



**Town of Cortland**  
59 South Somonauk Road  
P.O. Box 519  
Cortland, Illinois 60112-0519  
www.cortlandil.org

**Policy 2025-01**

The Town of Cortland is committed to providing a safe work environment for its employees. It is the intention of the Town of Cortland to provide employees who have sustained work-related injuries with the opportunity to return to or remain on the payroll during periods of partial incapacity resulting from these injuries. Every effort will be made to ensure that employees receive quality medical care and are returned to the work environment as soon as they are physically able. To ensure injured employees receive quality medical care in a timely fashion, and to relieve the financial burden of workers compensation, this program has been established.

Employees who may work in a limited capacity, but who are temporarily not capable of performing the full scope of their regular job duties may receive a temporary job assignment through this Return-to-Work policy.

Job assignments will be based on specific medical restrictions provided by licensed physicians. If work is available for the injured employee and the physical requirements of such work do not violate any of the medical restrictions, the employee will be required to perform the alternative job assignment.

This program will be coordinated by Cheryl Aldis, Town Clerk, 815-756-9041. Cheryl Aldis is responsible for ensuring that this program is being fully utilized and followed.

Every effort will be made to ensure that an injured employee has received quality medical care and is returned to the work environment as soon as they are physically able. To this end, the following physician has been designated to care for any injury needing medical attention.

(Physician's Name)	Physicians Immediate Care
(Address)	2496 DeKalb Ave, Sycamore, IL 60178-3153
(Phone number)	815-754-1122
(Office hours)	M-F 8 AM to 8 PM

In the event the injury occurs during the above physicians off hours, then immediate care shall be provided at the facility below, with all follow-up visits referred to the designated physician shown above.

Emergency Care:	Northwestern Medicine Kishwaukee Hospital 1 Kish Hospital Drive, DeKalb, IL 60115 815-756-1521
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