



CITY COMMISSION ORDINANCE/RESOLUTION

TITLE: Resolution 24-22 (Administration)

DATE: July 23, 2024

DESCRIPTION: A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF COOPER CITY, FLORIDA, PRE-APPROVING AND DESIGNATING CERTAIN QUALIFIED CITY ADMINISTRATIVE OFFICERS THAT THE CITY MANAGER IS AUTHORIZED TO APPOINT TO SERVE AS ACTING CITY MANAGER PURSUANT TO SECTION 4.01(3) OF THE CITY CHARTER; LIMITING THE PRE-APPROVAL OF EMPLOYEES SET FORTH HEREIN THROUGH DECEMBER 31, 2025; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

CITY MANAGER RECOMMENDATION:

The City Manager is requesting approval of Resolution 24-22 to pre-approve and designate certain qualified City Administrative Officers to serve as Acting City Manager.

BACKGROUND OF ITEM:

Pursuant to Sec. 4.01(3) of the City Charter, the City Manager is authorized to designate a qualified City Administrative officer to serve as the acting City Manager during the City Manager's temporary absence. Adopting this resolution will provide greater efficiency in appointing an acting City Manager by approving and designating certain qualified City employees who are authorized to serve in such capacity. The City Manager shall still be required to notify the City Commission in writing of any absence from the City in accordance with Sec. 4.01(3) of the City Charter.

STRATEGIC PLAN:

N/A

FISCAL IMPACT:

N/A

ALTERNATIVES:

Do not adopt Resolution 24-22

ATTACHMENTS:

1. Resolution - 24-22

Workflow History



User	Task	Action	Date/Time
Allen, Tedra	NEW ITEM: Not Yet Routed	*COMPLETE: Forward to City Attorney	07/09/24 05:41 PM
Horowitz, Jacob	Assigned to Attorney	COMPLETE: Forward to City Manager	07/09/24 05:57 PM
Rey, Alex	Assigned to City Manager	COMPLETE: Forward to City Clerk	07/09/24 05:58 PM
Allen, Tedra	Assigned to City Clerk	APPROVE ITEM: End Workflow	07/10/24 09:28 AM
Allen, Tedra	END WORKFLOW - APPROVED		07/10/24 03:07 PM