



## Cooper City Ordinance 25-10

Parking of Commercial  
Vehicles, RVs, Trailers and  
Boats

*Registration Rollout Plan*

[www.CooperCity.gov](http://www.CooperCity.gov)



## Cooper City Ordinance 25-10 *Registration Requirement*

- **CODE RECAP:**

- 25-10 addresses parking of commercial vehicles, RVs, trailers and boats
- These vehicles are prohibited from public right of way (ROW) except for limited circumstances, such as, but not limited to:
  - Secured in a closed garage or screened in carport.
  - Actual, active and uninterrupted moving, (un)loading
  - Commercial vehicles, which do not exceed 10 feet, if parked behind a 6 foot fence
  - RVs, boats, boat mounted trailers, which do not exceed 12 feet, if parked behind a 6 foot fence.







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- **CODE RECAP:**

- In addition, the City Commission kept in place portions of the code, to include a registration and inspection process:
  - All vehicles or boats parked or stored as previously described must be annually registered with a right to inspect by the city's Code Enforcement Department.
  - Code must verify the height and state registration
  - There is a \$50 fee payable to the City annually.
  - This fee may be changed by recommendation of the Chief of Police and confirmed by the City Manager.
  - The fee is intended to recoup the actual costs for the inspection and verification process.





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- **IMPLEMENTATION PLAN:**

- The Community Development Department (CDD) has worked to create a framework within the BS&A to capture and record this process
- The City's Public Information Officer (PIO) has worked to create a portal on the City website for residents to complete the initial registration form / upload, which will notify CDD of the submission.
- CDD will create a permit application and then assign the resident to predetermined dates and times for Code Enforcement follow-up, e.g. Tuesdays, Thursdays, and Saturdays, 9AM-1PM slots.
- Code will inspect and enter the results into the BS&A.
- The resident will then pick up their approved permit and decal from the CDD after paying the \$50 fee.





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- **IMPLEMENTATION PLAN:**

- The resident will receive and place the decal on their registered vehicle as a visible display.
- Code will have access to the BS&A to verify active registrations, expired ones, or those who failed to register
- The CDD will send out annual renewal notices. Code holds the right to re-inspect during that process, as needed.
- CDD & Code recommend to start the initial registration process by October 1, 2022, with annual renewals being due by September 30, 2023.







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## *Registration Requirement*

- **EDUCATION PLAN:**

- It is anticipated that there will be significant questions from the public on this item.
- July-September: aggressive communication plan headed up by the City PIO, to include:
  - Social Media
  - Newsletter
  - Short videos addressing frequently asked questions
  - Notices in city water bills
  - Possible targeted mailing(s)
  - HOA coordination
  - Educational flyers
  - Quest





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- **OPERATIONAL IMPACT:**

- This process is expected to be labor intensive.
- Code Enforcement has identified 1,368 commercial vehicle violations issued in Cooper City since October 2019.
- Minus repeat offenders, there are approximately 1,100.
- Although this list is a starting point for a city registry, there are likely 3 to 4 times that number of commercial vehicles, RVs, boats, & trailers within the city.
- These inspections will require diverting Code Enforcement's productivity to another objective, which will have an operational impact in other City Code priorities, e.g. beautification and commercial plaza maintenance.





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- **OPERATIONAL IMPACT :**

- Sample Inspection Breakdown:
  - 3 days a week, 4 hours a day
  - Each inspection will take approximately 15 – 20 minutes\*
  - 3-4 inspections per hour = 12-16 per day x 3 = 36-48 per week
  - Sample, if 2,000 commercial vehicles (CVs) exist, it will take one code inspector 41.66 weeks (48 inspections per week) or 55.56 weeks (36 per week).
  - This timeline can be reduced by assigning more inspectors to this one task; however, that further impacts other priorities (e.g. blighting, bulk trash, resident concerns).
  - This breakdown also does not account for re-inspections for those who failed first inspection, or who were no-shows.







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## *Registration Requirement*

- **SUGGESTED SOLUTION:**

- The City Code institutes a registration fee to “...reflect actual costs for the Police Department inspection and verification...” 25-10e(1)
- This fee was initially set at \$50 per vehicle annually.
- Estimated income breakdown:
  - 2,000 CVs = \$100,000 in assessed fees
  - 3,000 CVs = \$150,000 in assessed fees
  - 4,000 CVs = \$200,000 in assessed fees
- The City may opt to add:
  - (1) Code Inspector (BSO), \$122,684 annually
  - (1) Clerical Specialist (CDD), est. \$70,000 annually
- The code allows for annual fee adjustment to recoup actual cost





**QUESTIONS:**  
COOPER CITY ORDINANCE 25-10

*Registration Rollout Plan*

