



CITY COMMISSION STAFF REPORT

DEPARTMENT: Administration

SUBJECT: Motion to approve the City Manager's recommendation of Tedra Allen for City Clerk - **Administration**

CITY MANAGER RECOMMENDATION:

The City Manager recommends the position of City Clerk be filled with the appointment of Tedra Allen.

BACKGROUND OF ITEM:

The former City Clerk left city employment in November 2021. The position opening was posted on the city website and the website for the Florida Association of City Clerk's.

ANALYSIS:

Tedra Allen served as the Town Clerk for the Town of Lauderdale-By-The-Sea for the past seven years.

ALTERNATIVES:

Staff will continue the search for a City Clerk.

ATTACHMENTS:

1. Tedra Allen Resume
2. Job Description