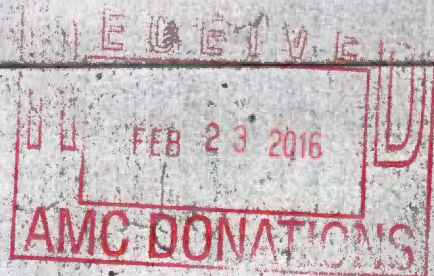
An act to incorporate the town of Cortland.

Sec 1.

Be it enacted by the people of the State of Illinois represented in the General Assembly, that the inhabitants of the town of Cortland in the county of DeKalb, are hereby constituted and declared a body corporate and politic, by the name and style of "The town of Cortland" and by that name the said body corporate shall have all the rights and powers and privileges granted to the town of Belvidere in an act entitled "An act to incorporate the town of Belvidere" approved February 5th AD 1857 and the said act to incorporate the town of Belvidere, excepting such parts as are inconsistent with the subsequent portions of this act, is hereby enacted for the organization and government of the town of Cortland, the name "Somonauk" being for that purpose inserted in the place of "State", in section ten of said act; and the name "Cortland" in the place of "Belvidere" and the name DeKalb in the place of "Boon" throughout said act.

Sec 2.

Said corporation shall include all that district of country contained in and



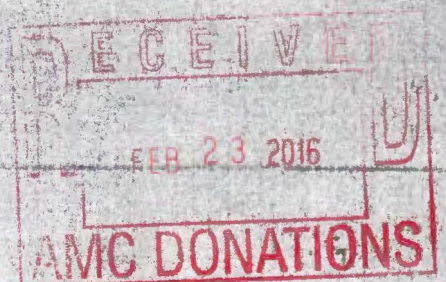
Known as all the south west quarter of the south east quarter and the south east quarter of the south west quarter of section no. twenty (20) and the north west quarter of the north east quarter and north east quarter of the north west quarter of section no. twenty nine (29) in township no. forty (40) north range five (5) east of the third principal meridian, in De Kalb County; Provided, the board of trustees of said town may at any time extend the limits of said corporation not to exceed two miles square of land.

Sec 3.

Whereas the citizens of Battleground did organize themselves and have for some time, acted as an incorporated town under the general laws of this State, therefore, the election of trustees and public marketplace of said town held on the twelfth day of April AD 1864 in pursuance of the act referred to shall be held and considered as valid; and all actions, rights, fines, forfeitures and penalties in suit or otherwise, which have accrued to or have been commenced by the president or trustees of said town, shall be vested in and prosecuted by the corporation here by created.

Sec 4

The trustees shall have exclusive power to restrain, prohibit and suppress



The selling of spirituous and vinous liquors of any kind within the corporation limits

Sec 5

The first election of trustees provided for in this act shall be held on the second Monday in April AD 1865, and the subsequent elections shall be held on the second Monday in April in each year thereafter as prescribed in the third section of the act to incorporate the town of Belvidere

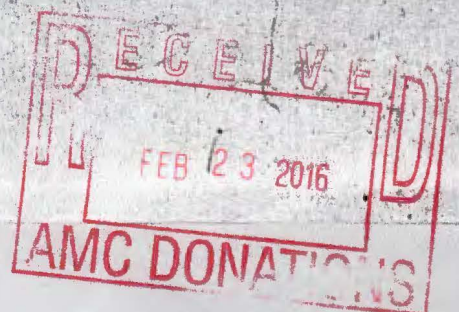
Sec 6

This act is hereby declared to be a public act, and shall take effect and be in force from and after its passage.

Attest
Speaker of the House of Representatives
Wm. B. Wells
Speaker of the Senate

Approved Feb 10th 1865

Richard D. Oglesby Governor



W.B. 491

Ad- 643
Jo incorporate

Town of Portland
De Hall County

120-Box 112
Oct. 2

W. B. 491

613

W.B. 491
W.B. 491

RECEIVED
FEB 23 2016
AMC DONATIONS

TOWN OF CORTLAND
Town Hall
59 S. Somonauk Road
Cortland, IL 60112
BOARD OF TRUSTEES
Town Board Meeting
January 26, 2015
7:00 P.M.

Call to Order/ Pledge of Allegiance/ Roll Call

Mayor Stokes called the regular meeting to order at 7:08 p.m. followed by the Pledge of Allegiance. Roll call was taken by Deputy Clerk Rita Nielsen. Shown as present were Mayor Russ Stokes, Trustees Susan Dockus, Mike Siewierski, Ben Haier, Chuck Lanning, and Doug Corson. Trustee Stone was absent. A quorum was present. Also present were Town Clerk Cheryl Aldis, Engineer Brandy Williams, Water-Wastewater Superintendent Joel Summerhill, Public Works Director John Kocher, Police Chief Gary Spangler, and Attorney Kevin Buick.

Approval of Agenda

Trustee Lanning moved and Trustee Siewierski seconded a motion to approve the agenda. Unanimous voice carried the motion.

Public Wishing to Speak

There was no one wishing to speak.

Consent Agenda

Deputy Clerk Nielsen read the consent agenda into the record.

- a. Approve Town Board Minutes of December 8 and 22, 2014 and January 12, 2015
- b. Approve December 2014 Expenditure and December 2014 Treasurer's Report

Trustee Dockus moved to approve Consent Agenda with removing item b. Trustee Lanning seconded the motion. Unanimous roll call vote carried the motion.

Trustee Dockus stated that she has questions that she has emailed to Wes Levy at Lauterbach and Amen. The December reports will be brought back for approval.

Unfinished Business

Approve An Ordinance Amending the Cortland Town Code Title 1, Section 1-8 Title 7, Article 7-3B and Title 10, Section 10-4 All Relating to Water

Trustee Lanning moved to approve the amendment with a second from Trustee Corson. Trustee Dockus asked that the motion be amended to allow for a scrivener's error using the term Water-Wastewater Department in lieu of Water Department.

ORD. NO. 2015-01

Trustee Lanning moved to amend his motion to include scrivener's error correction. Trustee Corson seconded the motion. Unanimous roll call vote carried the motion.

Approve an Ordinance Amendment – Title 7, Article 2 of the Cortland Town Code; Cortland Park System

Trustee Dockus moved to approve the Amendment with changing Q 1a. To read "engaged in an approved event." Trustee Siewierski seconded the motion. Unanimous roll call vote carried the motion.

ORD. NO 2015-02

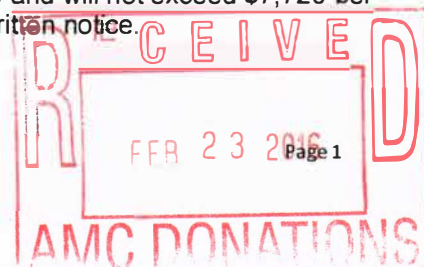
New Business

Approve Agreement for Services Between the Town and Lauterbach and Amen

This agreement effective for the period of May 1, 2015 through April 20, 2018 and will not exceed \$7,720 per month during this time and can be terminated by either party with a 60 day written notice.

Approved: February 23, 2015

Attest: Cla, IL



Trustee Haier moved and Trustee Lanning seconded a motion to approve Agreement. Unanimous roll call vote carried the motion.

U S Army Donations Program – Approval to Authorize Acceptance of Demilitarized Equipment for display purposes at Suppeland Community Park

Mayor Stokes reported that Trustee Lanning has been working with the U S Army on a project to obtain US Army owned equipment (cannon) to be used for display purposes. The Town would plan to install the equipment (cannon) at Suppeland Park Veterans' Memorial and will be tied into the Town's sesquicentennial festivities. The equipment is to be at no cost to the Town and even though there will be some charges for shipping, crating, etc., the items on loan from the Department of the Army. The Town will need to assume all responsibility for the display item.

At this time, Mayor Stokes is asking only for approval to authorize acceptance of the demilitarized equipment.

Trustee Lanning moved and Trustee Siewierski seconded a motion to authorize the Mayor to accept the equipment. Unanimous voice vote carried the motion.

Accept Proposal for Professional Services – Fehr Graham – Com Ed Green Region Openlands Grant Application

Clerk Aldis reported that there is an opportunity for Cortland to apply for additional grant monies (up to \$10,000) associated with DCEO grant modification to add a fitness trail to the walking path being developed for Cortland Community Park through the Town's DCEO grant.

Fehr-Graham agrees to compile the needed documentation and narrative necessary to apply for this grant for \$500.00

Trustee Lanning moved and Trustee Corson seconded a motion to accept proposal for professional services. Unanimous roll call vote carried the motion.

Water/Wastewater

Superintendent Summerhill reported that he and Engineer Williams are working on a Department of Commerce and Economic Opportunity grant in the amount of \$80,000. This is a grant for turbo aeration blowers to reduce the electrical costs by 20 to 50% for wastewater treatment plants. The EPA did a visual inspection of the Sewer Treatment Plant after receiving calls complaining of odor. It was evident to the inspector that no odor was coming from the STP.

Police Department

Chief Spangler was present to answer any questions on his monthly report. He also reported on year end numbers, stating that nothing jumps out as unusual, some call are seasonal type calls based on the month. He will be looking at 5-year trends.

Engineering

Ms. Williams reported that the North Avenue Lift Station is completed. She will be working on final payouts for the next Board meeting. She met with Mayor Stokes and Director Kocher to finalize MFT projects for 2015.

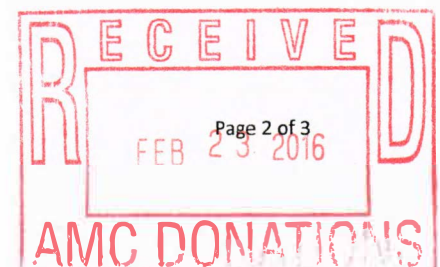
Public Works

Director Kocher was available to answer questions on his monthly report. He and his staff were out today spreading salt and used over 18 tons during today's freezing rain event.

Zoning Report

The zoning report was in the packet for review.

Approved: February 23, 2015
Attest: Cla, TC



Comments/Concerns

Trustee Corson asked if there was any plan to connect the county bike path with Cortland. Trustee Lanning said he thinks that Fehr-Graham will have some positive feedback from DeKalb Sycamore Area Transportation (DSATS) regarding the bike path and future plans.

Trustee Lanning reported that he is working on the Veteran's Memorial and has measurements for the flag pole.

Trustee Dockus mentioned that she would like to see low volume options for trash collection if there is going to be a discussion regarding contracting with one waste hauler for Cortland.

President's Report

Mayor Stokes said that he will be putting information in the next newsletter on facts regarding snow plowing and salting of roads. We are planning on having the traveling Lincoln Hwy. exhibit in the Town Hall for a few months. He is planning on holding an open house on Saturdays in March.

Adjournment

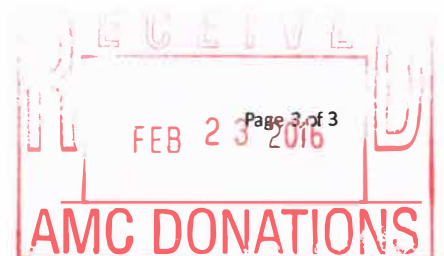
The meeting was adjourned at 8:00 p.m. on a motion by Trustee Haier and a second by Trustee Lanning. Unanimous voice vote carried the motion.

Respectfully submitted,



Rita Nielsen
Deputy Clerk

Approved: February 23, 2015
Attest: Clay TC







DEPARTMENT OF THE ARMY
US ARMY TACOM LIFE CYCLE MANAGEMENT COMMAND
6501 EAST 11 MILE ROAD
WARREN, MICHIGAN 48397-5000

February 8, 2016

REPLY TO
ATTENTION OF:

Army Donations Program

The Honorable Russell C. Stokes
Mayor of the Town of Cortland
59 S. Somonauk Road
P.O. Box 519
Cortland, IL 60112-0519

Dear Mayor Stokes,

This letter is in reference to your request on behalf of the town of Cortland, IL for United States Army owned static equipment to be used for display purposes.

The qualification documentation that we received from your organization was incomplete as there were missing requirements. I have enclosed a copy of the third page of the qualification checklist and highlighted the missing requirements.

Mail the completed documentation to: US Army TACOM LCMC
Attn: AMSTA-LCL-IWD, M/S: 419D
6501 E. 11 Mile Road
Warren, MI 48397-5000

At this time, most of the equipment that becomes available are pieces that need to be transferred after an organization closes or combines with another. Because of this, we are unable to estimate when a qualified organization will be offered a piece of equipment. We do, however, strongly encourage organizations to complete the qualification process so that if something does become available, they can be one of the considered recipients.

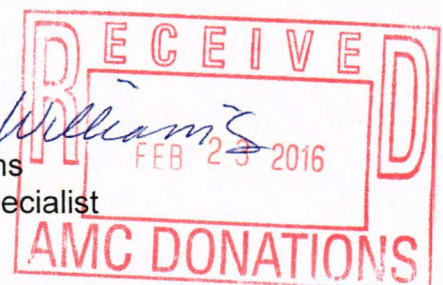
We look forward to working with your organization in processing this request. Please submit the documentation within 30 days. If we do not hear from you within this timeframe, your request will be cancelled.

You may contact either the undersigned at email carrie.a.williams30.civ@mail.mil or the Army Donations Office at telephone number 586-282-9861 or email address usarmy.detroit.tacom.mbx.ilsc-donations@mail.mil with any questions or concerns.

Enclosure

Thank you,

Carrie Williams
Carrie Williams
Donations Specialist



**United States Army Donations Program
Qualification Checklist for Donation of Combat Materiel
Municipalities Continued**

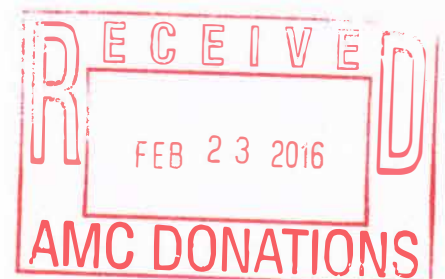
Retain this page for your records.

Please submit the following information to:

US Army TACOM Life Cycle Management Command
ATTN: AMSTA-LCL-IWD, M/S: 419D
6501 E. 11 Mile Road
Warren, MI 48397-5000

- (1) **Checklist** for Donations of Combat Materiel Municipalities. (Pages 1&2)
- ✓ (2) **Municipality Written Request** signed by the Mayor, City Manager, County Commissioner, or Governor as appropriate for combat equipment under 10 USC 2572, the request must identify the intended use of the equipment.
- ✓ (3) **Certificate of Incorporation** under State Law, City/County Charter, or other legal documentation substantiating recognition, as a governmental entity of the state.
- ✓ (4) **A Copy of the approved Minutes or Resolution** citing board approval from the City/Township Council, County Board of Commissioners, and/or other appropriate law making governing body. This document must show that the appropriate governing body will assume all responsibility for the upkeep and safety of the display item with the understanding that equipment cannot be placed on privately owned property.
- (5) **A Site photograph** depicting the proposed display site of the donated item.
- (6) **Annual Certification of Army Material Status.** Complete for each piece of equipment currently in the organization's possession.
- (7) **Site photograph(s).** These photograph(s) must show where you intend to place the display item. It must include surrounding landmarks including your facility or the Park signs and setting.
- (8) **Static Display Photograph(s).** Photograph(s) must clearly show any display equipment your organization received. This includes display items located in parks and cemeteries or at memorial sites.
- (9) **Map of the Local Area/GPS Coordinates.** This map must pinpoint the location of your organization's proposed display site. It must be detailed enough to permit visitors and/or inspectors unfamiliar with the local area to easily find the display.

March 2012



Privacy Act Notice

The Army Donations Program office uses information that may be personal in nature to qualify civilian organizations to receive United States Army property. This personal information may include but is not limited to: name, social security number, driver's license number, taxpayer identification number, private telephone number (cell or home), private fax number, e-mail address, home address, fingerprints, etc.

The disclosure of personal information is voluntary. Your organization may choose to provide public information such as your building address, telephone number, fax number, etc. in lieu of personal information with respect to qualifying or retaining government property. In the event your organization decides to use personal information, each individual providing such data is required to complete one of these forms. The individual should fill in the blanks at the bottom of this document, sign the form, and return it to this office for placement in your file.

Personal information will only be used with respect to donation program requirements. Personal information will not be disclosed, discussed, or shared with other individuals unless they are directly involved in the donations process and have a direct need-to-know. Any personal information that is provided will be safeguarded and protected to the best of our ability.

I hereby request and authorize the donations office to collect, maintain, store, disseminate, and use Personally Identifiable Information (PII) with respect to qualifying the undersigned organization to receive and/or retain United States Army property.

ORGANIZATION Town of Cortland
PRINTED NAME: Russell C Stokes
STREET ADDRESS: 59 S Somonauk Rd (PO Box 519)
CITY, STATE, ZIP CODE: Cortland, IL 60112-0519
DATE: February 11, 2015
SIGNATURE: _____

Mailing Address: US Army TACOM Life Cycle Management Command, Attn: AMSTA-LCL-IWD, M/S: 419D, 6501 East 11 Mile Road, Warren, MI 48397-5000

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FEB 18 2015

AMC DONATIONS



DEPARTMENT OF THE ARMY
US ARMY TACOM LIFE CYCLE MANAGEMENT COMMAND
6501 EAST 11 MILE ROAD
WARREN, MICHIGAN 48397-5000

February 8, 2016

REPLY TO
ATTENTION OF:

Army Donations Program

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Mayor of the Town of Cortland
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P.O. Box 519
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Thank you,


Carrie Williams
Donations Specialist

Enclosure



DEPARTMENT OF THE ARMY
US ARMY TACOM LIFE CYCLE MANAGEMENT COMMAND
6501 EAST 11 MILE ROAD
WARREN, MICHIGAN 48397-5000

REPLY TO
ATTENTION OF:

January 14, 2015

Army Donations Program

Chuck Lanning
Town of Cortland
62 W. Benson
P.O. Box 213
Cortland, IL 60112

Dear Mr. Lanning,

This letter is in reference to our telephone conversation in which we discussed your town's interest in obtaining United States Army owned static equipment to be used for display purposes. The enclosed Combat Materiel checklist contains the current requirements and proper documents for you to submit to qualify for receipt of static display equipment.

Please note that you must provide this office with a copy of the minutes from an official council/ board meeting of the municipality who owns the property which grants permission for the equipment to be displayed on their land. The minutes must also show that the appropriate governing body will assume all responsibility for the display item.

Return the completed documentation to:

US Army TACOM LCMC
Attn: AMSTA-LCL-IWD, M/S: 419D
6501 E. 11 Mile Road
Warren, MI 48397-5000

A number of variables go into determining where a piece of equipment is placed. Some of these include the date the qualification process was completed, the location of the organization, and the number of pieces the organization has already received.

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We look forward to working with your organization in processing this request. Please submit the documentation within 30 days. If we do not hear from you within this timeframe, your request will be cancelled.

[2]

You may contact either the undersigned at telephone number 586-467-6293, email carrie.a.williams30.civ@mail.mil or the Army Donations Office at telephone number 586-467-6302 or email address usarmy.detroit.tacom.mbx.ilsc-donations@mail.mil with any questions or concerns.

Thank you,


Carrie Williams
Donations Specialist

Enclosures