



## CITY COMMISSION STAFF REPORT

**DEPARTMENT:** Clerk's Office

**DATE:** April 9, 2024

**SUBJECT:** Motion to appoint a Director, Alternate, and Second Alternate to the Broward League of Cities Board of Directors

### **BACKGROUND OF ITEM:**

According to the League-By-Laws

- Each City shall appoint a Director, Alternate, and Second Alternate to attend and vote at any Board of Directors or General Membership meeting held where he/she represents his/her municipality.
- It is the responsibility of each Director to communicate with his/her respective municipal officials, employees, and constituents concerning actions taken or to be taken by the Board of Directors or the general membership. Directors are responsible for bringing issues of collective importance to the attention of the Board of Directors.
- Each member of the Board of Directors shall notify his or her Alternate to attend Board of Director Meetings when that voting member will not attend. The Alternate shall have the right to participate and vote. In the event the Alternate cannot attend, the Alternate shall notify his or her Second Alternate to attend Board of Director meetings when the Alternate cannot attend. The Second Alternate shall have the right to participate and vote.

### **ANALYSIS:**


At the April 25, 2023 City Commission meeting, the following appointments were made for 2023-2024:

- Director – Commissioner Katzman
- Alternate – Commissioner Shrouder
- 2<sup>nd</sup> Alternate – Commissioner Mallozzi

The Broward League of Cities requests that the Commission appoint a Director, Alternate, and 2<sup>nd</sup> Alternate for 2024-2025. The term will begin on May 4, 2024, where members will be sworn in at the 67<sup>th</sup> Annual Gala at Margaritaville. The term will end in May of 2025.

**ATTACHMENTS:**

1. Board Request
2. 23-24 Attendance Record

Workflow History 			
User	Task	Action	Date/Time
Allen, Tedra	NEW ITEM: Not Yet Routed	*COMPLETE: Forward to City Attorney	03/27/24 11:59 AM
Horowitz, Jacob	Assigned to Attorney	COMPLETE: Forward to City Manager	03/27/24 02:01 PM
Eggleston, Ryan	Assigned to City Manager	COMPLETE: Forward to City Clerk	03/27/24 02:10 PM
Allen, Tedra	Assigned to City Clerk	APPROVE ITEM: End Workflow	04/01/24 11:32 AM
Allen, Tedra	END WORKFLOW - APPROVED		04/01/24 12:38 PM