



Town of Cortland
Board of Trustees Town Board Meeting
Town Hall, 59 S. Somonauk Road Cortland, IL 60112
November 14, 2022, at 7:00 PM

MINUTES

CALL TO ORDER / PLEDGE OF ALLEGIANCE / ROLL CALL

Mayor Pietrowski called the regular meeting of the Board of Trustees to order at 7:00 p.m. The Pledge of Allegiance was recited. Deputy Clerk Kaity Siewierski called roll showing as present; Mayor Mark Pietrowski, Trustees Charmaine Fioretto, Brad Stone, Doug Corson, Jim Walker, and Randi Olson. Shown as absent was Trustee Mike Siewierski. Quorum was present. Also present were Public Works Director Joel Summerhill, Engineer and Zoning Administrator Brandy Williams, Police Chief Lin Dargis, Bookkeeper, Lauterbach and Amen; Julie Wons and Wes Levy, Attorney Kevin Buick, and Clerk Cheryl Aldis.

APPROVAL OF AGENDA

Trustee Corson moved to approve the agenda as presented, seconded by Trustee Walker. Unanimous voice vote carried the motion.

PUBLIC WISHING TO SPEAK

Steve Irmen spoke to the board about his questions regarding the Cortland Garage Sales and Craft & Vendor show. He will be taking over responsibility of the show. He had asked about the dates set for May 12 & 13, 2023, if they are acceptable, and what the town typically provides for the show. Board members stated that this is not an event hosted by the town, but resources are available upon request. Steve also asked about the appropriate signs he can use, both Police and Engineer commented that most signs are acceptable, but Ms. Williams stated she will send over the appropriate specifications.

Ben Haier introduced himself to the board. He has been a Planning Commission member for years but recently was elected a seat on the County Board. Because of conflicts of interests, he must resign his Planning Commission seat. He thanked the board for their forwardness with the community.

PRESENTATION- LIFE SAVING AWARD TO PEGGY HOPKINS

Chief Lin Dargis presented the Life Saving Award to Officer Peggy Hopkins for her remarkable and swift acts. Officer Hopkins responded to a call where an individual was found unconscious. Officer Hopkins was quick with her decisions to use Narcan on the individual. The individual was okay.

CONSENT AGENDA

1. **Approve Town Board minutes of October 24, 2022; Accept Parks Advisory Committee minutes of September 13, 2022, and October 11, 2022; Approve Expenditure Reports of July, August, and September; Accept Treasurer's Reports of July, August, and September 2022.**

Trustee Stone moved to approve the Town Board minutes of October 24, 2022; Accept Parks Advisory Committee minutes of September 13, 2022, and October 11, 2022; Approve Expenditure Reports of July, August, and September; Accept Treasurer's Reports of July, August, and September 2022, seconded by Trustee Fioretto. Unanimous roll call vote carried the motion.

NEW BUSINESS FOR DISCUSSION AND POSSIBLE ACTION

2. **Special Event Request- Cortland Garage Sales and Craft & Vendor Show**
Trustee Corson moved to approve the special event request for Cortland Garage Sales and Craft & Vendor Show, seconded by Trustee Walker. Unanimous voice vote carried the motion.
3. **Approve an Ordinance for Administrative Adjudication with an effective date of January 1, 2023.** **O2022-05**
Trustee Olson moved to approve an Ordinance for Administrative Adjudication, with an effective date of January 1, 2023, seconded by Trustee Corson. This Ordinance fully establishes Administrative Adjudication. Unanimous roll call vote carried the motion.
4. **Approve an Independent Contactor Agreement between David Eterno and Town of Cortland** **A2022-03**
Trustee Corson moved to Approve an Independent Contactor Agreement between David Eterno and Town of Cortland, seconded by Trustee Fioretto. David Eterno is the Hearing Officer for Administrative Adjudication. Unanimous roll call vote carried the motion.
5. **Request board permission to apply for a grant for additional speed signs**
Trustee Corson moved to approve a request for board permission to apply for a grant for additional speed signs, seconded by Trustee Walker. Unanimous roll call vote carried the motion.
6. **An Ordinance Amending Title 6 "Motor Vehicle and Traffic," Authorizing the Operation of Certain Qualified Non- Highway Vehicles on Streets under the Jurisdiction of the Town of Cortland, Illinois, with and effective date of January 1, 2023** **O2022-06**
Trustee Corson moved to approve an Ordinance Amending Title 6 "Motor Vehicle and Traffic," Authorizing the Operation of Certain Qualified Non- Highway Vehicles on Streets under the Jurisdiction of the Town of Cortland, Illinois, with and effective date of January 1, 2023, seconded by Trustee Stone. Unanimous roll call vote carried the motion.
7. **Motion to waive bidding requirements and authorize the signing of the proposal from Gasvoda & Associates, Inc, for \$85,871**
Trustee Walker made a motion to waive bidding requirements and authorize the signing of the proposal from Gasvoda & Associates, Inc, for \$85,871, seconded by Trustee Fioretto. Unanimous roll call vote carried the motion.
8. **Approve the purchase of the Invoair blower from Gasovoda & Associates, Inc for \$85,871, monies to be taken from Waste-water Capital Improvment line**
Trustee Walker moved to approve the purchase of the Invoair blower from Gasovoda & Associates, Inc for \$85,871, monies to be taken from Waste-water Capital Improvement line, seconded by Trustee Fioretto. Unanimous roll call vote carried the motion.
9. **Preliminary Draft of Town of Cortland and Cortland Community Library Combined Tax Levy**
Wes Levy, Lauterbach & Amen, reviewed the proposed tax levy with the board. No action taken.
10. **Purchase of Certificates of Deposits with Towns cash reserves**
Wes Levy, Lauterbach & Amen, discussed purchase of Certificates of Deposits with the board. No action taken.
11. **Approval of administrative technology upgrades for security purposes: not to exceed \$42,670**
Trustee Corson moved to approve administrative technology upgrades, not to exceed \$42,670, seconded by Trustee Olson. Unanimous roll call vote carried the motion.

12. Approve Health, Dental & Vision Insurance Renewal

Trustee Walker moved to Approve Health, Dental & Vision Renewal, seconded by Trustee Fioretto. Unanimous roll call vote carried the motion.

13. Approval of 2023 Board Meeting and Planning Commission Dates

Trustee Corson moved to Approve the 2023 Town Board Meeting and Planning Commission Dates, seconded by Trustee Walker. Unanimous voice vote carried the motion.

PARKS ADVISORY COMMITTEE REPORT- LAISION CHARMAINE FIORETTO

Trustee Fioretto reported that the committee has been continually active and engaged with lots of input. The next meeting will be held on November 15, 2022.

DEPARTMENT HEAD REPORTS

14. Public Works, Engineer/ Zoning, Police and Building Permit Reports

Ms. Williams reported that she has had the asbestos in the old school building; 50 W Maple Ave. removed. Ms. Williams also wanted to get the boards thoughts on how to move forward with said building.

No other reports made.

COMMENTS

Mayor Pietrowski asked Trustee Corson about the Festival & Parade Committee. Trustee Corson reported they are working on transitioning from the Town to the Lions Club.

MAYOR'S REPORT

Mayor Pietrowski reported that the town will be purchasing and upgrading holiday decorations.

ADJOURN TO EXECUTIVE SESSION – Exception to Open Meeting Act 5 ILCS 120/2 (c) (5))

The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.

Trustee Corson moved to adjourn to executive session exception to Open Meeting Act 5 ILCS 120/2 (c) (5)). *The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired*, seconded by Trustee Walker. Unanimous roll call vote carried the motion. The Board of Trustees moved to executive session at 8:09 p.m.

RECONVENE OPEN SESSION

Trustee Stone Moved to reconvene open session, seconded by Trustee Corson. Open session reconvened at 8:20 p.m.

POSSIBLE ACTION AFTER EXECUTIVE SESSION

Trustee Corson moved to authorize the mayor to pursue a contract discussed during closed session, seconded by Trustee Stone. Unanimous roll call vote carried the motion.

ADJOURNMENT

Trustee Walker moved to adjourn, seconded by Trustee Stone. Unanimous voice vote carried the motion. Meeting adjourned at 8:22 p.m.

Respectfully submitted,

Kaity Siewierski
Deputy Clerk

Approved: _____
Attest: _____