



CITY COMMISSION STAFF REPORT

DEPARTMENT: Utilities Department

DATE: July 23, 2024

SUBJECT: Motion to approve and authorize additional work orders in the amount not to exceed \$50,000.00 to Concrete Works & Paving, Inc., for maintenance and repairs related to water pipe leaks throughout the City - **Utilities**

CITY MANAGER RECOMMENDATION:

The staff is recommending the approval and authorization of additional work in the amount not to exceed \$50,000 to Concrete Works & Paving, Inc., for maintenance and repairs related to water leaks in different areas throughout the City.

BACKGROUND OF ITEM:

On March 23, 2024, the City renewed its agreement with Concrete Works and Paving, Inc., issuing a purchase order for the FY24 budgeted amount of \$85,000.00 that is in effect until March 20, 2025. However, the recent occurrence of two significant water pipe leaks within the City's water distribution system has consumed the remaining budget and necessitated this additional funding request.

ANALYSIS:

With three months remaining in the fiscal year staff is anticipating some additional repairs may be needed during the fiscal year.

PROCUREMENT:

The City utilizes a piggybacked Contract from Broward County, previously approved by the City Sec. 2-258. – Exclusions and exceptions to bid and proposal requirements.

(f) Purchases of goods or services from contracts awarded by other governmental or not-for-profit entities by a formal competitive selection process. The purchase of goods or services under a contract awarded by the United States Government or another governmental, public or not-for-profit entity by a formal competitive process is authorized provided the purchasing agent makes a determination that time, expense and marketplace factors make it financially advantageous for the City to do so.

FISCAL IMPACT:

There is sufficient funding available in the Water Distribution Fund. Hence, the Utilities department is requesting a transfer of \$50,000.00 from the Contingency G/L account 450-950-

599000-536 to the “Repairs – Road & Drainage” account 450-910-534710-533. This transfer will ensure the necessary funds for this procurement.


<u>General Ledger Acct. Number</u>	<u>Budgeted Amount</u>	<u>Remaining Amount</u>	<u>Requested Amount</u>
450-910-534710-533	\$85,000	\$239.30	\$50,000

ALTERNATIVES:

N/A

ATTACHMENTS:

1. City of Cooper City and Concrete Works & Paving, Inc Contract Renewal Form.
2. Budget Transfer Notification

Workflow History 			
User	Task	Action	Date/Time
Welch, Tim	NEW ITEM: Not Yet Routed	Route to Budget	07/08/24 04:29 PM
Nadeau, Mike	Assigned to Budget	COMPLETE: Forward to City Clerk	07/08/24 04:32 PM
<i>The fiscal impact section of this staff report is correct. We should probably mention that they have a \$500K balance left in contingency but that may be nitpicking.</i>			
Allen, Tedra	Assigned to City Clerk	Route to Attorney	07/08/24 04:36 PM
Horowitz, Jacob	Assigned to Attorney	COMPLETE: Forward to City Manager	07/10/24 03:48 PM
Rey, Alex	Assigned to City Manager	COMPLETE: Forward to City Clerk	07/11/24 01:45 PM
Allen, Tedra	Assigned to City Clerk	APPROVE ITEM: End Workflow	07/12/24 12:57 PM
Allen, Tedra	END WORKFLOW - APPROVED		07/12/24 01:02 PM