



CITY COMMISSION STAFF REPORT

DEPARTMENT: Utilities Department

DATE: April 9, 2024

SUBJECT: Motion to approve and authorize the award of Bid No. ITB 2024-1-UTL, Sludge Disposal Services, to the lowest, responsive and responsible bidder, Synagro South, LLC, to remove, transport, and properly dispose of Class B Wastewater Biosolids (sludge), from Wastewater Treatment Plant, and to enter into an agreement at a rate not to exceed \$37.50 per Cubic Yard. - **Utilities**

CITY MANAGER RECOMMENDATION:

The City Manager recommends approving and authorizing the award of Bid No. ITB 2024-1-UTL, Sludge Disposal Services, to the lowest, responsive, and responsible bidder, Synagro South, LLC, to remove, transport, and properly dispose of Class B wastewater Biosolids (sludge) from the Wastewater Treatment Plant and enter into an agreement at a rate not to exceed \$37.50 per Cubic Yard.

The projected annual volume amounts to 6,000 cubic yards, with a total estimated cost of \$225,000.00.

BACKGROUND OF ITEM:

Wastewater Sludge, known as Biosolids, results from wastewater treatment. It accumulates organic and inorganic materials removed from wastewater during treatment. Properly managing and disposing of sludge is crucial to prevent environmental contamination and safeguard public health and safety.

The proposed service contract entails removing, transporting, and properly disposing of Class B wastewater Biosolids (sludge), in cake form, from the City's wastewater treatment facility (WWTF) to an approved disposal site as defined by the appropriate United States Environmental Protection Agency (USEPA) and Florida Department of Environmental Protection (FLDEP) regulations. The sludge will be disposed of in a manner that complies with all appropriate federal, state, and local regulations. The contractor will assume full responsibility for transporting and ultimately disposing of all sludge in compliance with all applicable laws and regulations. Currently, hauling operations are underway at 3 to 4 trucks per week. The Contractor will furnish equipment with drivers to remove the loaded trailers from the WWTF on an "on-call" basis.

For competitive solicitation, the Purchasing Division released an Invitation to Bid (ITB), 2024-1-UTL, titled Sludge Disposal Services, in Sun Sentinel newspaper on February 2, 2024 along with

posting it on DemandStar, an electronic purchasing portal. On March 13, 2024 at 3:00 P.M. EST, the Purchasing Division closed and unsealed three (3) responses. The Purchasing Division reviewed the responses to ensure the responses met the ITB requirements, and the results are as follows:

1. Synagro South, LLC \$37.50 (Per Cubic Yard)
2. Revinu, Inc. \$174.36 (Per Cubic Yard)
3. USS Hauling & Recycling \$183.00 (Per Cubic Yard)

ANALYSIS:

The Purchasing Division reviewed the bid responses, discussed them with the Utilities Department staff, and concluded that Synagro South, LLC, was the lowest, responsive, and responsible bidder who met all the requirements of the ITB for the bid award.

FISCAL IMPACT:

There is sufficient funding available in the Water and Sewer Utility Fund.

<u>General Ledger Acct. Number</u>	<u>Budgeted Amount</u>	<u>Available Amount</u>	<u>Requested Amount</u>	<u>Remaining Amount</u>
450-931-531240-535	\$237,500.00	\$172,863.81	\$100,000.00	\$72,863.81

ALTERNATIVES:

N/A

ATTACHMENTS:

1. Synagro South, LLC - Contract Agreement
2. ITB #2024-1-UTL - Sludge Disposal Services
3. Synagro South LLC - Bid Submittal
4. ITB #2024-1-UTL - Bid Tabulation
5. Vendor Compliance - Synagro South, LLC
6. Purchasing Division Memorandum

Workflow History			
User	Task	Action	Date/Time
Allen, Tedra	NEW ITEM: Not Yet Routed	Route to Purchasing	03/27/24 11:59 AM
Dodgen, Brandon	Assigned to Purchasing	COMPLETE: Forward to City Clerk	03/27/24 01:58 PM
Allen, Tedra	Assigned to City Clerk	Route to Budget	03/27/24 04:30 PM
Nadeau, Mike	Assigned to Budget	COMPLETE: Forward to City Clerk	03/27/24 04:50 PM
<i>The amount available on the staff report is incorrect. Amount available is only \$172,863.81. This would leave \$72,863.81 available.</i>			
Allen, Tedra	Assigned to City Clerk	Route to Attorney	03/27/24 05:01 PM
Horowitz, Jacob	Assigned to Attorney	COMPLETE: Forward to City Manager	03/28/24 09:40 AM
Eggleston, Ryan	Assigned to City Manager	COMPLETE: Forward to City Clerk	03/28/24 06:44 PM
Allen, Tedra	Assigned to City Clerk	APPROVE ITEM: End Workflow	04/01/24 05:06 PM
Allen, Tedra	END WORKFLOW - APPROVED		04/02/24 01:01 PM