



Memorandum

TO: Raj Verma, Utilities Director
FROM: Purchasing
THRU: Ryan Eggleston, City Manager
DATE: January 3, 2024

SUBJECT: Pump Station #55 Generator Replacement, ITB 2023-6-UTL

The Purchasing Division issued an Invitation to Bid (ITB) for Pump Station #55 Generator Replacement, ITB 2023-6-UTL. This formal competitive solicitation process complies with the City of Cooper City procurement requirements. Details of the competitive solicitation process are as follows:

- The ITB was broadcast on October 27, 2023, to one thousand eight hundred and eighty (1,880) prospective bidders via the DemandStar. Additionally, the ITB was advertised in the legal notices section of the Sun-Sentinel.
- The Utilities Staff and Purchasing conducted one (1) Mandatory pre-bid meeting that afforded attendees the opportunity to ask technical questions, as well as, allow a site visit of the Pump Station.
- Thirty-seven (37) vendors downloaded the bid documents of the ITB.
- On December 6, 2023 at 3:00 P.M. EST, the Purchasing Division closed and unsealed three (3) responses. The responses were reviewed by the Purchasing Division to ensure the responses met the ITB requirements.
- The apparent lowest responsive and responsible offeror, Hinterland Group Inc. met all the ITB requirements.
- The Purchasing Division relayed the submittals to the Utilities staff and Chen Moore and Associates, Inc., engineer of record, for additional review and concluded that Hinterland Group Inc response met all the requirements of the ITB.
- Reference checks were conducted on Hinterland Group Inc and revealed positive ratings.

In summary, Hinterland Group Inc is the lowest, responsive and responsible offeror able to meet the ITB requirements; therefore, the award recommendation of this contract is to Hinterland Group Inc.

Att. Tabulation Summary, Bid Tabulation, Scope of Work

cc: Hamid Nikvan, Assistant Director of Utilities



BID TABULATION

Bid No.: ITB 2023-6-UTL
Bid Title: Pump Station #55 Generator Replacement
Bid Opening Date: 12/6/2023 @ 3:00PM
Distribution Stats: 37 Planholders, 1,880 Bidders Notified, 3 Bids Received

| Vendor Name | GlobalTech Inc. | Hinterland Group Inc. | Southern Underground Industries |
|---|----------------------|-----------------------|---------------------------------|
| FEIN | 65-0577611 | 20-5156844 | 26-2521235 |
| Bid Form | Received | Received | Received |
| List of Subcontractors/Suppliers | Received | N/A | Received |
| Reference Form | Received | Received | Received |
| Public Entity Crimes (PEC) Form | Received | Received | Received |
| ADA Affidavit | Received | Received | Received |
| Business Entity Affidavit | Received | Received | Received |
| Bidder's Foreign (Non-Florida) Corporate Statement (If applicable) | N/A | N/A | N/A |
| W-9, Request for Taxpayer Identification Number | Received | Received | Received |
| Proof of Workers Compensation Insurance or Exemption | Received | Received | Received |
| Proof of Liability Insurance | Received | Received | Received |
| Ownership Disclosure Affidavit | Received | Received | Received |
| Drug-Free Workplace Certificate | Received | Received | Received |
| Employee Background Verification Affidavit | Received | Received | Received |
| Scrutinized Companies Affidavit | Received | Received | Received |
| Non-Conflict of Interest Statement | Received | Received | Received |
| E-Verify Form | Received | Received | Received |
| Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion | Received | N/A | Received |
| Bid Bond (5%) | Received | Received | Received |
| Grand Total | \$ 913,840.47 | \$ 767,500.00 | \$ 1,205,585.00 |

- SCOPE OF WORK

The City of Cooper City Utilities Department is proposing to replace the existing Pump Station #55 Generator. The City's sewage Pump Station #55 has been in service since the last 1980's operating with most of the original equipment still in service. The project will consist of the existing pump station generator including electrical, power, control, and lighting replacement. Proposed improvements consist of replacing the new generator outside of the existing generator room and will include a sound-attenuating, weatherproof enclosure, and sub-base fuel tank. Additionally, a concrete generator pad is included in the scope of work. The project also includes the installation of a permanent 12-inch bypass force main. Force main work includes all necessary valves, fittings, and connections. The objective of this ITB is to secure the services of a qualified, experienced, and reliable contractor that will promptly and efficiently provide the City with the materials, equipment, and services necessary to execute the work at the lowest price, in compliance with industry standards, federal, state and local requirements and the terms, conditions and specifications of this solicitation. No compensation will accrue, be owed or paid to the awarded bidder unless the contract has been fully executed, Notice to Proceed provided, a purchase order has been issued with accompanying Task Order or Work Authorization and the work of the contract has been completed as accepted and approved by the City.