

RESOLUTION NO. 24-27

A RESOLUTION OF THE CITY COMMISSION OF THE CITY COOPER CITY, FLORIDA, APPROVING THE DESIGNATION OF COMMISSION POLICIES AND ADMINISTRATIVE POLICIES ATTACHED HERETO AS EXHIBIT "A," IN ACCORDANCE WITH SECTION 4.01 OF THE CITY CHARTER; DELEGATING TO THE CITY MANAGER THE AUTHORITY TO AMEND THE CITY'S ADMINISTRATIVE POLICIES; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City of Cooper City recognizes the importance of maintaining clear, comprehensive, and up-to-date personnel policies to guide the management of municipal employees and ensure fair and consistent treatment; and

WHEREAS, Section 4.01(4)(M) of the City Charter authorizes and directs the City Manager to prepare personnel policies for the City, subject to City Commission approval; and

WHEREAS, certain personnel policies further require the approval and oversight of the City Commission due to their significant impact on municipal operations, fiscal responsibilities, and public accountability, while other policies are more appropriately managed at the administrative level by the City Manager; and

WHEREAS, the City Commission seeks to formally establish a clear delineation between Commission-approved policies and Administrative policies to enhance transparency, streamline decision-making processes, and ensure proper governance of municipal employee matters; and

WHEREAS, the City Commission of Cooper City deems it to be in the best interest of the City's citizens and residents to formally designate Personnel Policies as either Commission Policies or Administrative Policies, with a comprehensive list of these designations attached hereto as Exhibit "A"

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF COOPER CITY, FLORIDA AS FOLLOWS:

Section 1: That the foregoing “**WHEREAS**” clauses are ratified and confirmed as being true and correct and are made a specific part of this Resolution. All exhibits attached hereto are incorporated herein and expressly made a part of this Resolution.

Section 2: The City Commission of the City of Cooper City, in accordance with Section 4.01(4)(M) of the City Charter, hereby approves the designation of Personnel Policies as either Commission Policies or Administrative Policies, with a comprehensive list of these designations attached hereto as Exhibit "A.”

Section 3: The City Commission authorizes the City Attorney and City Manager to make necessary modifications to the Policies that are explicitly tied to Federal, State, and County mandates, when such mandates are amended. The City Attorney and City Manager shall promptly report any such modifications to the City Commission at its next regular meeting.

Section 4: In the best interest of the City, the City Manager is hereby further delegated the authority to amend the Administrative Policies from time to time, including but not limited to re-numbering all Commission Policies and Administrative Policies for clarity and cohesiveness.

Section 5. All Resolutions or parts of Resolutions in conflict herewith, be and the same are repealed to the extent of such conflict.

Section 6. If any section, sentence, clause or phrase of this Resolution is held to be invalid or unconstitutional by any court of competent jurisdiction, then said holding shall in no way affect the validity of the remaining portions of this Resolution.

Section 7. This Resolution shall become effective immediately upon its passage and adoption.

PASSED AND ADOPTED this _____ day of _____, 2024.

GREG ROSS
Mayor

ATTEST:

TEDRA ALLEN
City Clerk

APPROVED AS TO LEGAL FORM:

OFFICE OF THE CITY ATTORNEY

ROLL CALL

Mayor Ross _____
Commissioner Green _____
Commissioner Shrouder _____
Commissioner Katzman _____
Commissioner Mallozzi _____