



Town of Cortland

Board of Trustees Town Board Meeting

Town Hall, 59 S. Somonauk Road Cortland, IL 60112

March 25, 2024 at 7:00 PM

MINUTES

CALL TO ORDER / PLEDGE OF ALLEGIANCE / ROLL CALL

Mayor Mark Pietrowski called the regular meeting of the board of Trustees to order at 7:00 p.m. The Pledge of Allegiance was recited and Clerk Aldis called roll showing as present Trustees, Charmaine Fioretto, Randi Olson, Brad Stone, Mike Siewierski and Jim Walker. Shown as absent was Trustee Doug Corson. Also, present were Public Works Director Joel Summerhill, Engineer/Zoning Administrator Brandy Williams, Police Officer Scheible, and Attorney Kevin Buick.

APPROVAL OF AGENDA

Motion made by Trustee Siewierski, seconded by Trustee Walker to approve the agenda as presented. Unanimous voice vote carried the motion.

PRESENTATION - MARK WILLIAMS, DCEDC

Mark Williams, Executive Director of DeKalb County Economic Development Corporation addressed the Board. He said before the Board this evening was a document that is known as Amendment #4, Chicago West Opt. 2, amending the current Enterprise Zone. As with all amendments to the Enterprise Intergovernmental Agreement and Ordinance unanimous approval of all parties is required. Mr. Williams reported that this Opt.2 application met three of the 10 initial criteria of the 2014 combined Intergovernmental Agreement and Ordinance to amend. The amendment allows Unicorp of DeKalb to be annexed, the environmental review by the Department of Agriculture has been completed and sent to the state. There is a 90-day statutory review period, certified by the state, then recorded by the county. He reported that Sycamore, DeKalb, Genoa, Sandwich and the County Board have already approved the amendment. Cortland and Waterman are the remaining entities.

PUBLIC WISHING TO SPEAK

There was no public present wishing to speak.

CONSENT AGENDA

1. Approve Town Board minutes of February 26, 2024; Approve Expenditure Reports and Accept Treasurers Reports of January 2024

Motion made by Trustee Stone, seconded by Trustee Siewierski to Approve Town Board minutes of February 26, 2024; Approve Expenditure Reports and Accept Treasurer's Reports of January 2024.

Voting Yea: Trustee Stone, Trustee Siewierski, Trustee Walker, Trustee Fioretto, Trustee Olson. Trustee Corson was absent. Roll call vote carried the motion.

NEW BUSINESS FOR DISCUSSION AND POSSIBLE ACTION

2. Consideration of a motion to approve an Ordinance Authorizing Boundary Modifications to The Area Known as The DeKalb County Enterprise Zone, Amendment 4, Chicago West Opt. 2 (*This Ordinance, if passed, would amend the existing boundary of the DeKalb County Enterprise Zone by adding 14 Parcels totaling approximately **794.24 acres** adjacent to the current zone boundary just south of the Chicago West Business Center in unincorporated DeKalb County*)

Motion made by Trustee Siewierski, seconded by Trustee Olson to approve an Ordinance Authorizing Boundary Modifications to The Area Known as The DeKalb County Enterprise Zone, Amendment 4, Chicago West Opt. 2

Voting Yea: Trustee Stone, Trustee Siewierski, Trustee Walker, Trustee Fioretto, Trustee Olson. Trustee Corson was absent. Motion carried. **Ord 2024-02**

3. Consideration of a motion to approve An Ordinance Reducing the Permit Fee for Golf Carts and Qualified Non-Highway Vehicles in The Town of Cortland, Illinois (*This Ordinance, if approved, would reduce the permit fee from \$100 to \$25*)

Motion made by Trustee Walker, seconded by Trustee Stone to approve An Ordinance Reducing the Permit Fee for Golf Carts and Qualified Non-Highway Vehicles in The Town of Cortland, Illinois.

Voting Yea: Trustee Stone, Trustee Siewierski, Trustee Walker, Trustee Fioretto, Trustee Olson. Trustee Corson was absent. Motion carried. **Ord 2024-03**

4. Consideration of a Motion to Approve the Town of Cortland IT Remote Access Policy

Motion made by Trustee Siewierski, seconded by Trustee Fioretto to Approve the Town of Cortland IT Remote Access Policy.

Voting Yea: Trustee Stone, Trustee Siewierski, Trustee Walker, Trustee Fioretto, Trustee Olson. Trustee Corson was absent. Motion carried. **P 2024-01**

5. Official 2023 Zoning Map

The official 2023 Zoning Map was placed on file. This map shows no changes from the previous year.

6. Review FY25 Draft Budget

Julie Wons of Lauterbach and Amen reviewed the proposed FY25 Draft Budget with the Board. She stated this is a relatively flat budget while highlighting an increase in the Police Department budget for capital requests, one full-time officer and one vehicle replacement, Public Works salary increases, Restricted Asset Funds (RAF) spending, Tax Increment Fund (TIF) increased budgeting for attorney and renovation of former school building, and parks improvements. Submitted to the table was a breakdown of proposed Capital Improvements. Ms. Wons reported that the public hearing for the proposed FY2025 budget would be Monday, April 22, 2024.

There were no questions from the Board.

PARKS ADVISORY COMMITTEE REPORT

Trustee Fioretto reported that Joel Summerhill had attended their last committee meeting and he had incorporated costs for improvements in the proposed budget.

The committee is working toward naming parks and creating an Adopt a Bench program. She stated improvements may be concrete bag station, sand volleyball and outdoor ping pong.

DEPARTMENT HEAD REPORTS

7. Police Department, Public Works, Engineer/Zoning, and Permits Reports

Police Department, Public Works, Engineer/Zoning, and Permits Reports are included in the packet. There were no question or comments from the Board.

MAYOR'S REPORT

8. Newsletter, Easter Egg Hunt and Chairs

Mayor Pietrowski reported he was looking for information and articles for the Newsletter. He stated the Cortland Lions Club Easter Egg Hunt would be Friday, March 29 at Cortland Community Park beginning at 5:30 p.m. He commented that the new Board chairs were very comfortable.

ADJOURNMENT

Motion made by Trustee Siewierski, seconded by Trustee Walker to adjourn. Voice vote carried the motion. The meeting was adjourned at 7:42 p.m.

Respectfully submitted,

Cheryl Aldis
Town Clerk