



Cooper City Commission Meeting Agenda Item Request Form

Commission Meeting/Workshop Date: May 11, 2021

Requesting Department: Public Works

Subject: Discussion on Continuation of Citywide
Landscape Maintenance, with Mainguy
Landscape Services, on a Month-to-Month Basis

Section:

Presentation

Consent

Regular

Discussion

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Background and Recommendation (attach backup material to Item Request Form):

This item is to discuss the continuation of citywide landscape maintenance services, on a month-to-month basis beyond July 2, 2021, with the City's current landscaping contractor, Mainguy Landscape Services.

The current contract term with Mainguy Landscape Services will expire July 2, 2021. On April 13, 2021, the City Commission voted to defer staff's recommendation to renew the landscape maintenance contract for one additional year, citing a desire to make significant changes to the existing scope of work.

Over the past several months, Commissioners have expressed the need to focus on beautification efforts throughout the City, beginning with additional landscape services, such as fertilizing, mulching and planting. Consequently, a new scope of work that incorporates these services must be developed, and a new solicitation must be issued. Since the solicitation is not likely to be awarded prior to expiration of the current contract, Commissioners directed staff to inquire about month-to-month service with Mainguy Landscape Services.

Staff contacted Mainguy Landscape Services and they have agreed to provide the current level of service, at the same cost, on a month-to-month basis, beyond July 2, 2021. In accordance Section 1.8H of the original Invitation to Bid, the contract may be extended for a maximum period of up to 180 calendar days and shall, therefore, terminate no later than December 29, 2021.

The current remaining budget for landscape maintenance service is noted below:

General Ledger Account	Account Description	FY21 Adopted Budget	FY21 YTD Activity Including Encumbrances	FY21 Available Balance
001-314-531225-572	Parks - Contract Mowing	\$ 144,000	\$ 133,532	\$ 10,468
103-313-531225-541	Road & Bridge - Contract Mowing	\$ 230,000	\$ 208,830	\$ 21,170
400-810-531225-545	RV Lots - Contract mowing	\$ 5,600	\$ 5,268	\$ 332
450-911-531210-533	Utilities - Casual & Contract labor	\$ 12,100	\$ 12,060	\$ 40
450-931-531210-535	Utilities - Casual & Contract labor	\$ 12,100	\$ 12,060	\$ 40
	Total:	\$ 403,800	\$ 371,750	\$ 32,050

Attachments:

1. [Cooper City Initial Award, First Renewal and Second & Final Renewal](#)
2. [Cooper City Solicitation- ITB 2017-6-PW, Landscape Maintenance](#)
3. [Cooper City Vendor Submittal- Mainguy Landscape Services](#)
4. [Cooper City Pricing Sheet and Tabulation](#)
5. [Cooper City Vendor Compliance Checklist](#)

Approvals:

Finance Director _____ City Manager _____ City Clerk _____
 Sandra Bridgeman Digitally signed by Sandra Bridgeman Date: 2021.04.29 17:20:43 -04'00'
 Joseph Napoli Digitally signed by Joseph Napoli Date: 2021.04.29 17:25:46 -04'00'