

CITY OF COOPER CITY  
HUMAN RESOURCES DEPARTMENT



CITY POLICIES & PROCEDURES  
POLICY #01-017

**SUMMARY OF REVISED, DELETED, OR ADDED MATERIAL**

This operating procedure shall replace the Personnel Rules and Regulations and Policies enacted prior to the effective date of this operating procedure.

Revision	Date	Description of Change
1		Initial Release

**APPROVALS**

\_\_\_\_\_  
Human Resources Director

\_\_\_\_\_  
Date

\_\_\_\_\_  
City Commission

\_\_\_\_\_  
Date



# City of Cooper City City Policies and Procedures

<b>SUBJECT</b>	<b>City Policies and Procedures</b>
<b>POLICY #</b>	<b>01-017</b>
<b>City Commission Approval</b>	

## **Policy**

Employees are required to comply with all City policies and procedures as may be established by the City, including but not limited to the Personnel Policy Manual, the Administrative Policy Manual, the City Charter, the code of ordinances, and any other policies and procedures which the city may establish from time to time.