



## CITY COMMISSION STAFF REPORT

**DEPARTMENT:** Utilities Department

**DATE:** October 22, 2024

**SUBJECT:** Motion to approve and authorize the expenditure for Sodium Hypochlorite from Allied Universal Corp. through the Southeast Florida Governmental Purchasing Cooperative Group contract #497, Sodium Hypochlorite (Co-Op). -  
**Utilities**

### **CITY MANAGER RECOMMENDATION:**

The City Manager recommends that the Commission approve the expenditure for Sodium Hypochlorite from Allied Universal Corp. under the Southeast Florida Governmental Purchasing Cooperative Group contract #497. This expenditure will not exceed the budgeted funds for FY 2025 and subsequent years, pending budget approval. Approval is contingent upon the extension of the contract by the City of Fort Lauderdale under terms and conditions acceptable to our City, including required funding provisions.

### **BACKGROUND OF ITEM:**

Potable water treatment involves adding sodium hypochlorite ("chlorine") for disinfection before distribution to customers. This product is also added to our treated wastewater effluent prior to proper disposal in accordance with regulatory requirements. The City uses approximately 80,000 gallons of sodium hypochlorite annually, with quantities and costs evenly distributed between the water and wastewater budget line items.

### **ANALYSIS:**

Staff participated in a cooperative bid led by the City of Fort Lauderdale to procure this product. A cooperative bid allows multiple agencies to combine their purchasing power and quantities, attracting more bidders and securing more competitive pricing. On August 22, 2023, the City of Fort Lauderdale awarded the contract to the low bidder Allied Universal Corp, at a price of \$1.47 per gallon for a full tanker load and \$1.57 per gallon for less than a tanker load. The initial contract is valid for two years, expiring on August 31, 2025, with an option for two one-year renewals.

### **PROCUREMENT:**

Sec. 2-258. – Exclusions and exceptions to bid and proposal requirements.

(d) *Cooperative purchasing.* When deemed in the City's best interests, the purchasing agent may participate in, sponsor, conduct, or administer contracts under a cooperative purchasing program with one or more governmental units to procure supplies, services, or construction.

Such cooperative purchasing programs may include but are not limited to, joint or multiparty contracts between public procurement units and open-ended public procurement term contracts that are made available to other governmental units.

**FISCAL IMPACT:**

The necessary funds are available in the Water and Sewer Utility Fund and have been budgeted for this purpose.

<u>General Ledger Acct. Number</u>	<u>Budgeted Amount</u>	<u>Requested Amount</u>	<u>Remaining Amount</u>
450-911-535310-533	\$825,000	\$60,000	\$765,000
450-931-535310-535	\$210,000	\$60,000	\$150,000

**ALTERNATIVES:**

N/A

**ATTACHMENTS:**

1. Contract renewal Form with Allied Universal Corp.
2. Co-Op Award Cover sheet