



Memorandum

TO: Hamid Nikvan, Assistant Utilities Director
FROM: Purchasing
THRU: Ryan Eggleston, City Manager
DATE: January 25, 2024

SUBJECT: 2024 FORD F-350 SUPER CAB – [FL State Term Contract # 25100000-23-STC](#)

The Purchasing Division after careful consideration and evaluation of available options, it has been determined that acquiring the vehicle through the State of Florida contract is the most advantageous and cost-effective solution for our needs. Utilization of the state contract process complies with the City of Cooper City procurement requirements [\[Sec 2-258 \(f\) Purchases of good or services from contracts awarded by other governmental entities\]](#). Details of the market research process are as follows:

1. **Cost Efficiency:** The State of Florida contract offers competitive pricing, ensuring that we obtain the vehicle at the best possible cost.
2. **Compliance:** Utilizing state contracts ensures compliance with city and state procurement regulations and policies, streamlining the purchasing process.
3. **Vendor Reputation:** The selected vendor under the state contract has a proven track record of delivering high-quality vehicles and excellent customer service.
4. **Time Savings:** By leveraging an existing state contract, we expedite the procurement process, saving time on negotiations and reducing administrative burden.

Additionally, our comparative pricing analysis revealed a substantial cost savings of approximately \$10,000 when compared to the Florida Sheriffs Agreement (FSA) for the same vehicle configuration.

Att. Alan Jay Fleet Sales – Quote 51447-4
[FL State Term Contract # 25100000-23-STC](#)
Comparative Quote – Duval Ford (FSA 23-VEL-31 / FSA 23-VEH21)
Vendor Compliance – Alan Jay Fleet Sales

cc: Steve Blanchard