



**CITY COMMISSION  
STAFF REPORT**

**DEPARTMENT:** Administration

**DATE:** July 23, 2024

**SUBJECT:** Motion to approve the Second Amendment to the Agreement with GovTemps for temporary services for an Interim Director of Public Works - **Administration**

**CITY MANAGER RECOMMENDATION:**

The City Manager recommends approval of this amendment, which authorizes the Second Amendment to the existing Professional Services Agreement to perform the services for the Interim Public Works Director. This amendment will extend the term of the Original Agreement through August 31, 2024.

**BACKGROUND OF ITEM:**

On March 12, 2024, the City Commission approved the agreement between the City of Cooper City and GovTempsUSA to provide Interim Public Works Director Services. The term of the Original Agreement expires on June 14, 2024.

On June 11, 2024, the Commission approved the First Amendment to the Original Agreement, thereby extending the term of the agreement through July 31, 2024.

Staff now seeks to further extend the term of the Original Agreement through August 31, 2024, under the same terms and conditions.

**FISCAL IMPACT:**

Remaining Amount is unencumbered balance after transfer.

<u>Description</u>	<u>General Ledger Acct. Number</u>	<u>Budgeted Amount</u>	<u>Requested Amount</u>	<u>Remaining Amount</u>
Professional Svcs – Misc	001-311-531190-519	\$134,132	\$24,640	\$28,020
Salaries – Regular	001-311-512100-519	\$308,003	-\$24,640	\$135,560

**ALTERNATIVES:**

Continue as currently staffed until a permanent director is selected.

**ATTACHMENTS:**

1. 2<sup>nd</sup> Amendment

2. 1<sup>st</sup> Amendment
3. Original Agreement with GovTempsUSA
4. Budget Transfer Notification

Workflow History <span style="float: right;">^</span>			
User	Task	Action	Date/Time
Allen, Tedra	NEW ITEM: Not Yet Routed	Route to Budget	07/11/24 04:25 PM
Nadeau, Mike	Assigned to Budget  <i>The fiscal impact section of this staff report is correct.</i>	COMPLETE: Forward to City Clerk	07/11/24 04:57 PM
Allen, Tedra	Assigned to City Clerk	Route to Attorney	07/12/24 08:38 AM
Horowitz, Jacob	Assigned to Attorney	COMPLETE: Forward to City Manager	07/12/24 08:59 AM
Rey, Alex	Assigned to City Manager	COMPLETE: Forward to City Clerk	07/12/24 09:02 AM
Allen, Tedra	Assigned to City Clerk	APPROVE ITEM: End Workflow	07/12/24 12:59 PM
Allen, Tedra	END WORKFLOW - APPROVED		07/12/24 01:07 PM