



CITY COMMISSION STAFF REPORT

DEPARTMENT: Utilities Department

DATE: March 12, 2024

SUBJECT: Motion to approve and authorize the purchase of a 2024 Ford Explorer XLT 4X2 for the Utilities Department from Palmetto Ford of Miami using the Florida Sheriff's Association contract #FSA23-VEL31.0: Pursuit, Administrative and Other Vehicles, in the amount not to exceed \$41,183.00. - **Utilities**

CITY MANAGER RECOMMENDATION:

The City Manager recommends the approval and authorization for the purchase of a 2024 Ford Explorer XLT 4X2 for the Utilities Department from Palmetto Ford of Miami using the Florida Sheriff's Association contract #FSA23-VEL31.0: Pursuit, Administrative and Other Vehicles, in the amount not to exceed \$41,183.00. Recognizing its importance in the Water Plant, the City Commission has approved this truck in the FY 2024 budget.

BACKGROUND OF ITEM:

It's imperative for replacing Truck #9344 in the Water Plant, as this vehicle extends beyond its serviceable life. This vehicle, 2005 Ford F-50, has high mileage and persistent mechanical issues. It is crucial for the overall efficiency and operational effectiveness of the utilities infrastructure. This vehicle, now surpassing 19 years in service, has incurred repair costs exceeding \$15,000.

Given the Fleet Department's rating system, which commences at 25 and increases with the vehicle's age and mileage, the current Truck #9344 rating is at 31.5, which is beyond the threshold indicating that replacement is overdue. Recognizing the use and impact of this vehicle, which is used for distribution sampling for FDEP compliance, it is advised that a vehicle with a more controlled environment and adequate cargo area is considered. By investing in a new vehicle we aim to fortify our commitment to the seamless functioning of our utility services, mitigating operational disruptions and enhancing the overall reliability of our utility system.

ANALYSIS:

N/A

PROCUREMENT:

Sec. 2-258. – Exclusions and exceptions to bid and proposal requirements.

(f) Purchases of goods or services from contracts awarded by other governmental or not-for-profit entities by a formal competitive selection process. The purchase of goods or services under a

contract awarded by the United States Government or another governmental, public or not-for-profit entity by a formal competitive process is authorized provided the purchasing agent makes a determination that time, expense and marketplace factors make it financially advantageous for the City to do so.

FISCAL IMPACT:

The requested purchase of a new truck is an approved item in the FY 2024 budget. There is sufficient funding available in the Water and Sewer Utility Fund.

<u>General Ledger Acct. Number</u>	<u>Budgeted Amount</u>	<u>Requested Amount</u>	<u>Remaining Amount</u>
450-931-564520-535	\$55,000	\$41,183	\$13,817

ALTERNATIVES:

If the decision is against purchasing the new truck, alternatives include leasing, temporary rental, optimized maintenance, resource redistribution, or collaboration with nearby municipalities to ensure compliance with Distribution sampling and FDEP regulations.

ATTACHMENTS:

1. FSA 23-VEL31.0: Pursuit, Administrative & Other Vehicles Award Packet
2. FSA 23-VEL31.0 Contract Signature Form Palmetto Ford Miami.
3. Palmetto Ford Miami Quote
4. Comparative Quote - Duval Ford
5. Vendor Compliance

Workflow History			
User	Task	Action	Date/Time
Allen, Tedra	NEW ITEM: Not Yet Routed	Route to Purchasing	02/26/24 02:09 PM
Dodgen, Brandon	Assigned to Purchasing	COMPLETE: Forward to City Clerk	02/27/24 11:41 AM
Allen, Tedra	Assigned to City Clerk	Route to Budget	02/28/24 04:13 PM
Nadeau, Mike	Assigned to Budget	COMPLETE: Forward to City Clerk	02/28/24 04:14 PM
<i>The fiscal impact section of this staff report is correct.</i>			
Allen, Tedra	Assigned to City Clerk	APPROVE ITEM: End Workflow	02/28/24 04:25 PM
Allen, Tedra	END WORKFLOW - APPROVED		02/28/24 04:30 PM