



ANIMALQUEST

Education through entertainment

Animal Quest Show Contract

Facility/Company Name: Town of Cortland 12:30-4:30
Date and start time of show: Saturday Aug. 11th 12:30 Show- 3hrs. 200
Location address: 70 S. Main St. Cortland IL 60112
Type of Event: Town Summer Fest
Contact name & phone number the day of the event: Heather Black 815 739-7739
Total number of people attending: ? Age range of children: All ages

You will get 10 animals from the following list for the show: hedgehog, tortoise (various sizes), ferret, rabbit (flemish giant, lop, jersey wooly, dwarf), turtle, lizard (various sizes), snake (various sizes), tarantula, giant african bullfrog, madagascar hissing cockroaches, chinchilla, coatimundi, duck, skunk, parrot, patagonian cavy, chicken, guinea pig, hairless guinea pig. (Available animals are listed on our website)

Special requests/info: _____

Optional Add-ons:

Animal guarantee (\$15 per animal) _____

_____ Mini Petting Zoo (5 pettable animals): \$125/ 30 min or \$175/ 1 hour. Please circle desired option

_____ Photo Opps (time after the show for people to pose with an animal for photos). \$45 per 15 minutes (up to 20 people), or \$85 for 30 minutes (15+ people).

How did you hear about Animal Quest? We have had you at events previously

Please describe the area where the show will be held: (ie: indoors, gym, outdoors, backyard)

Outdoors @ Cortland Park

**Will any stairs be involved? (this will determine which animals will be able to come): Yes _____ No X

Payment:

To hold the date and time of your show we require a \$150 non-refundable deposit along with a signed copy of this contract. The balance can be paid the day of your show by either a check or cash. Or if you would prefer to use Chase Quick Pay/Zelle or Venmo for the balance that can be done up to the day before your event.

Chase Quick Pay payments can be sent to jessica@animal-show.com Venmo can be sent to @Jessica-Reedy-8

Please make checks payable to: Animal Quest Entertainment Inc.

Please send this contract (along with the FAQ section signed) and deposit to: (signed copies may also be scanned and emailed).

Animal Quest
23946 W Grass Lake Rd
Antioch, IL 60002

Please read and initial beside each of the following:

- _____ Animals may be requested, and we will try our best to honor them, however, Animal Quest has the final say in what animals attend. Please see our website for available animals.
- _____ We reserve the right to exclude or dismiss any inappropriately behaved attendees from the show.
- _____ A \$150 non-refundable deposit and signed contract is required to hold your date and time. The balance must be collected prior to event. (We accept checks and cash the day of the event or you can make arrangements to use Chase quick pay up to the day before your event for the balance.)
- _____ Travel charges of \$1.75/mile apply outside a 15 mile radius of 60002
- _____ Please make sure there is parking available as close to your home/venue as possible so we can unload/reload the animals in a timely fashion. If nearby parking is not available there will be a \$20 charge.
- _____ Please have your guests arrive early as the show will start at the scheduled time regardless if everyone is there or not.
- _____ Please have all kids in a different room/area while we are setting up for the show.

Signed: _____ Date: _____

Name: _____

Address: _____

Phone: _____ alternative phone: _____

Email: _____

FAQ's

The following is a compilation of common inquiries and their associated answers regarding Animal Quest shows. It has been created in order to dispel any confusion with your expectations of the show and its related components. ***We want you and your guests to have a fun time at our show. This will help ensure that everyone has fun, and everyone including the animals stay safe.***

Please read through this document, and **sign** and date where applicable.

1.0 Paperwork

1.1 Animal List

We will bring a variety of animals for your show from the list on the front page. We do not know until the day before your event which specific animals will be coming as there are several factors involved. However if there are certain animals you really want or something you do not want (ie: tarantula or snake), please let us know in the special requests. We will do our best to honor special requests. If there is something you do not want in your show, we will not include it.

The list of animals we load up for the day of a show is determined based on a number of factors, including but not limited to: how many shows we have that day, which animals were requested for ***all the shows that day***, snake feeding schedule, any animals that need time off, any animals that are or may be getting sick, and so on.

1.2 Animal Guarantee

You may wish to guarantee that a certain type of animal is in your show and this can be added for \$15 per animal. If for some reason we cannot bring that animal, you will not be charged for it.

Read & Sign: I understand that Animal Quest will do their best to try to accommodate special requests, but also that there may be more than one show on the day of mine, and due to a number of other factors that will determine which animals can come.

Signature: _____ **Date:** _____

1.3 Parking

On the day of the show, please make arrangements to save adequate parking for our vehicle in front of your residence or location. This is especially essential in the case of city parking. Note that this does not mean simply a space to load/unload and then park elsewhere; we require a reasonably close space, preferably directly in front of your venue, that we can leave our vehicle.

Show times are calculated based on show duration, traffic, location, and load & unload time. In order to minimize load times, we require you to help us regulate the only one we can conceivably control, i.e. parking.

Read & Sign: *I understand that adequate, legal parking space for Animal Quest directly in front of my venue is necessary on the day of the show, and I will make the necessary arrangements to provide that space, including any required permits; If I fail to provide parking, a charge will be added to my show's balance; Finally, I will inform any and all guests not to block Animal Quest's vehicle in such a way that it would inhibit their immediate departure at any point while they are at the show appointment, and I understand that the parking fee (\$20) will be added if this criteria is not also met.*

Signature: _____ **Date:** _____

1.4 Smoke & Fumes

Our animals are very important to us, and without them, we would not be Animal Quest. We will not knowingly allow any harm to come to our animals.

That said, many animals, in particular birds and invertebrates, are highly sensitive to smoke and other fumes in the air, often in such a way that their lives are put in immediate danger. Animal Quest requires that any activity that produces smoke or other fumes, including but not limited to smoking cigars/cigarettes, cooking on a stove or grill (especially with teflon-coated pans), running a bonfire, burning leaves, etc., be ceased entirely immediately before we arrive, during our entire stay, and resumed only after we have left. The only exception to this rule is that if anyone should like to smoke a cigar/cigarette, they may do so as long as they are at least 400 feet away from our animals, and must be outdoors. As a general rule, if we can smell it, *the animals can, too*, and that constitutes a breach of this regulation.

Read & Sign: *I understand and agree to the terms and conditions set forth in section 1.4 Smoke & Fumes.*

Signature: _____ **Date:** _____

1.5 Shelter & Space

For outdoor shows, shelter from the sun, cold, wind, and rain, as well as adequate room to set down our animal crates and move around, is required. Under no circumstances will any of our animals be allowed to bake in the sun, freeze in the cold, or sit out in the rain or other precipitation.

Adequate space is usually about 8 feet by 8 feet. The audience is expected to stay out of this 8 foot by 8 foot area. This is so we don't trip over anyone, so we have room to move around comfortably and safely with the animals.

We can do the shows both indoors or outdoors. If outdoors the temperature needs to be 65 or above and we must have adequate shade for the animals. If indoors, we put a tarp down on your floor.

Please no stairs! Some of our animals and their crates are quite heavy and therefore awkward (and dangerous) to be carrying up and down stairs. Please have an area for us to set up in that is as close to the entrance we will be using as possible with very few to no stairs involved. We will cover your flooring with a tarp. A great alternative is a heated garage if you have that option. If there are any stairs we need to know this ahead of time as that will determine which animals will be able to come.

Read & Sign: *I understand and agree to the terms and conditions set forth in section 1.5 Shelter & Space.*

Signature: _____ **Date:** _____

1.6 Travel Fee

There will be a travel fee of \$1.75 per mile outside a 15 mile radius of 60002. If you would like to know what your fee will be ahead of time, please email or call us with the address of where the party is going to take place. We have the travel fee to help pay for the high cost of gas. Whereas the fee does not entirely cover our gas cost, it does help. We only charge for one way.

Read & Sign: *I understand and agree to the terms and conditions set forth in section 1.6 Travel Fee*

Signature: _____ **Date:** _____

2.0 The Day of the Show

2.1 Arrival

We try to arrive to your venue roughly 20-30 minutes before the scheduled time, in order to allow adequate time to set up – unless there are stairs, narrow hallways, or insufficient parking, this usually only takes 5-10 minutes. This early arrival is factored in when all of our shows are scheduled to ensure punctuality. Details concerning arrival are as follows:

- We will typically come to the door to introduce ourselves and look for the person listed as our contact. Make sure you are ready to answer and show us the area you had in mind for us to set up and perform the show.
- Please make sure the path to the staging area is clear, with all show attendees out of the room or area until we are set up and ready. This is mainly so we don't have to worry about tripping over or running into children, or navigating through groups of people socializing, all while carrying large crates full of animals.
- We ask that children especially be kept from approaching our staff and the vehicle during set up. This is for theirs and the animals' safety.
- Our schedule is tight; as such, we often cannot wait more than a couple minutes after the scheduled time to start the show. It is because of this that we ask that you ensure that all guests arrive early. Otherwise, whoever arrives late will miss out on any animals we had out before they arrived.
- As discussed in section 1.2, please be sure to make all the necessary arrangements for parking.
- Please be ready to provide payment as soon as the show is concluded. We accept cash and checks the day of the show.

Read & Sign:

Signature: _____ **Date:** _____

3.0 Misc.

3.1 If you are late

- If you or your guests are late to the show and you want us to wait for them to show up, we *can* wait – but, the clock for the show will begin counting down from the 45 minutes allotted beginning at the scheduled start time, and whatever time remains when you're ready to start will be all you have for the show to run.
- If there is any confusion about the date or time of your show, please **call us immediately.**

3.2 If we are late

- When we calculate possible show times, we take into account, distance from adjacent shows, traffic at the time of day, accessibility (whether major highways can be used to reach your venue), among other things. However, from time to time, our arrival time is taken out of our hands due to accidents, severe weather, etc., causing us to be late. In such circumstances, we still give you the time you've paid for when we arrive. If we are going to be late to your show, we try to call you well ahead of time to let you know, but we may not always be able to give you an accurate estimate of arrival due to the sometimes unpredictability of weather and traffic conditions.