



## CITY COMMISSION STAFF REPORT

**DEPARTMENT:** Utilities Department

**DATE:** August 27, 2024

**SUBJECT:** Motion to approve and authorize a piggyback agreement from the City of Weston's agreement with A&A Drainage & Vac Services, Inc., in an amount not to exceed \$45,000.00 or as allocated in the upcoming fiscal year's budget for Stormwater and Wastewater Maintenance Services. This agreement would run concurrently with the City of Weston's contract, provided that the City of Weston extends the agreement under terms and conditions acceptable to the City.

### **CITY MANAGER RECOMMENDATION:**

The City Manager recommends Commission approval of a piggyback agreement from the City of Weston with A&A Drainage & Vac Services, Inc., in an amount not to exceed \$45,000.00, or as allocated in the upcoming fiscal year's budget for Stormwater and Wastewater Maintenance Services. This agreement would run concurrently with the City of Weston's contract, provided that the City of Weston extends the agreement under terms and conditions acceptable to the City.

### **BACKGROUND OF ITEM:**

In 2019, the City awarded a three-year contract to A&A Drainage & Vac Services, Inc., with an additional two-year renewal option, following Invitation to Bid ITB 2019-3-UTL. The two-year renewal term concluded on April 23, 2024. Rather than initiating a new ITB process, staff recommends piggybacking the existing City of Weston's agreement. The City of Weston's agreement, effective May 24, 2023, is set to expire on May 31, 2026, with two optional three-year renewal terms. The utilities department staff has reviewed the scope of services and pricing in the City of Weston's agreement and found that the scope and services provide all the required services needed by Cooper City.

### **ANALYSIS:**

The City has consistently been satisfied with the services provided by A&A Drainage & Vac Services. It is important to note that initiating a new solicitation process would take at least four months to complete and require additional time and efforts by resources in different departments.

**PROCUREMENT:**

Sec. 2-258. – Exclusions and exceptions to bid and proposal requirements.

(f) *Purchases of goods or services from contracts awarded by other governmental or not-for-profit entities by a formal competitive selection process.* The purchase of goods or services under a contract awarded by the United States Government or another governmental, public or not-for-profit entity by a formal competitive process is authorized provided the purchasing agent makes a determination that time, expense and marketplace factors make it financially advantageous for the City to do so.

**FISCAL IMPACT:**

There is no impact to current fiscal year budget. The necessary funds for this purpose are included in the requested budget expenditures for FY 2025.

<u>General Ledger Acct. Number</u>	<u>Proposed Budget Amount FY25</u>	<u>Requested Amount</u>	<u>Remaining Amount</u>
440-315-531290-538	\$45,000	\$0	\$0

**ATTACHMENTS:**

1. City of Cooper City Agreement with A&A Drainage & Vac Services, Inc.
2. Exhibit A – City of Weston Agreement with A&A Drainage & Vac Services, Inc.
3. Exhibit B – with A&A Drainage & Vac Services, Inc. Proposal
4. Vendor Compliance