

PROCUREMENT DIVISION

Non-Competitive Purchase Request Form

Section A

Date _____

To _____
(Procurement Division Contact; Phone and Email)

From _____
(Procurement Liaisons of client departments)

Subject _____
(Contract Number; Title; Term, From - To)

Due Date _____

It is the policy of Cooper City to consistently purchase goods and services using full and open competition. The citizens of Cooper City are best served through sound business decisions based on competitive solicitations. Early acquisition planning that includes consultation with Procurement staff can help avoid delays and facilitates effective market research. However, there may be instances when other than full and open competition may be justified. When a client department determines that other than full and open competition is necessary or in the best interest of the City, appropriate justification for such course of action must be submitted to the Procurement Division for approval and execution to waive the competitive bid/proposal process. The provision of this form to a client department by Procurement Division does not constitute a recommendation, nor does it imply that such request will be substantiated by the Procurement Division's independent evaluation or authorized to proceed as a non-competitive acquisition.

Instructions: Complete and return document, with the appropriate attachments, by the due date to: _____

Section B - To Be Completed by Client Department

Please provide the information requested below to support the need and feasibility for waiving the competitive bid/proposal process:

Department:			
Project Manager Name:		Project Manager Phone Number:	
Requisition No.:		*Requested Allocation:	
Proposed Supplier/Vendor:		Requested Contract Term:	
Funding Source:			
Will Federal funds be used to support the requested allocation: Yes ____ No ____		Will grant funds be used to support the requested allocation: Yes ____ No ____	
Previous Contract No.: (if applicable)	_____	Previous Contract Value: (if applicable)	_____

*Allocations may be proportionally adjusted should there be a change to contract term.

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Purpose of the Purchase

Please describe the minimum requirements and the benefits of the non-competitive acquisition.

VXsmart is a specialized resident engagement and self-service platform built specifically for utilities and AMI meters. The City has already implemented VXsmart to provide residents with secure, reliable, and user-friendly digital experiences. By continuing with VXsmart, the City can maintain operational consistency, prevent costly disruptions, and advance its long-term modernization goals. The platform is fully integrated with the utility's existing CIS and billing systems, allowing for seamless data exchange and real-time customer interactions. VXsmart adheres to strict security and compliance standards, safeguarding customer information while meeting all regulatory requirements.

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Best Interest of the City/Uniqueness of Product

Please provide a detailed description as to why a waiver of formal bidding is in the City's best interest (e.g., product standardization, compatibility, proprietary access, or distributorship, how vendor is uniquely qualified to provide the needed product or service, etc.). Please note that a lack of advance planning is not acceptable justification for a non-competitive acquisition.

VXsmart offers proprietary integration capabilities and standardized workflows that are unmatched by alternative solutions. Competing platforms require extensive customization, introducing risk, cost, and delays. VertexOne, as the sole provider of VXsmart, brings deep expertise in utility operations and regulatory compliance, ensuring continuity and scalability for future enhancements.

Resident Benefits

- Self-Service Access: Online and mobile tools for bill payment, account management, and service requests.
- Proactive Communication: Leak Alerts, Hill-Bill Notices, Outage alerts, restoration updates, and notifications for planned maintenance.
- Usage Insights: Personalized consumption data to promote conservation and cost savings.

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Market Research

Please describe the market research findings. This should include a description of other, similar sources or products available in the market, if any, and why these are not acceptable.

Why VXsmart Remains the Optimal Choice

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Market Position

While other vendors exist, none deliver the same level of compatibility, security, and feature depth without significant development effort. VXsmart's proven track record and established footprint in over 500 North American utilities make it uniquely qualified to meet the City's requirements.

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Proposed Actions

Please describe the actions the department will take to mitigate the present barriers to competition prior to any future acquisitions of this product or service.

Continuing with VXsmart will provide a seamless transition for the City, as the platform is already integrated with existing systems. This ensures the implementation process will be more efficient, minimizing disruptions while accelerating the delivery of enhanced digital services to residents.

Department Director Name/Initial

Date Approved

Purchasing Name/Initial

Date Approved
