



Town of Cortland

Board of Trustees Town Board Meeting

Town Hall, 59 S. Somonauk Road Cortland, IL 60112

January 27, 2025 at 7:00 PM

MINUTES

CALL TO ORDER / PLEDGE OF ALLEGIANCE / ROLL CALL

Mayor Pietrowski called the regular meeting of the Board of Trustees to order at 7:01 p.m. The Pledge of Allegiance was recited, and roll call was called showing as present Trustees Stone, Walker, Corson, Fioretto and Olson. Shown as absent was Trustee Siewierski. Quorum was present. Also present were Public Works Director Joel Summerhill, Police Chief Lin Dargis, Engineer/Zoning Administrator Brandy Williams, and Town Attorney Kevin Buick.

APPROVAL OF AGENDA

Trustee Walker moved to approve the agenda as presented, seconded by Trustee Olson. Unanimous voice vote carried the motion.

PUBLIC WISHING TO SPEAK

There was no public present wishing to speak.

CONSENT AGENDA

1. Approve Town Board Minutes of November 27, 2024, Approve Expenditure Reports of October and November 2024, Accept the Treasurer's Reports of October and November 2024, Approval of Cash Farm Lease between Town of Cortland and Steve Swanson for a one Year Term; 123.0 Acres; Approve Fulton 2025 Outdoor Warning Siren System Annual Maintenance Contract

Clerk Aldis read the consent agenda into the record.

Trustee Fioretto moved to approve the consent agenda, seconded by Trustee Walker.

Roll call vote:

Yea: Trustee Stone, Trustee Walker, Trustee Corson, Trustee Fioretto, Trustee Olson

Nay: None

Absent: Trustee Siewierski Motion carried.

Cash Farm Lease

A 2025-01

Fulton Outdoor Siren Annual Maintenance

C 2025-01

NEW BUSINESS FOR DISCUSSION AND POSSIBLE ACTION

2. Approve the amended Job Description for the Commander position. This amendment creates an exempt overtime position.

Trustee Fioretto moved to approve the amended job description for the Commander position, seconded by Trustee Olson. This change creates an exempt overtime position in keeping with administrative positions in the police department.

Roll call vote:

Yea: Trustee Stone, Trustee Walker, Trustee Corson, Trustee Fioretto, Trustee Olson

Nay: None

Absent: Trustee Siewierski Motion carried.

3. Approve Amendment to Appendix A of Town of Cortland Wage & Salary Scale amending Police Section in keeping with the Collective Bargaining Unit Agreement and the upper end range for all categories under Rate for Full-Time and Rate for Part-time will be adjusted by the increase in the Consumer Price Index-Urban which was used in the calculation of the levy approved the previous December, not to exceed 3%, annually on May 1.

Trustee Stone moved to approve the amended Appendix A Wage & Salary Schedule of the Town of Cortland Policies and Procedures Handbook, seconded by Trustee Olson.

Mayor Pietrowski reiterated the changes amending Police Section in keeping with the Collective Bargaining Unit Agreement and the upper end range for all categories under Rate for Full-Time and Rate for Part-time are adjusted by the increase in the Consumer Price Index-Urban which was used in the calculation of the levy approved the previous December, not to exceed 3%, annually on May 1.

Roll call vote:

Yea: Trustee Stone, Trustee Walker, Trustee Corson, Trustee Fioretto, Trustee Olson

Nay: None

Absent: Trustee Siewierski Motion carried.

4. Consideration of a Motion to Waive \$250 Deposit Fee for the Open Air Shelter Reservation at Cortland Community Park for the National MS Society Bike Ride to be held on June 21, 2025. This has been an annual event with the Cortland Community Park being used as rest stop.

Trustee Fioretto moved to waive the \$250 deposit fee for the Open Air Shelter reservation at Cortland Community Park for the National MS Society Bike Ride, to be held on June 21, 2025, seconded by Trustee Stone.

Director Summerhill reported that this event has been held annually for some time. They are good stewards and clean up after themselves and have posed no problems for the town. He stated he provides the maps to the police department so that they are aware of the prescribed routes.

Roll call vote:

Yea: Trustee Stone, Trustee Walker, Trustee Corson, Trustee Fioretto, Trustee Olson

Nay: None

Absent: Trustee Siewierski Motion carried.

5. Consideration of a Motion for Approval of Events for Cortland Lions Club: Easter Egg Hunt, Craft & Vendor Fair, Touch-A-Truck, SummerFest, Car Show, Annual Town Parade, Trunk-or-Treat

Trustee Stone moved to approve the Cortland Lions Club listed events which use the Cortland Community Park throughout the summer and fall, seconded by Trustee Walker.

Roll call vote:

Yea: Trustee Stone, Trustee Walker, Trustee Corson, Trustee Fioretto, Trustee Olson

Nay: None

Absent: Trustee Siewierski Motion carried.

PARKS ADVISORY COMMITTEE REPORT

Trustee Fioretto reported the committee will be meeting on February 11.

DEPARTMENT HEAD REPORTS

6. Public Works (November and December 2024), Police (November and December 2024), and Building Permits Report

Department head reports were included in the packet. Director Summerhill reported that approximately 80 tons of salt have been used to date. When asked about repair to the baseball fence at Cortland Community Park he stated he was waiting for direction of the board. Repair will proceed as weather permits.

COMMENTS

Verbal credit was provided for the snow plow drivers. Everyone know it is not an exact science and the weather does not meet every persons timetable.

MAYOR'S REPORT

Mayor Pietrowski wished everyone a Happy New Year. He stated we will be attempting to have one meeting per month with the second Tuesday generally being the optional meeting date. It is unlikely that the Board will meet on February 10 depending on department head needs.

ADJOURNMENT

Trustee Stone moved to adjourn, seconded by Trustee Walker. Unanimous voice vote carried the motion. The meeting adjourned at 7:16 p.m.

Respectfully submitted,

Cheryl Aldis
Town Clerk