



CITY COMMISSION ORDINANCE/RESOLUTION

TITLE: Resolution 24-18 (Finance)

DATE: July 23, 2024

DESCRIPTION: A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF COOPER CITY, FLORIDA, DESIGNATING THE PROPERTY IDENTIFIED ON EXHIBIT "A," ATTACHED HERETO AND INCORPORATED HEREIN, AS SURPLUS PROPERTY PURSUANT TO SECTION 2-202 OF THE CITY'S CODE OF ORDINANCES; PROVIDING FOR THE DISPOSITION OF SURPLUS PROPERTY; DIRECTING THE APPROPRIATE CITY OFFICIALS TO TAKE ANY AND ALL ACTION NECESSARY TO EFFECTUATE THE INTENT OF THIS RESOLUTION; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

CITY MANAGER RECOMMENDATION:

The City Manager recommends approval of Resolution 24-18 designating a Surplus Property Auction/Disposal List.

BACKGROUND OF ITEM:

In line with our commitment to maintaining an efficient and effective inventory, staff has conducted a comprehensive review of City assets to identify items that are underutilized or obsolete. The identified items have either been replaced, are no longer functional for the City, or are beyond their optimal usage period. Declaring these items as surplus allows staff to streamline inventory, reduce storage volume, and possibly generate revenue through their sale via online auctions.

This is a request for City Commission approval to declare the items of the attached list of surplus property in accordance with Surplus Property Policy #08-006. These items are no longer required for the operations of the City, have been replaced with newer versions, or have exceeded their useful life.

Cooper City Code of Ordinances Section 2.202, Sale of Property in City's Possession Generally, requires that the City dispose of its surplus personal property in accordance with procedures established by the City Manager (including through a public auction by internet or other means, sale, trade-in, transfer to other governmental agency or to a charitable organization, or if no value, discarded), so long as the personal property has been declared surplus by a resolution of the City Commission.

Pending Commission approval, the City intends to sell all items at a multi-city online auction using its existing agreement with Bidera, LLC for Surplus Auction Services. All items that do not sell at auction will be donated, transferred or scrapped in accordance with City policy.

ANALYSIS:

Declaring these items as surplus allows staff to streamline inventory, reduce storage volume, and possibly generate revenue through their sale via online auctions. Additional benefits include:

- ✓ **Operational Efficiency:** Retaining outdated or non-functional assets can hinder productivity and efficiency. Removing these items ensures that our working environment remains streamlined and efficient.
- ✓ **Cost Management:** Storing obsolete assets incurs unnecessary costs. Declaring items as surplus allows us to reduce storage expenses and potentially recoup some value through resale.
- ✓ **Resource Allocation:** By removing end-of-life assets, we can better allocate space and resources to current and future needs, ensuring optimal use of our facilities.
- ✓ **Safety and Compliance:** Keeping old and potentially faulty equipment can pose safety risks. Proper disposal ensures compliance with safety regulations and mitigates any risks associated with the continued use of outdated assets.

STRATEGIC PLAN:

Priority 1 – Financially Sustaining Someplace Special

In our ongoing effort to ensure the financial sustainability of our city, we are implementing a strategic approach to managing and monetizing surplus assets through public auctions.

PROCUREMENT:

Surplus Property Policy #08-006

[Sec. 2-258 \(f\) Purchases of goods or services from contracts awarded by other governmental or not-for-profit entities by a formal competitive selection process.](#)

FISCAL IMPACT:

N/A

ALTERNATIVES:

N/A

ATTACHMENTS:

1. Resolution 24-18
2. Surplus Property Policy #08-006
3. 2024 Master Surplus Auction/Disposal List
4. Surplus Auction Services Agreement – Bidera, LLC

Workflow History



User	Task	Action	Date/Time
Allen, Tedra	NEW ITEM: Not Yet Routed	*COMPLETE: Forward to City Atto...	07/03/24 03:47 PM
Horowitz, Jacob	Assigned to Attorney	COMPLETE: Forward to City Man...	07/03/24 03:48 PM
Horowitz, Jacob	Assigned to City Manager	COMPLETE: Forward to City Clerk	07/08/24 08:43 AM
Allen, Tedra	Assigned to City Clerk	Route to City Manager	07/08/24 08:43 AM
Rey, Alex	Assigned to City Manager	COMPLETE: Forward to City Clerk	07/08/24 11:22 AM
Allen, Tedra	Assigned to City Clerk	APPROVE ITEM: End Workflow	07/09/24 11:06 AM
Allen, Tedra	END WORKFLOW - APPROVED		07/09/24 05:14 PM