



## **CITY COMMISSION ORDINANCE/RESOLUTION**

**TITLE:** Resolution 25-72 - (Finance)

**DATE:** October 28, 2025

**DESCRIPTION:** A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF COOPER CITY, FLORIDA, DESIGNATING THE PROPERTY IDENTIFIED ON EXHIBIT "A," ATTACHED HERETO AND INCORPORATED HEREIN, AS SURPLUS PROPERTY PURSUANT TO SECTION 2-202 OF THE CITY'S CODE OF ORDINANCES; PROVIDING FOR THE DISPOSITION OF SURPLUS PROPERTY; DIRECTING THE APPROPRIATE CITY OFFICIALS TO TAKE ANY AND ALL ACTION NECESSARY TO EFFECTUATE THE INTENT OF THIS RESOLUTION; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

**CITY MANAGER RECOMMENDATION:**

The City Manager recommends approval of Resolution designating a Surplus Property Auction/Disposal List.

**BACKGROUND OF ITEM:**

To maintain an efficient and effective inventory, staff has conducted a thorough review of City assets to identify items that are underused or obsolete. The identified items have either been replaced, are no longer functional for the City, or are past their optimal usage period. Declaring these items as surplus allows staff to streamline inventory, reduce storage space, and potentially generate revenue through their sale at online auctions.

This is a request for the City Commission's approval to declare the items on the attached list as surplus property in accordance with Surplus Property Policy #08-006. These items are no longer needed for City operations, have been replaced with newer versions, or have exceeded their useful life.

Cooper City Code of Ordinances Section 2.202, Sale of Property in City's Possession, generally requires that the City dispose of its surplus personal property following procedures set by the City Manager. These procedures may include a public auction by internet or other methods, sale, trade-in, transfer to another government agency or charitable organization, or, if the property has no value, discard it. This applies as long as the personal property has been declared surplus by a resolution of the City Commission.

Pending Commission approval, the City intends to dispose of certain surplus property through a public auction or by other means provided for in the City's Code of Ordinances.

**ANALYSIS:**

Declaring these items as surplus allows staff to streamline inventory, reduce storage volume, and possibly generate revenue through their sale via online auctions. Additional benefits include:

- ✓ **Operational Efficiency:** Retaining outdated or non-functional assets can hinder productivity and efficiency. Removing these items ensures that our working environment remains streamlined and efficient.
- ✓ **Cost Management:** Storing obsolete assets incurs unnecessary costs. Declaring items as surplus allows us to reduce storage expenses and potentially recoup some value through resale.
- ✓ **Resource Allocation:** By removing end-of-life assets, we can better allocate space and resources to current and future needs, ensuring optimal use of our facilities.
- ✓ **Safety and Compliance:** Keeping old and potentially faulty equipment can pose safety risks. Proper disposal ensures compliance with safety regulations and mitigates any risks associated with the continued use of outdated assets.

**STRATEGIC PLAN:**

**Priority 1 – Financially Sustaining Someplace Special**

In our ongoing effort to ensure the financial sustainability of our city, we are implementing a strategic approach to managing and monetizing surplus assets through public auctions.

**PROCUREMENT:**

Surplus Property Policy #08-006

[Sec. 2-258 \(f\) Purchases of goods or services from contracts awarded by other governmental or not-for-profit entities by a formal competitive selection process.](#)

**FISCAL IMPACT:**

N/A

**ALTERNATIVES:**

N/A

**ATTACHMENTS:**

1. Resolution 25-72
2. Surplus Property Policy #08-006
3. Master Surplus Auction/Disposal List