



# Memorandum

**TO:** Raj Verma, Utilities Director  
**FROM:** Purchasing  
**THRU:** Ryan Eggleston, City Manager  
**DATE:** December 12, 2023

**SUBJECT:** Effluent Pump #3 Replacement, ITB 2023-5-UTL

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The Purchasing Division issued an Invitation to Bid (ITB) for Effluent Pump #3 Replacement, ITB #2023-5-UTL. This formal competitive solicitation process complies with the City of Cooper City procurement requirements. Details of the competitive solicitation process are as follows:

- The ITB was broadcast on October 13, 2023, to one thousand one hundred and thirty-seven (1,137) prospective bidders via the DemandStar. Additionally, the ITB was advertised in the legal notices section of the Sun-Sentinel.
- The Utilities Staff and Purchasing conducted one (1) Mandatory pre-bid meeting that afforded attendees the opportunity to ask technical questions, as well as, allow a site visit of the Effluent Pumps.
- Thirty (30) vendors downloaded the bid documents of the ITB.
- On November 21, 2023 at 3:00 P.M. EST, the Purchasing Division closed and unsealed seven (7) responses. The responses were reviewed by the Purchasing Division to ensure the responses met the ITB requirements.
- The apparent lowest responsive and responsible offeror, GlobalTech, Inc. met all the ITB requirements.
- The Purchasing Division relayed the submittals to the Utilities staff and Hazen & Sawyer, engineer of record, for additional review and concluded that GlobalTech, Inc. response met all the requirements of the ITB.
- Reference checks were conducted on GlobalTech, Inc. and revealed positive ratings.

In summary, GlobalTech, Inc. is the lowest, responsive and responsible offeror able to meet the ITB requirements; therefore, the award recommendation of this contract is to GlobalTech, Inc.

Att. Tabulation Summary, Bid Tabulation, Scope of Work

cc: Hamid Nikvan, Assistant Director of Utilities



**BID TABULATION**

Bid No.: ITB 2023-5-UTL  
 Bid Title: Effluent Pump #3 Replacement  
 Bid Opening Date: 11/21/2023 @ 3:00PM  
 Distribution Stats: 30 Planholders, 1,137 Bidders Notified, 7 Bids Received

Vendor Name	Conti LLC	David Mancini & Sons, Inc	Florida Design Drilling, LLC	Globaltech, Inc	Lawrence Lee Construction Services, Inc	RF Environmental Services, Inc	Sawcross, Inc
FEIN	38-1884765	27-3716806	20-2779660	65-0577611	82-2530315	81-1455710	59-3136689
Bid Form	Received	Received	Received	Received	Received	Received	Received
List of Subcontractors/Suppliers	Received	Received	Received	Received	Received	Received	Received
Reference Form	Received	Received	Received	Received	Received	Received	Received
Public Entity Crimes (PEC) Form	Received	Received	Received	Received	Received	Received	Received
ADA Affidavit	Received	Received	Received	Received	Received	Received	Received
Business Entity Affidavit	Received	Received	Received	Received	Received	Received	Received
Bidder's Foreign (Non-Florida) Corporate Statement (If applicable)	N/A	N/A	N/A	N/A	N/A	N/A	N/A
W-9, Request for Taxpayer Identification Number	Received	Received	Received	Received	Received	Received	Received
Proof of Workers Compensation Insurance or Exemption	Received	Received	Received	Received	Received	Received	Received
Proof of Liability Insurance	Received	Received	Received	Received	Received	Received	Received
Ownership Disclosure Affidavit	Received	Received	Received	Received	Received	Received	Received
Drug-Free Workplace Certificate	Received	Received	Received	Received	Received	Received	Received
Employee Background Verification Affidavit	Received	Received	Received	Received	Received	Received	Received
Scrutinized Companies Affidavit	Received	Received	Received	Received	Received	Received	Received
Non-Conflict of Interest Statement	Received	Received	Received	Received	Received	Received	Received
E-Verify Form	Received	Received	Received	Received	Received	Received	Received
Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion	Not Signed	Received	Received	Received	Received	Received	Received
Bid Bond (5%)	Received	Received	Received	Received	Received	Received	Received
ARPA Agreement							
Buy American Act Affidavit	Received	Received	Not Received	Not Received	Received	Received	Not Received
Prohibition Against Consideration of Social, Political Interest	Received	Received	Received	Received	Received	Received	Received
Compliance with Foreign Entity Laws Affidavit	Received	Received	Received	Received	Received	Received	Received
Addendum(s)	Received	Received	Received	Not Received	Received	Received	Received
<b>Grand Total</b>	<b>\$ 1,013,000.00</b>	<b>\$ 888,000.00</b>	<b>\$ 944,000.00</b>	<b>\$ 770,900.00</b>	<b>\$ 950,000.00</b>	<b>\$ 869,000.00</b>	<b>\$ 998,000.00</b>

- SCOPE OF WORK

The City of Cooper City Utilities Department is proposing to retain a qualified contractor to furnish and install a new 250-horsepower vertical turbine pump at the City's existing wastewater treatment plant effluent pump station. The proposed pump is replacing an existing 100-horsepower vertical turbine pump that was previously removed by the City. The contractor shall also furnish and install a variable frequency drive that will control the pump speed along with all associated miscellaneous work for a complete and operational system as described in the bid documents, technical specifications and project drawings. This project is funded through the American Rescue Plan Act (ARPA) of 2021. Consequently, the awarded vendor shall comply with requirements of ARPA agreement number Y5181 entered into by and between the State of Florida, Division of Emergency Management and the City of Cooper City. In case of any conflict between the City's contract terms and conditions and ARPA provisions, the ARPA provisions shall prevail. The objective of this ITB is to secure the services of a qualified, experienced, and reliable contractor that will promptly and efficiently provide the City with the materials, equipment, and services necessary to execute the work at the lowest price, in compliance with industry standards, federal, state and local requirements and the terms, conditions and specifications of this solicitation. No compensation will accrue, be owed or paid to the awarded bidder unless the contract has been fully executed, Notice to Proceed provided, a purchase order has been issued with accompanying Task Order or Work Authorization and the work of the contract has been completed as accepted and approved by the City.