



Memorandum

TO: Hamid Nikvan, Acting Utilities Director
FROM: Purchasing
THRU: Ryan Eggleston, City Manager
DATE: March 22, 2024

SUBJECT: Sludge Disposal Services, ITB 2024-1-UTL

The Purchasing Division issued an Invitation to Bid (ITB) for Sludge Disposal Services, ITB 2024-1-UTL. This formal competitive solicitation process complies with the City of Cooper City procurement requirements. Details of the competitive solicitation process are as follows:

- The ITB was broadcast on February 2, 2024, to one thousand one hundred and four (1,104) prospective bidders via the DemandStar. Additionally, the ITB was advertised in the legal notices section of the Sun-Sentinel.
- Eleven (11) vendors downloaded the bid documents of the ITB.
- On March 13, 2024 at 3:00 P.M. EST, the Purchasing Division closed and unsealed three (3) responses. The responses were reviewed by the Purchasing Division to ensure the responses met the ITB requirements.
- The apparent lowest responsive and responsible offeror, Synagro South LLC met all the ITB requirements.
- The Purchasing Division relayed the submittals to the Utilities staff additional review and concluded that Synagro South LLC response met all the requirements of the ITB.
- Reference checks were conducted Synagro South LLC Inc and revealed positive ratings.

In summary, Synagro South LLC is the lowest, responsive and responsible offeror able to meet the ITB requirements; therefore, the award recommendation of this contract is to Synagro South LLC

Att. Tabulation Summary, Bid Tabulation, Scope of Work

cc: Hamid Nikvan, Assistant Director of Utilities



BID TABULATION

Bid No.: ITB 2024-1-UTL
 Bid Title: Sludge Disposal Services
 Bid Opening Date: 3/13/2024 @ 3:00PM
 Distribution Stats: 11 Planholders, 1,104 Bidders No

| Vendor Name | Revinu, Inc | Synagro South, LLC | USS Hauling & Recycling |
|--------------------------------------------------------------------|-------------|--------------------|-------------------------|
| FEIN | 83-2532690 | 76-0612567 | 47-5268230 |
| Bid Form | Received | Received | Received |
| Reference Form | Received | Received | Received |
| Public Entity Crimes (PEC) Form | Received | Received | Received |
| ADA Affidavit | Received | Received | Received |
| Business Entity Affidavit | Received | Received | Received |
| Bidder's Foreign (Non-Florida) Corporate Statement (If applicable) | N/A | N/A | N/A |
| W-9, Request for Taxpayer Identification Number | Received | Received | Received |
| Proof of Workers Compensation Insurance or Exemption | Received | Received | Received |
| Proof of Liability Insurance | Received | Received | Received |
| Ownership Disclosure Affidavit | Received | Received | Received |
| Drug-Free Workplace Certificate | Received | Received | Received |
| Employee Background Verification Affidavit | Received | Received | Received |
| Scrutinized Companies Affidavit | Received | Received | Received |
| Non-Conflict of Interest Statement | Received | Received | Received |
| E-Verify Form | Received | Received | Received |
| Unit Price | \$ 174.36 | \$ 37.50 | \$ 183.00 |

Scope of Work

The City of Cooper City is seeking a qualified and properly licensed Contractor to remove, transport, and properly dispose of Class B wastewater biosolids (sludge), in cake form, from the City's wastewater treatment facility (WWTF), to an approved disposal site as defined by the appropriate United States Environmental Protection Agency (USEPA) and Florida Department of Environmental Protection (FLDEP) regulations. The sludge will be disposed of in a manner that complies with all appropriate federal, state and local regulations. The selected awarded bidder will be fully responsible for the transportation and final disposal of all sludge in compliance with all applicable laws and regulations. The awarded bidder shall employ appropriate commercial licensed drivers, and possess all necessary equipment required for the performance of work, which shall include a sufficient number of leak-proof trailers to transport the sludge. Hauling is presently being performed at the rate of 3 to 4 trucks per week. The Contractor shall be capable of providing equipment with drivers to remove the loaded trailers from the WWTF on an "on-call" basis.