



CITY COMMISSION STAFF REPORT

DEPARTMENT: Public Works

DATE1; August 27, 2024

SUBJECT: Motion to Approve a Piggyback Agreement for Tree Trimming Services, Utilizing the Town of Miami Lakes Contract No. 2022-22 - SFM Landscape Services, LLC - **Public Works**

CITY MANAGER RECOMMENDATION:

The City Manager recommends the Commission approve the Piggyback Agreement for Tree Trimming Services - SFM Landscape Services, LLC ("SFM") to be used by Public Works.

BACKGROUND OF ITEM:

On August 5, 2022, the Town of Miami Lakes ("Town") issued Request for Proposals ("RFP") No. 2022-22 for Tree Trimming Services. The Town received four (4) proposals, awarding SFM, the primary contractor, Landscape Service Professionals, Inc., the secondary contractor, Sherlock Tree Company, the tertiary contractor and Brightview Tree Care Services, Inc., the quaternary contractor.

The Public Works Department seeks approval to contract with a professional tree trimming company to bring our community's trees up to ordinance standards. Many trees throughout the City are currently overgrown and require maintenance to ensure compliance and improve overall aesthetics.

ANALYSIS:

Trimming trees improves overall health by removing diseased or dead branches, which prevents the spread of pathogens and encourages new growth. It enhances the tree's shape and structure, boosting visual appeal and safety by reducing hazards and ensuring adequate clearance.

STRATEGIC PLAN:

This item supports the 2022-2027 Commission Strategic Plan, specifically advancing:

Priority 4, Citywide Revitalization - Maintain and improve the city's infrastructure and appearance to support and ensure a sustainable and beautiful environment:

- **Objective 2:** Assess the appearance of citywide parks and green spaces and make enhancement where needed to meet the needs of the community.

- Performance Measures: Landscaping is rejuvenated and/or restored to original site development plans

PROCUREMENT: [Sec. 2-261 – Types of Contracts and Contract Administration \(b\) Multi-year contracts](#)

FISCAL IMPACT:

Narrative: Current unencumbered balance in Repairs-Road & Drainage is \$332,077. There are no specific plans for this balance in the remainder of FY24 which allows this transfer of funds.

<u>Description</u>	<u>General Ledger Acct. Number</u>	<u>Budgeted Amount</u>	<u>Requested Amount</u>	<u>Remaining Amount</u>
Road & Bridge: Contract Service-Tree Trimming	103-313-531220-541	\$0.00	\$250,000	\$250,000
Road & Bridge: Repairs-Road & Drainage	103-313-534710-541	400,000	250,000	\$82,077

ATTACHMENTS:

1. Exhibit 1 – Cooper City Piggyback Agreement for Contract No. 2022-22 Tree Trimming Services - SFM
2. Exhibit 2 - Town of Miami Lakes Contract No. 2022-22 Tree Trimming Services - SFM
3. Exhibit 3 - Town of Miami Lakes RES-22-1879
4. Exhibit 4 - Sunbiz – SFM
5. Exhibit 5 – Vendor Compliance - SFM
6. Exhibit 6 – Budget Amendment 115XX Fund Tree Trimming Piggy Back Contract \$250,000