



CITY COMMISSION STAFF REPORT

DEPARTMENT: Commission

SUBJECT: Discussion on Tenant Application, Change of Occupancy & Termination or Transfer of Utility Services (Code Sections 19-74 and 19-84) – **Commissioner Pulcini**

BACKGROUND OF ITEM:

Commissioner Pulcini would like to have a discussion on the following Utility Issues:

- Application process – What is considered Sufficient/Acceptable Identification
- Accepting online applications
- Clarification of code – Transfers allowed via phone
- Clarification of code – **NOT** hold property owner responsible or **HOLD** property owner responsible. If the property owner is responsible, owner should receive notice of late payment

ATTACHMENTS:

1. Code Sections 19-74 and 19-84
2. Utility Account Inquiry