

**GLEND A K. LUQUIS-SANCHEZ**  
11310 Port Street Cooper City, Florida 33026  
(954) 232-6771  
E-Mail: sanchezfamily65@yahoo.com

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## **EDUCATION**

### **Legal**

**Ohio Northern University**, College of Law, Ada, Ohio.

Juris Doctorate degree received May 1990

Admitted into The Florida Bar (October 1990)

**National Judicial College** (February 1993) & (December 2006)

Certificate of completion received for the course entitled Administrative Law:  
Unemployment Compensation.

### **Undergraduate**

**University of Miami**, Coral Gables, Florida

B.B. A. received July 1987

Major: General Business Management

## **LEGAL EXPERIENCE**

### **School Board of Broward County, Fort Lauderdale, Florida.**

On-call expulsion hearing officer, August 2003 to present.

Conduct expulsion hearings involving Broward county students.  
Responsible for developing the record and issuing recommended  
Orders regarding the issue of expulsion.

### **Florida Commerce f/k/a Department of Economic Opportunity f/k/a Agency for Workforce Innovation f/k/a Department of Labor & Employment Security, Bureau of Appeals,**

Fort Lauderdale, Florida.

Office Administrator (Hearing Officer Supervisor), July 1, 1998 to present.  
Supervise the operation of the Fort Lauderdale Appeals Office, consisting of  
hearing officers, Special Deputies, clerical staff and interpreters; responsible for  
scheduling of hearings; aide the Hearing Officers with difficult decisions;  
provide training; handles postponements; motivates and communicates to  
employees; reviews the work of subordinates ensure proper compliance; other  
supervisory functions; as well as the duties of a Hearing Officer.

### **Agency for Workforce Innovation f/k/a Department of Labor & Employment Security, Bureau of Appeals, Miami, Florida.**

Special Deputy (& Acting Supervisor), August 17, 1994 to June 30, 1998.  
Conduct public hearings involving questions concerning payment or denial of  
benefits, charging of tax accounts of employers, and disqualification and  
suspension of benefits in cases of misrepresentation of fraud; conduct hearings  
relating to the liability of employers, assessment to employers' accounts,  
protest of tax rates and reimbursement to accounts such as state, federal and  
city; responsible for issuing Recommended Orders; as well as the duties of a  
hearing officer.

**LEGAL EXPERIENCE**  
**(Continued)**

**Department of Labor & Employment Security, Bureau of Appeals, Miami, Florida.**  
Appeals Referee, February 10, 1992 to August 16, 1994.

Administrative hearing officer conducting administrative hearings on disputed unemployment compensation claims; responsible for ruling on objections to evidence, all written or oral motions, insuring a complete record of the facts, writing decisions and researching appropriate issues; member of the Appeals Quality Council (to help in the implementation of TQM through the Bureau.); knowledge of Florida Evidence Code, Rules of Civil Procedure, Statutes and Uniform Rules.

**Legal Aid Service of Broward, Fort Lauderdale, Florida.**

Volunteer October 1991 to February 1992; and June 1989 – August 1989 in the Senior Citizen Law Unit. Interviewed clients; researched extensively; wrote client Letters and affidavits; created litigation folders; filed court documents; wrote legal memorandums; received a broad range of experience in Social Security, Public Housing and Landlord-Tenant Law.

**SKILLS**

Experience with the following – Lexis/Nexis – Westlaw – Microsoft Office – Microsoft Word – Microsoft Power Point – Microsoft Outlook and Microsoft Outlook, excel and other computer programs.

Paralegal education.

Experienced in legal writing and research.

Trained in client interviewing and counseling; and legal negotiations.

Trained in mediation by the American Arbitration Association.

Foreign Language fluency in Spanish.