



Town of Cortland

Board of Trustees Town Board Meeting

Town Hall, 59 S. Somonauk Road Cortland, IL 60112

January 09, 2023, at 7:00 PM

MINUTES

CALL TO ORDER / PLEDGE OF ALLEGIANCE / ROLL CALL

Mayor Pietrowski called the regular meeting of the Board of Trustees to order at 7:00 p.m. The Pledge of Allegiance was recited. Deputy Clerk Kaity Siewierski called roll showing as present; Mayor Mark Pietrowski, Trustees Charmaine Fioretto, Brad Stone, Doug Corson, Jim Walker, Randi Olson and Mike Siewierski. Quorum was present. Also present were Public Works Director Joel Summerhill, Engineer and Zoning Administrator Brandy Williams, Police Chief Lin Dargis, Clerk Cheryl Aldis and Attorney Kevin Buick

APPROVAL OF AGENDA

Trustee Siewierski moved to approve the agenda as presented, seconded by Trustee Walker. Unanimous voice vote carried the motion.

PUBLIC WISHING TO SPEAK

No public wishing to speak.

UNFINISHED BUSINESS FOR DISCUSSION AND POSSIBLE ACTION

1. Discussion Only-Review Draft Ordinance Amending Title 3 "Business and License Regulations," to Add a New Chapter 11 Titled "Food Trucks" to The Cortland Town Code

The Board of Trustees discussed potential changes to the draft ordinance. Clerk Aldis mentioned she has done research to see what other municipalities in our area are doing which was shared and discussed.

NEW BUSINESS FOR DISCUSSION AND POSSIBLE ACTION

2. Fulton Siren Services – 2023 Outdoor Warning Siren System one-year maintenance Contract (*this is an annual contract*)

Trustee Walker moved to Approve the Fulton Siren Services Contract for the 2023 year, seconded by Trustee Stone. Unanimous roll call vote carried the motion.

C2023-01

3. Approve a Resolution Authorizing the Destruction of Audio Recording of Closed Session Minutes (*This would approve the destruction of June 14, 2021, audio tape*)

Trustee Siewierski moved to approve a Resolution Authorizing the Destruction of Audio Recording of Closed Session Minutes from June 14, 2021, seconded by Trustee Corson. Unanimous roll call vote carried the motion.

Res. No. 2023-01

4. Approve Creation of Safety Committee for the Purpose of Promoting and Maintaining a Safe Work Environment (*This is an administrative committee that includes all department head staff or their designee*)

Trustee Corson moved to Approve the Creation of Safety Committee for the Purpose of Promoting and Maintaining a Safe Work Environment, seconded by Trustee Olson. Unanimous voice vote carried the motion.

5. Approve Proposal for Architectural and Structural Engineering Design Services for the Proposed Public Safety and Town Hall Relocation Study for the Town of Cortland, Illinois, provided by Larson & Darby Group for a proposed amount not to exceed \$17,500.00 unless otherwise agreed to in writing.

Trustee Siewierski moved to Approve a Proposal for Architectural and Structural Engineering Design Services for the Proposed Public Safety and Town Hall Relocation Study for the Town of Cortland, Illinois, provided by Larson & Darby Group for a proposed amount not to exceed \$17,500.00 unless otherwise agreed to in writing, seconded by Trustee Corson. Engineer Brandy Williams recapped the proposal stating they would provide three floor plans and an estimated budget. This will take about 6-8 weeks. Unanimous roll call vote carried the motion. *[Clerks Note: Funds to be taken from budget line 016300-210, Engineering Expense]* **C2023-02**

6. Suppeland Park Splash Pad Discussion

For discussion only, Brandy Williams discussed the splash pad that is proposed in Suppland Park. Ms. Williams provided the Trustees with preliminary pictures of what the slash pad design could look like. Ms. Williams is awaiting formal approval for the grant application that was submitted in 2021. Trustee Fioretto questioned why the town did not go out for bid and how the proposed vendor (Vortex) was selected. Ms. Williams stated that the vendor is a state approved vendor which streamlines the grant process. She further stated that she and the Director of Public Works had visited other splash pads this past year. Vortex equipment was the vendor with the least color fading and maintenance issues.

COMMENTS

Trustee Stone thanked Trustee Corson for putting on an excellent Christmas Parade. There were a lot of great comments from the event.

MAYOR'S REPORT

Mayor Pietrowski reported that the City of DeKalb is doing a Metra train study. He also reported that it is National Police Officer Day and thanked our Chief of Police for his hard work and dedication.

ADJOURNMENT

Trustee Siewierski moved to adjourn, seconded by Trustee Stone. Unanimous voice vote carried the motion. Meeting adjourned at 8:21 p.m.

Respectively Submitted,

Kaity Siewierski
Deputy Clerk