



CITY COMMISSION STAFF REPORT

DEPARTMENT: Administration

SUBJECT: Motion to approve the first amendment to the agreement with Keefe McCullough – **Administration**

CITY MANAGER RECOMMENDATION:

The City Manager recommends approval of the first amendment to the agreement with Keefe McCullough.

BACKGROUND OF ITEM:

On November 15, 2022, the City entered into an agreement with Keefe McCullough to provide independent auditing services to the City. Keefe McCullough submitted a supplemental invoice to the City for additional work performed due to certain delays and other unanticipated issues. Section 5.1 of the Original Agreement provides for changes to the scope of work and additional compensation, subject to the execution of a written amendment.

ANALYSIS:

STRATEGIC PLAN:

FISCAL IMPACT:

With the Departure of the CFO and the Assistant Finance Director, the City has the savings to cover this additional cost for the 2022 year end audit in an amount not to exceed \$15,000.

ALTERNATIVES:

ATTACHMENTS:

1. First Amendment
2. Invoice
3. Agreement with Keefe McCullough

Workflow History



User	Task	Action	Date/Time
Montoya, Jenna	NEW ITEM: Not Yet Routed	*FINANCIAL IMPACT: Forw...	06/15/23 12:31 PM
Hastings, Barbara	Assigned to Finance Director	COMPLETE: Forward to Cit...	06/15/23 02:38 PM
Horowitz, Jacob	Assigned to Attorney	COMPLETE: Forward to Cit...	06/16/23 08:27 AM
Eggleston, Ryan	Assigned to City Manager	COMPLETE: Forward to Cit...	06/16/23 08:28 AM
Montoya, Jenna	Assigned to City Clerk	APPROVE ITEM: End Work...	06/16/23 09:06 AM
Montoya, Jenna	END WORKFLOW - APPROVED		06/16/23 09:26 AM