



CITY COMMISSION STAFF REPORT

DEPARTMENT: Utilities Department

DATE: September 24, 2024

SUBJECT: Motion to approve and authorize a piggyback agreement from the Palm Beach County Board of County Commissioners with Kemira Water Solutions, Inc., in an amount not to exceed \$50,000.00 or as allocated in the upcoming fiscal year's budget for Liquid Ferrous and Ferric Sulfate blend.

CITY MANAGER RECOMMENDATION:

The City Manager recommends Commission approval of a piggyback agreement from the Palm Beach County Board of County Commissioners with Kemira Water Solutions, Inc., in an amount not to exceed \$50,000.00, or as allocated in the upcoming fiscal year's budget for Liquid Ferrous and Ferric Sulfate blend. This agreement would run concurrently with the Palm Beach County's contract, provided that the County extends the agreement under terms and conditions acceptable to the City.

BACKGROUND OF ITEM:

In 2018, the City awarded a three-year contract to Kemira Water Solutions, Inc., with two (2) additional one-year renewal options, following Invitation to Bid ITB 2018-7-UTL. The second one-year renewal term concluded on July 17, 2024. Rather than initiating a new ITB process, staff recommends piggybacking the existing Palm Beach County Agreement. The County's Agreement was renewed on February 8, 2024 and is set to expire on February 7, 2025. There are two (2) additional one-year renewal options remaining. The utilities department staff has reviewed the scope of services and pricing in Palm Beach County's Agreement, and found that the scope and services provide all the required services needed by Cooper City.

ANALYSIS:

The City has consistently been satisfied with the product and the level of service provided by Kemira Water Solutions, Inc. It is important to note that initiating a new solicitation process would take at least four months to complete and require additional time and efforts by resources in different departments.

PROCUREMENT:

Sec. 2-258. – Exclusions and exceptions to bid and proposal requirements.

(f) Purchases of goods or services from contracts awarded by other governmental or not-for-profit entities by a formal competitive selection process. The purchase of goods or services under a contract awarded by the United States Government or another governmental, public or not-for-profit entity by a formal competitive process is authorized provided the purchasing agent makes a determination that time, expense and marketplace factors make it financially advantageous for the City to do so. At this time this chemical is relied upon by the Utilities Department to ensure adequate odor control and this approval method is most efficient for sustaining access to adequate supply of this chemical for the period required.

FISCAL IMPACT:

There is no impact to current fiscal year budget. The necessary funds for this purpose are included in the requested budget expenditures for FY 2025.

<u>General Ledger Acct. Number</u>	<u>Proposed Budget Amount FY25</u>	<u>Requested Amount</u>	<u>Remaining Amount</u>
450-931-535310-535	\$50,000	\$0	\$0

ATTACHMENTS:

1. City of Cooper City Agreement with Kemira Water Solutions, Inc.
2. Exhibit A – Palm Beach County with Kemira Water Solutions, Inc.
3. Exhibit B – Kemira Water Solutions, Inc. Proposal
4. Vendor Compliance