



CITY COMMISSION STAFF REPORT

DEPARTMENT: Utilities Department

SUBJECT: Motion to approve and authorize the expenditure for a piggyback agreement with the City of Jacksonville Beach, Florida, for the contract with Advanced Environmental Laboratories Inc.

CITY MANAGER RECOMMENDATION:

The City Manager recommends that the Commission approve and authorize the expenditure for a piggyback agreement with the City of Jacksonville Beach, Florida, for the contract with Advanced Environmental Laboratories Inc. (AEL), previously executed on October 10, 2023, in an amount not to exceed the budgeted funds for FY 2025 and subsequent years, and is subject to budget approval. It will provide sampling and analytical laboratory services for the water and wastewater systems through April 18, 2027, and will run concurrently with the City of Jacksonville Beach, contingent upon the extension of the contract by the City of Jacksonville Beach under terms and conditions acceptable to the City, including funding.

BACKGROUND OF ITEM:

Ensuring the quality of our city's water system is an ongoing process that requires comprehensive sampling and testing at multiple points, from the treatment plant to the customer's metered service connection. This practice is vital not only for verifying water quality but also for fulfilling the requirements set forth by the operating permits issued by the State of Florida and Broward County. The Utilities Department rigorously samples and tests wastewater throughout the treatment processes and throughout the water distribution system to ensure effective treatment and compliance with regulatory standards.

While our dedicated city staff conduct some of these tests, others demand specialized training and equipment, making it more economically viable to engage a private, certified laboratory. Over the past five years, AEL has consistently met the City's expectations.

The City staff recommends approving and authorizing the expenditure for the piggyback agreement with AEL, previously executed on October 10, 2023. This recommendation reflects the staff's satisfaction with AEL's performance in providing reliable sampling and analytical laboratory services.

ANALYSIS:

N/A

STRATEGIC PLAN:

This activity fulfills the Strategic Plan Mission Statement by supporting health and safety of the public with the City’s infrastructure and ensuring a sustainable and exemplary environment as well as providing the highest quality of public services.

FISCAL IMPACT:

\$110,000 is available in the FY 2025 Water & Sewer Fund and budgeted for this purpose.

<u>General Ledger Acct. Number</u>	<u>Budgeted Amount</u>	<u>Requested Amount</u>	<u>Remaining Amount</u>
450-911-531250-533	\$65,000	\$55,000	0
450-931-531250-535	\$45,000	\$45,000	0

ALTERNATIVES:

N/A

ATTACHMENTS:

1. Exhibit A – Vendor Compliance Checklist
2. Exhibit B - Cooper City Executed Piggyback Agreement Letter with Advanced Environmental Laboratories
3. Exhibit C – Contract Pricing