



CITY COMMISSION STAFF REPORT

DEPARTMENT Parks and Recreation

DATE: September 24, 2024

SUBJECT: Motion to Approve the Purchase of a Bunker and Field Rake via Sourcewell Contract for Grounds Maintenance Equipment, Attachments, and Accessories with Related Services - Deere & Company - \$19,254.60 **Parks and Recreation Department**

CITY MANAGER RECOMMENDATION:

The City Manager recommends the Commission approve the Purchase of a Bunker and Field Rake via Sourcewell Contract for Grounds Maintenance Equipment, Attachments, and Accessories with Related Services - Deere & Company to be used by Parks and Recreation.

BACKGROUND OF ITEM:

On March 11, 2021, Sourcewell issued RFP No. 031121 for Grounds Maintenance Equipment, Attachments, and Accessories with Related Services, and Deere & Company was awarded the contract.

The Parks and Recreation Department requests approval to acquire a Bunker and Field Rake from Deere & Company for use in our parks. This additional equipment is needed to meet the increasing demands of maintaining our sports fields and green spaces.

ANALYSIS:

As our facilities face growing usage and community engagement, enhancing our maintenance capabilities is crucial to maintaining high-quality recreational areas. Although our current equipment is functional, it no longer meets the demands for timely and effective lawn care. The purchase of an additional bunker and field rake would allow us to perform field raking operations concurrently, significantly reducing maintenance time. This equipment includes a rake, cultivator, front blades, core removal blade, scarifier, scrapers, and field finisher, which together provide a superior finish for our fields.

STRATEGIC PLAN:

This item supports the 2022-2027 Commission Strategic Plan, specifically advancing:

Priority 4, Citywide Revitalization - Maintain and improve the city's infrastructure and appearance to support and ensure a sustainable and beautiful environment:

- **Objective 2:** Assess the appearance of citywide parks and green spaces and make enhancements where needed to meet the needs of the community.
- **Performance Measures:** Landscaping is rejuvenated and/or restored to original site development plans

PROCUREMENT: [Sec. 2-258-Exclusions and exceptions to bid and proposal requirements \(d\) Cooperative purchasing](#)

FISCAL IMPACT: This purchase can be readily funded by the budget surplus in Casual & Contract Labor.

<u>Description</u>	<u>General Ledger</u> <u>Acct. Number</u>	<u>Budgeted</u> <u>Amount</u>	<u>Requested</u> <u>Amount</u>	<u>Remaining</u> <u>Amount</u>
Equipment and Machinery- Equipment	001-314-564700-572	\$0.00	\$19,254.60	\$19,254.60
Casual & Contract Labor	001-314-531210-572	\$135,000	-\$19,254.60	\$16,249.64

ATTACHMENTS:

1. Exhibit 1 - Sourcewell Contract 031121- Grounds Maintenance Equipment – Deere & Company
2. Exhibit 2 - Deere Company Quote No. 31440091
3. Exhibit 3 - Sourcewell - Price
4. Exhibit 4 - Sourcewell - RFP No. 031121
5. Exhibit 5- Vendor Compliance - Deere and Company
6. Exhibit 6- Budget Amendment