



CITY OF HOMESTEAD
 Procurement & Contract Services Division
 450 SE 8th Avenue
 Homestead, FL 33030

CONTRACT RENEWAL

Effect of Amendment. Except to the extent the Agreement / Contract expiration date is modified by this Amendment, the terms and provisions of the Agreement / Contract, as may be previously amended, shall remain unmodified and in full force and effect. In the event of a conflict between the terms of the Agreement/Contract, as may be previously amended and the terms of this Amendment, the terms of this Amendment shall govern and prevail.

DATE: October 19, 2021	SOLICITATION NO.: 201908	CONTRACT NO.: N/A
TITLE: Water & Wastewater Treatment Chemicals		
AWARDED VENDOR: Polydyne, Inc. 1 Chemical Plant Road Riceboro, GA 31323	CONTACT NAME: Boyd Stanley	
	BUSINESS PHONE NUMBER: 1-800-330-1369	
	EMAIL: polybidpt@snfhc.com	
SCOPE OF SERVICES: Treatment chemicals for Water and Wastewater Department - Group III – Cationic Immulsion Polymer		
COUNCIL APPROVAL DATE: 03/20/2019	AGENDA ITEM: 2577	TAB #: 10
TERM: As per Section 2.8 of the Bid, this contract can be extended for an additional three years on a year-to-year basis, if mutually agreed. The City of Homestead would like to request an extension of this contract until September 30, 2022, maintaining the same terms and conditions of the current contract.		
CURRENT EXPIRATION DATE: September 30, 2021	RENEWAL TERM NO.: 2 of 3	RENEWAL TERM PERIOD: October 1, 2021 through September 30, 2022
CONTRACT VALUE: Within department budget		

INSTRUCTIONS TO VENDOR: Sign below with your intention regarding the renewal/extension option. If a renewal/extension term is not chosen, please provide comments, if more space is needed please attach additional sheets. Before selecting price adjustments, please confirm the contract allows for cost adjustments and provide details for increase/decrease to include the previous contract price, percentage of increase/decrease, new price and consumer price index when applicable.

VENDOR RESPONSE

SELECT ONE: I AGREE TO RENEW: <u> X </u> I DO NOT AGREE TO RENEW: _____		
PRICE ADJUSTMENTS (if contract allows): YES: <u> X </u> NO: _____ <small>(if yes, please attach changes listing old price, % increase, and new price) 8% increase. Current Price \$1.20/Lb. - Proposed Price \$1.30/Lb.</small>		
COMMENTS:		
PRINT NAME & TITLE: Boyd Stanley Sr. Vice-President		
SIGNATURE: <i>Boyd Stanley</i>	DATE: 10/20/21	
<input type="checkbox"/> ATTACH MOST CURRENT CERTIFICATE(S) OF INSURANCE (COI) RELATING TO THIS ITEM.		

CITY APPROVED:

<i>[Signature]</i> Public Works Department Director	<i>Eduardo Gonzalez</i> Printed Name	<u>10/21/21</u> Date
<i>Risella M. Thompson</i> Risk Manager	<i>Risella Thompson</i> Printed Name	<u>10/27/21</u> Date
<i>Malia Rivera</i> Procurement Manager	Malia T. Rivera, CPPO, CPPB Printed Name	10/28/2021 Date
<i>[Signature]</i> City Manager	<i>Jerry Estrada</i> Printed Name	<u>11-3-21</u> Date

Attachments:

June 14, 2021

Lilia Jaimes-Renteria
City of Homestead
100 Civic Court
Homestead, FL 33030

SUBJECT: Contract Extension Proposal– Bid #201908 – Water & Wastewater Treatment Chemicals

Dear Ms. Jaimes-Renteria,

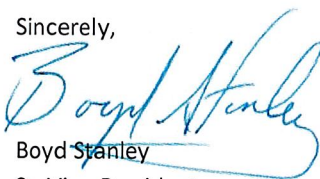
Polydyne Inc. would like to thank you for the opportunity to renew our supply agreement. While we are pleased to extend, we must request a reasonable price adjustment at this time.

Over the last several months, Polydyne Inc. has seen continued increases in raw material costs in response to the tight supply and high demand of these materials. Two key cost drivers of polymers, propylene and acrylonitrile, have seen substantial increases. Propylene is up more than 179% over the last year and acrylonitrile is up more than 111% over this same period. Please see attached corresponding price graph. Trucking shortages only further compound these cost increases. Average long-distance trucking rates have increased more than 16% over the last year. Please see attached PPI for General Freight Trucking. These freight increases have impacted our costs for both receiving raw materials to our manufacturing facilities and for delivering finished polymers to our customers. Lastly, for your review, please find attached the most recent PPI – Producer Price Index for Plastics material and resins mfg. (Series ID: PCU325211325211), which reflects an increase of 36.8%, however, we are only asking for an increase of 8%. Therefore, effective October 1, 2021 through September 30, 2022, we propose to supply as follows:

PRODUCT	PACKAGE	Current Unit Price	Proposed Unit Price
CLARIFLOC SE-1385	2300 Lb. Totes	\$1.20/Lb.	\$1.30/Lb.

We greatly appreciate your business and look forward to continuing to supply the City. If you have any questions regarding this proposal, please feel free to contact Chris Cherp, Technical Sales Representative, at (941) 961-3998. If this proposal is acceptable, please send notification via email to Bids@polydyneinc.com.

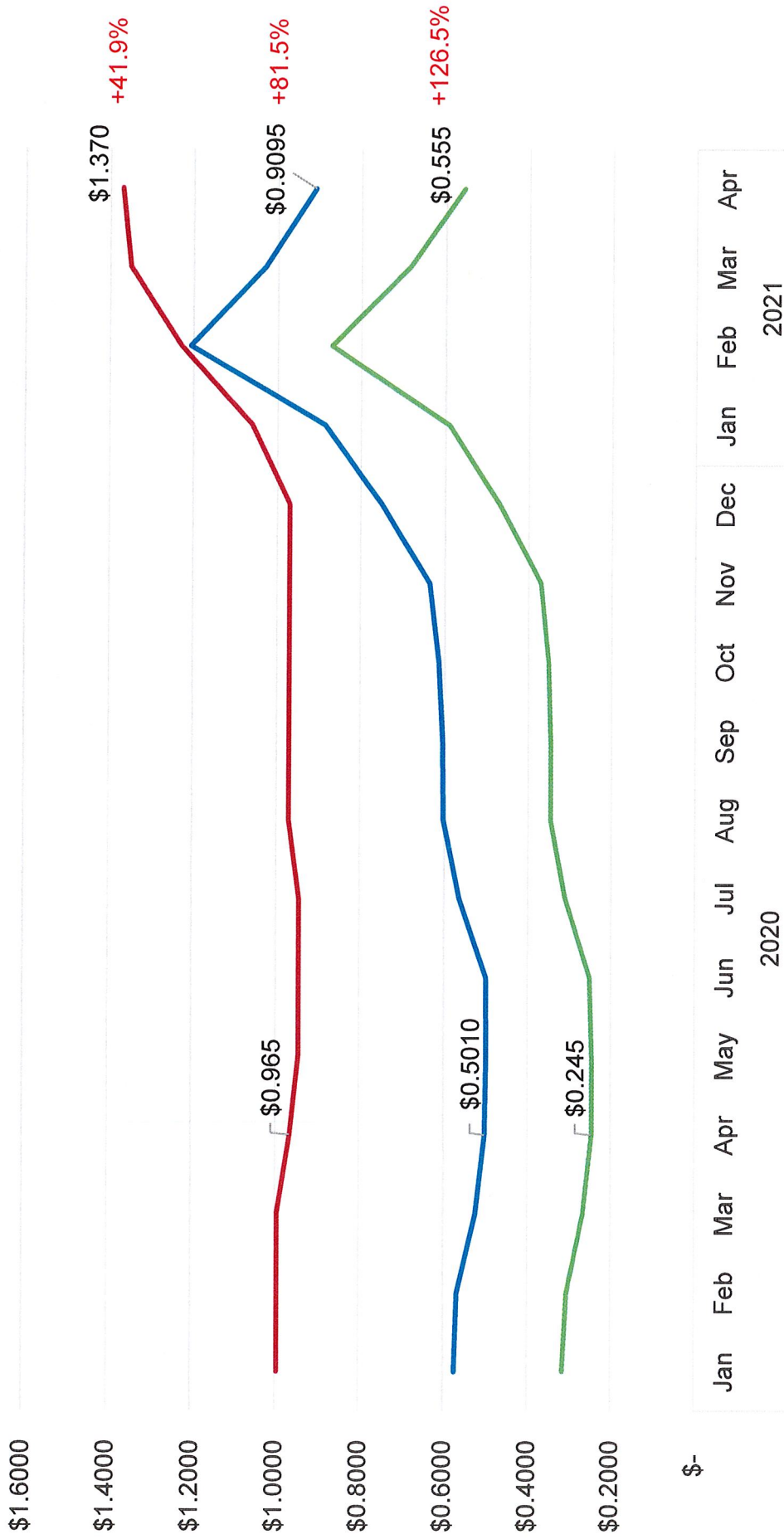
Sincerely,



Boyd Stanley
Sr. Vice-President

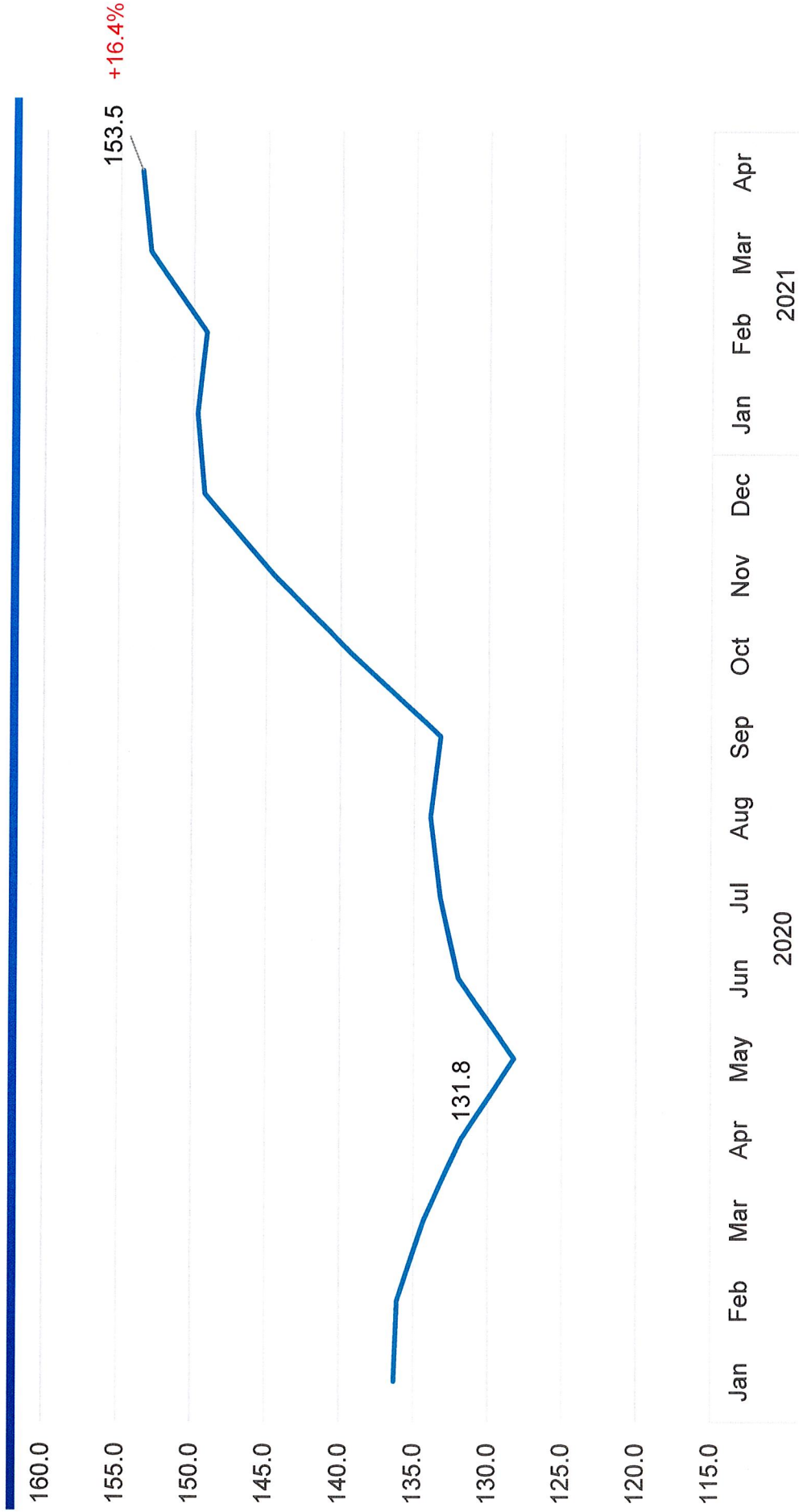
Attachments

2020-2021 Raw Material Graph



Source:
 Acrylic Acid – ICIS USA Domestic Contract
 Acrylonitrile – HIS Chemical
 Propylene – CG Propylene Contract as published by HIS Chemical


PPI: General Freight Trucking, Long-Distance Truckload



<https://fred.stlouisfed.org/series/PCU484121484121#0>



Databases, Tables & Calculators by Subject

Change Output Options: From: 2011 ▾ To: 2021 ▾ 

include graphs include annual averages

[More Formatting Options](#) 

Data extracted on: May 13, 2021 (2:22:59 PM)

PPI Industry Data

Series Id: PCU325211325211
Series Title: PPI industry data for Plastics material and resins mfg, not seasonally adjusted
Industry: Plastics material and resins mfg
Product: Plastics material and resins mfg
Base Date: 198012

Download:  [xlsx](#)

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2011	253.0	259.7	264.7	271.0	282.6	281.9	280.5	276.6	279.2	273.7	276.0	271.1
2012	275.9	279.6	283.4	283.9	283.1	280.3	277.0	277.5	274.0	276.9	276.9	276.3
2013	283.1	287.7	290.9	289.4	287.1	288.1	287.1	288.2	288.8	289.2	291.3	291.5
2014	294.7	297.8	300.0	301.1	300.5	298.2	300.2	302.8	305.0	307.1	303.2	295.7
2015	285.4	280.8	274.0	273.2	274.1	275.6	273.8	270.7	264.5	261.4	260.2	261.2
2016	256.7	255.4	254.3	254.0	257.2	260.1	259.9	259.5	260.7	263.3	262.2	258.1
2017	260.1	265.1	269.2	273.8	274.1	272.9	270.3	269.9	272.6	277.2	278.8	280.3
2018	275.1	278.0	282.7	280.7	285.1	288.0	289.0	292.6	290.4	291.4	286.8	282.2
2019	276.5	275.8	273.9	273.9	275.7	273.2	272.7	273.1	273.3	273.8	271.2	266.1
2020	265.7	269.6	268.6	255.8	249.0	251.1	254.5	261.2	262.3	272.2	273.6	279.1
2021	286.8(P)	300.8(P)	329.1(P)	349.4(P)								

P : Preliminary. All indexes are subject to revision four months after original publication.

+36.8%

U.S. BUREAU OF LABOR STATISTICS Postal Square Building 2 Massachusetts Avenue NE Washington, DC 20212-0001

Telephone:1-202-691-5200_ Federal Relay Service:1-800-877-8339_ www.bls.gov [Contact Us](#)



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
10/20/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER EPIC Insurance Brokers & Consultants 350 Hudson Street – 4 th Floor New York, NY 10014 INSURED Polydyne Inc. One Chemical Plant Road PO Box 250 Riceboro GA 31323	Phone No.: (212) 488-0200 Fax No.: (212) 488-0220	CONTACT NAME: Laura Alvarez PHONE (A/C, No, Ext): 212.488.0427 E-MAIL: laura.alvarez@epicbrokers.com ADDRESS: <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;">INSURER(S) AFFORDING COVERAGE</td> <td style="text-align: center;">NAIC #</td> </tr> <tr> <td>INSURER A: IRONSHORE SPECIALTY INSURANCE COMPANY</td> <td style="text-align: center;">25445</td> </tr> <tr> <td>INSURER B: HARTFORD FIRE INSURANCE COMPANY</td> <td style="text-align: center;">19682</td> </tr> <tr> <td>INSURER C: HARTFORD ACCIDENT AND INDEMNITY COMPANY</td> <td style="text-align: center;">22357</td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: IRONSHORE SPECIALTY INSURANCE COMPANY	25445	INSURER B: HARTFORD FIRE INSURANCE COMPANY	19682	INSURER C: HARTFORD ACCIDENT AND INDEMNITY COMPANY	22357	INSURER D:		INSURER E:		INSURER F:	
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COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:	Y	Y	IEPICB5ZFB001	12/31/2020	12/31/2021	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$500,000 MED EXP (Any one person) \$25,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000 \$
B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS	Y		10ABR30602	12/31/2020	12/31/2021	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTIONS	Y		IEELCASB5ZFD001	12/31/2020	12/31/2021	EACH OCCURRENCE \$2,000,000 AGGREGATE \$2,000,000 \$
C	<input type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	10WNR30600	12/31/2020	12/31/2021	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000
A	<input type="checkbox"/> POLLUTION LIABILITY	Y	Y	IEPICB5ZFB001	12/31/2020	12/31/2021	LIMIT: \$1,000,000 DEDUCTIBLE; \$250,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The City of Homestead, its officers, agents, employees and council members are included as Additional Insureds under General Liability, Automobile Liability and Excess Liability policies, with respect to the operations of the Named Insured, as their interest may appear as required by written contract and subject to the policy terms, conditions and exclusions. Waiver of Subrogation applies under Workers Compensation coverage as required by contract and subject to the policy terms, conditions and exclusions.
 RE: IFB#201908, Water & Wastewater Treatment Chemical

EXCESS POLICY PROVIDES EXCESS COVERAGE AFTER \$1M POLLUTION LIABILITY
 30 DAY CANCELLATION CLAUSE INCLUDED

CERTIFICATE HOLDER

CANCELLATION

City of Homestead Procurement and Contract Services Division 450 SE 6th Avenue Homestead, FL 33030	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <div style="text-align: center;"> </div>
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**CITY OF HOMESTEAD
CITY COUNCIL MEETING
AGENDA SUMMARY**

****PLEASE TURN OFF ALL ELECTRONIC DEVICES PRIOR TO ENTERING COUNCIL CHAMBERS. ****

WEDNESDAY, MARCH 20, 2019 @ 6:00 PM
CITY HALL COUNCIL CHAMBERS
100 CIVIC COURT, HOMESTEAD, FL 33030
WWW.CITYOFHOMESTEAD.COM

DECORUM POLICY:

No individual shall make slanderous or unduly repetitive remarks, or engage in any other form of behavior that disrupts or impedes the orderly conduct of the meeting, as determined by the Mayor and/or Sergeant at Arms. No clapping, applauding, heckling or verbal outbursts in support or opposition to a speaker or his or her remarks shall be permitted. No signs or placards shall be permitted in the Council Chambers. Individuals addressing the Mayor and Council must first be recognized by the Mayor and must do so utilizing the designated podium in the Council Chamber. No more than one person may address the Council at a time unless specifically permitted by the Mayor. No person may stand in or on the aisles, the well or the dais. Individuals waiting to be recognized shall wait in an area designated by the City. Persons exiting the council chambers shall do so quietly. Any individuals determined to have violated the Rules of Decorum, as determined by the Mayor or Sergeant at Arms may be required to leave the Council Chambers.

1. **CALL TO ORDER/INVOCATION/PLEDGE OF ALLEGIANCE**

- (a) INVOCATION BY BISHOP IRENE STAGGERS HARRIS , PASTOR OF ST. MATTHEWS HOLINESS CHURCH
- (b) PLEDGE OF ALLEGIANCE COUNCILWOMAN FAIRCLOUGH & HOMESTEAD POLICE EXPLORERS

2. **ROLL CALL**

3. **ADDITIONS, DELETIONS, DEFERRALS**

4. **CONSENT AGENDA - ALL ITEMS APPROVED**

- i. (a) FEBRUARY 20, 2019 COUNCIL PRESENTATION CEREMONY MINUTES **TAB 1**
(b) FEBRUARY 20, 2019 COUNCIL MINUTES
- ii. CAR #2333 – CITYWIDE IMPLEMENTATION OF ELECTRIC METER DATA COLLECTION SYSTEM - AMI **TAB 2**
(CIP #977)
- iii. CAR #2532 – PURCHASE OF CIRCUIT BREAKERS FOR THE EXPANSION OF THE RENAISSANCE SUBSTATION **TAB 3**

(CIP #823)

- iv. CAR #2533 – PURCHASE OF CIRCUIT SWITCHER FOR THE EXPANSION OF THE RENAISSANCE SUBSTATION (CIP #823) **TAB 4**
- v. CAR #2585 – PURCHASE OF PROPERTY INSURANCE FOR CITY OWNED PROPERTY **TAB 5**
- vi. CAR #2586 – PURCHASE OF PROPERTY INSURANCE FOR THE POWER PLANT & SUBSTATIONS **TAB 6**
- vii. CAR #2587 – PURCHASE OF PROPERTY INSURANCE FOR POLICE STATION AND CITY HALL **TAB 7**
- viii. CAR #2588 – PURCHASE OF TERRORISM INSURANCE **TAB 8**
- ix. CAR #2589 – SETTLEMENT OF CLAIM WITH STATE FARM INSURANCE **TAB 9**
- x. **CAR #2577 – ITB #201908 WATER & WASTEWATER TREATMENT CHEMICALS** **TAB 10**
- xi. CAR #2378 – ENCO UTILITY SERVICE CONTRACT AMENDMENT FOR CALL CENTER SERVICES **TAB 11**

5. **PUBLIC HEARINGS – ORDINANCES, LAND USE ITEMS, ETC.:**

- (a) **QUASI-JUDICIAL PUBLIC HEARINGS** – PLEASE BE ADVISED THAT THE FOLLOWING ITEMS ON THE AGENDA ARE QUASI-JUDICIAL IN NATURE. IF YOU WISH TO COMMENT UPON ANY OF THESE ITEMS, PLEASE INDICATE THE ITEM NUMBER YOU WOULD LIKE TO ADDRESS WHEN THE ANNOUNCEMENT REGARDING THE QUASI-JUDICIAL ITEM IS MADE. AN OPPORTUNITY FOR PERSONS TO SPEAK ON EACH ITEM WILL BE MADE AVAILABLE AFTER THE APPLICANT AND STAFF HAVE MADE THEIR PRESENTATIONS ON EACH ITEM.

SWEARING IN. ALL TESTIMONY, INCLUDING PUBLIC TESTIMONY AND EVIDENCE, WILL BE MADE UNDER OATH OR AFFIRMATION. ADDITIONALLY, EACH PERSON WHO GIVES TESTIMONY MAY BE SUBJECT TO CROSS-EXAMINATION. IF YOU DO NOT WISH TO BE EITHER CROSS-EXAMINED OR SWORN, YOUR TESTIMONY WILL BE GIVEN ITS DUE WEIGHT. THE GENERAL PUBLIC WILL NOT BE PERMITTED TO CROSS-EXAMINE WITNESSES, BUT THE PUBLIC MAY REQUEST THE COUNCIL TO ASK QUESTIONS OF STAFF OR WITNESSES ON THEIR BEHALF. THE FULL AGENDA PACKET ON EACH ITEM IS HEREBY ENTERED INTO THE RECORD. PERSONS REPRESENTING ORGANIZATIONS MUST PRESENT EVIDENCE OF THEIR AUTHORITY TO SPEAK FOR THE ORGANIZATION. FURTHER DETAILS OF THE QUASI-JUDICIAL PROCEDURES MAY BE OBTAINED FROM THE CLERK. (IN ACCORDANCE WITH CODE SECTION 2-591, ANY LOBBYISTS MUST REGISTER BEFORE ADDRESSING THE COUNCIL ON ANY OF THE FOLLOWING ITEMS). AT THIS TIME COUNCILMEMBERS MUST DISCLOSE ANY EX-PARTE COMMUNICATIONS CONCERNING ANY ITEMS ON THE AGENDA.

AT THIS TIME THE CLERK WILL SWEAR IN ANY PERSON(S) WHO WISHES TO TESTIFY ON ANY QUASI-JUDICIAL ITEM.

FIRST READING

- i. CAR #2574 – PH2018-51 NOTICE OF PROPOSED CHANGE FOR THE VILLAGES OF HOMESTEAD DRI **TAB 12**
AN ORDINANCE OF THE CITY OF HOMESTEAD, FLORIDA, AMENDING THE DEVELOPMENT ORDER FOR THE VILLAGES OF HOMESTEAD DEVELOPMENT OF REGIONAL IMPACT; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; AND

PROVIDING FOR AN EFFECTIVE DATE. - APPROVED

FIRST READING

- ii. CAR #2595 – PH2019-05 CITY INITIATED REZONING OF 301 CIVIC COURT FROM B-3 TO GP

TAB 13

AN ORDINANCE OF THE CITY OF HOMESTEAD, FLORIDA, APPROVING THE REZONING OF AN APPROXIMATELY TWENTY-FIVE (25) FOOT PORTION OF A 0.61 ACRE PARCEL FROM LIBERAL BUSINESS (B-3) ZONING DISTRICT TO GOVERNMENT PROPERTY (GP) ZONING DISTRICT FOR A PROPERTY OWNED BY THE HOMESTEAD COMMUNITY REDEVELOPMENT AGENCY LOCATED AT 301 CIVIC COURT, AS LEGALLY DESCRIBED IN EXHIBIT "A;" PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. - APPROVED

6. LEGISLATIVE MATTERS

(a) ORDINANCES

FIRST READING

- i. CAR #2594 – PH2019-02 AMENDING CHAPTER 30 "ZONING," ARTICLE II "ADMINISTRATION," DIVISION 2 SECTION 30-42 "VARIANCES"

TAB 14

AN ORDINANCE OF THE CITY OF HOMESTEAD, FLORIDA, AMENDING THE CITY CODE OF ORDINANCES BY AMENDING CHAPTER 30 "ZONING," ARTICLE II "ADMINISTRATION," DIVISION 2 "PROCEDURE FOR ZONING AMENDMENTS, SPECIAL EXCEPTION PERMITS, PLANNED UNIT DEVELOPMENT SUBMITTALS, AND VARIANCES, ETC.," SECTION 30-42 "VARIANCES" BY MODIFYING THE SCOPE AND APPLICABILITY OF CODE PROVISIONS AVAILABLE FOR VARIANCE APPLICATIONS; PROVIDING FOR INCLUSION IN THE CODE; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; AND PROVIDING FOR AN EFFECTIVE DATE. - APPROVED

(b) MOTIONS

- i. CAR #2593 – REQUEST FOR WAIVER OF USAGE FEES - **ITEM WITHDRAWN FROM AGENDA**

TAB 15

7. RESOLUTIONS

- i. CAR #2580 – ROSCOE WARREN & JAMES ARCHER SMITH PARK DOG PARK UPGRADE & EXPANSION (CIP #918)

TAB 16

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HOMESTEAD, FLORIDA; APPROVING PURCHASE OF ECO FRIENDLY DOG PARK EQUIPMENT FROM TERRA BOUND SOLUTIONS FOR ROSCOE WARREN MUNICIPAL PARK AND JAMES ARCHER SMITH PARK ; RECOGNIZING THE EXEMPTION FROM FORMAL COMPETITIVE BIDDING PURSUANT TO CITY CODE SECTION 2-411.1(A)(7); PROVIDING FOR IMPLEMENTATION;

PROVIDING FOR AN EFFECTIVE DATE. - APPROVED

- ii. CAR #2601 – TRANSITION OF LIBRARY SERVICES FROM THE CURRENT COUNTY LIBRARY TO THE **TAB 17**
FUTURE CITY LIBRARY
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HOMESTEAD; AUTHORIZING THE CITY MANAGER TO FACILITATE A TRANSITION FOR THE PROVISION OF LIBRARY SERVICES FROM MIAMI DADE COUNTY TO THE CITY OF HOMESTEAD; PROVIDING FOR NOTIFICATION; PROVIDING FOR IMPLEMENTATION; FOR AN EFFECTIVE DATE.
APPROVED

8. **PUBLIC COMMENTS**

9. **BUSINESS FROM THE CITY MANAGER:**

10. **CITY ATTORNEY’S REPORT:**

11. **REPORTS OF MAYOR AND COUNCIL:**

- (a) COUNCILWOMAN FAIRCLOUGH
- (b) COUNCILMAN ROTH
- (c) COUNCILWOMAN BAILEY
- (d) COUNCILMAN MALDONADO
- (e) COUNCILMAN GUZMAN
- (f) VICE MAYOR BURGESS
- (g) MAYOR SHELLEY

- i. APPOINTMENTS TO THE PLANNING & ZONING BOARD - **APPROVED**
 - 1. BRANDY RAMIREZ – RESIDENT
- ii. HOMESTEAD HOUSING AUTHORITY BOARD REAPPOINTMENTS - **APPROVED**
 - 1. STEVEN SAPP – BOARD MEMBER
 - 2. DAHLIA PENA – TENANT COMMISSIONER
- iii. REMOVAL OF BOARD MEMBER FROM PLANNING & ZONING BOARD - **APPROVED**
 - 1. NICOLAS ROLDAN

12. **ADJOURNMENT**

- THIS MEETING IS OPEN TO THE PUBLIC. IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT OF 1990, ALL PERSONS WHO ARE DISABLED AND WHO NEED SPECIAL ACCOMMODATIONS TO PARTICIPATE IN THIS MEETING BECAUSE OF THAT DISABILITY SHOULD CONTACT THE OFFICE OF THE CITY CLERK, 305-224-4442 NO LATER THAN TWO DAYS PRIOR TO SUCH PROCEEDING.
- ANYONE WISHING TO APPEAL ANY DECISION MADE BY THE CITY OF HOMESTEAD CITY COUNCIL, WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING OR HEARING WILL NEED A RECORD OF THE PROCEEDINGS AND, FOR SUCH PURPOSE, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.
- AGENDA ITEMS MAY BE VIEWED AT THE OFFICE OF THE CITY CLERK, CITY OF HOMESTEAD, 100 CIVIC COURT, HOMESTEAD, FL 33030. ANYONE WISHING TO OBTAIN A COPY OF ANY AGENDA ITEM SHOULD CONTACT THE CITY CLERK AT 305-224-4442.
- IN ACCORDANCE WITH CODE SECTION 2-591, ANY LOBBYISTS MUST REGISTER WITH THE CITY CLERK'S OFFICE BEFORE ADDRESSING THE COUNCIL ON ANY OF THE ABOVE ITEMS.
- TWO OR MORE MEMBERS OF THE CITY COUNCIL AND OTHER CITY BOARDS MAY BE IN ATTENDANCE AT ANY MEETING LISTED.
- THESE MEETINGS MAY BE CONDUCTED BY MEANS OF OR IN CONJUNCTION WITH COMMUNICATIONS MEDIA TECHNOLOGY, SPECIFICALLY A TELEPHONE CONFERENCE CALL. THE LOCATION, 100 CIVIC COURT, HOMESTEAD, FL 33030, WHICH IS OPEN TO THE PUBLIC, SHALL SERVE AS AN ACCESS POINT.



City of Homestead Council Agenda Report

Item Number:

AGENDA ITEM INFORMATION

Meeting:	<input type="text" value="Council Meeting"/>	Meeting Date:	<input type="text" value="3/20/2019"/>
Department:	<input type="text" value="Public Works"/>	Department Head:	<input type="text" value="Julio A. Brea, P.E."/>
Item Type:	<input type="text" value="Motion"/>	Author:	<input type="text" value="Heather Palmateer"/>
Title:	<input type="text" value="ITB# 201908 Water & Wastewater Treatment Chemicals"/>		
Requested Action:	<input type="text" value="Motion to Approve Bid Award"/>		
Recommendation:	<p>Staff recommends that Mayor and Council authorize the City Manager to award Bid #201908 to Group I: Allied Universal Corp., Group II: Hawkins, Inc. and Group III: Polydyne, Inc.. In accordance with the bid prices listed on the attached tabulation, for the provision of providing treatment chemicals for the Water Treatment and Wastewater Treatment Divisions of the Public Works & Engineering Department.</p> <p>This agreement will expire on September 30, 2020, and can be renewed for an additional (3) three years, on a year-to-year basis, if mutually agreed upon by both parties.</p>		

BACKGROUND AND SUPPORTING DOCUMENTATION

Background Information:	<p>The City of Homestead operates the water and wastewater treatment facilities through its Public Works & Engineering Department. The City follows all federal, state and local regulations for the operation of the water and wastewater treatment facilities, which includes the use of certain chemicals needed for treatment. The award of this bid will allow the City to comply with its operational treatment requirements.</p>
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Exhibit Attachment(s):	<input type="text" value="0(2)"/>			
Exhibit Description(s)	1	<input type="text" value="Award Recommendation"/>	6	<input type="text"/>
	2	<input type="text" value="Bid Tabulation"/>	7	<input type="text"/>
	3	<input type="text"/>	8	<input type="text"/>
	4	<input type="text"/>	9	<input type="text"/>
	5	<input type="text"/>	10	<input type="text"/>



City of Homestead
Council Agenda Report

Item Number:

FUNDING INFORMATION

Finance Approval:	<input type="text" value="Approved-Carlos M. Perez 3/1/19"/>	Total Approved Amount:	<input type="text"/>
1 - Account Name:	<input type="text"/>	Account Number:	<input type="text"/>
Amount:	<input type="text"/>	Current Balance:	<input type="text"/>
2 - Account Name:	<input type="text"/>	Account Number:	<input type="text"/>
Amount:	<input type="text"/>	Current Balance:	<input type="text"/>
3 - Account Name:	<input type="text"/>	Account Number:	<input type="text"/>
Amount:	<input type="text"/>	Current Balance:	<input type="text"/>

PROCUREMENT SECTION

Received Date:	<input type="text" value="3/1/2019"/>	Reference Number:	<input type="text" value="201908"/>
Transaction Type:	<input type="text" value="Bid"/>	Bids Solicited / Received:	<input type="text" value="627/5"/>
Vendor Name and Information:	<input type="text" value="Group I: Allied Universal Corp. / Group II: Hawkins, Inc./ Group III: Polydyne, Inc"/>		
Procurement Amount:	<input type="text"/>	Details:	<input type="text" value="Within department budget"/>
Procurement Notes:	<input type="text" value="The Procurement & Contract Services Division recommends award to the lowest responsive and responsible bidders for the various chemicals are as follows: Allied Universal Corp. for Elemental Chlorine, Hawkins Inc. for Hydrofluosilicic Acid and Polydyne, Inc. for Catonic Emulsion Polymer."/>		
Review Committee Members:	<input type="text" value="N/A"/>		
Completed Date:	<input type="text" value="3/1/2019"/>	Completed By:	<input type="text" value="Lilia Renteria"/>

REVIEW - APPROVALS

Fleet:	<input type="text" value="Not Applicable"/>	Initials:	<input type="text" value="LR"/>	Additional Approvals: <input type="text" value="Finance: This contract is for as needed chemicals, and as such would only be limited by budgeted funds. Funds are currently available to approve this bid award."/>
HR / Risk:	<input type="text" value="Approved"/>	Initials:	<input type="text" value="PMT"/>	
ITS:	<input type="text" value="Not Applicable"/>	Initials:	<input type="text" value="YC"/>	

Legal Review:	<input type="text" value="David Wolpin"/>	Legal Date:	<input type="text" value="2/26/2019"/>
Director Authorization:		Director Date:	<input type="text" value="3/12/19"/>
City Manager Authorization:		Item Status:	<input type="text"/>

Date Created:

Last Modified:



**City of Homestead
Procurement & Contract Services Division
AWARD RECOMMENDATION / INTENT TO AWARD**

To: Eduardo Gonzalez, Superintendent Water and Wastewater Treatment

From: Procurement Specialist: Lilia Renteria

Date: 22-Feb-19

RFP/ITB #: 201908 Item/Service: Water & Wastewater Treatment Chemicals

Attached are apparent low bid(s) and a tabulation for subject items/services requisitioned by your department. Please complete the applicable portions of this form in order that proper presentation and recommendations may be made. Please return this form to the Procurement Specialist as soon as possible.

1. PROCUREMENT COMMENTS:

2. RECOMMENDATION:

A. Which bids do you recommend? Allied, Hawkins, Polydyne (lowest bid)

B. Does this meet specifications as per your request and as advertised? YES NO

If No, is the variance considered: MINOR or MAJOR

Explain:

C. Is the recommendation the lowest bid received? YES NO

D. List the bids that are low but which you believe DO NOT meet specifications and list reasons why each does not meet specifications; please attach a memorandum of explanation to this form if necessary.

N/A

(attach an additional sheet if further comment or explanation is required)

PRINT NAME ALFONSO J. LEO
Department Director or designee

SIGNATURE [Signature]
Procurement Manager

DATE 2/27/19

SIGNATURE [Signature]

SIGNATURE _____
Risk Manager

DATE 2/27/19

DATE _____

3. PROCUREMENT ACTION/RECOMMENDATION(S):

The Procurement & Contract Services Division has reviewed all submittals and recommends award to the following vendors based upon their stated prices to provide water and wastewater treatment chemicals as requested by Water & Wastewater Department. Multiple vendors were selected in accordance with item description group on bid tabulation.
Allied Universal Corp - Group I: Elemental Chlorine (1 ton chlorine gas cylinder): \$723.00 Lead Time-ARO: 2-3 calendar days.
Hawkins, Inc. - Group II: Hydrofluosilic Acid: \$2.50/gal. Lead Time-ARO 3-5 calendar days/24hours for emergency.
Polydyne, Inc. - Group III: Cationic Immulsion Polymer: \$1.20/lb Lead Time-ARO: 7-10 calendar days

THIS FORM MUST BE COMPLETED AND RETURNED TO THE PROCUREMENT & CONTRACT SERVICES DIVISION FOR ALL AWARD RECOMMENDATIONS OF \$35,000.00 AND ABOVE.
 FOR AWARD RECOMMENDATIONS REQUIRING COUNCIL APPROVAL, SUBMIT THIS FORM NO LATER THAN THREE (3) WEEKS PRIOR TO THE PUBLISHED COMMISSION AGENDA ITEM DEADLINES FOR PURCHASING ITEMS.



CITY OF HOMESTEAD BID TABULATION

Bid Number & Title:
 ITB#201908- Water & Wastewater
 Treatment Chemicals

Pre-Bid Conference:
 N/A

Bid Opening Date:
 Tuesday, February 19, 2019
 at 2:00 p.m.

User Department:
 Water & Wastewater Dept.

Contact Person:
 Eduardo Gonzalez

Contact Information:
 305-224-4786

Item Description		Univar USA Inc.	Allied Universal Corp.	Polydyne Inc.	Harcros Chemicals Inc.	Hawkins, Inc.
Group I:	Elemental Chlorine (1 Ton Chlorine Gas Cylinder)	No Bid	\$723.00	No Bid	No Bid	No Bid
	Lead Time-ARO		2-3 calendar days			
Group II:	Hydrofluosilic Acid	\$2.98/gal	No Bid	No Bid	\$4.646/gal (\$0.46/lb based on 23% analysis submitted on bid form)	\$2.50/gal (\$0.247/lb submitted on bid form)
	Lead Time- ARO	2-4 calendar days			2-7 calendar days	3-5 calendar days 24hours for emergency
Group III:	Cationic Immulsion Polymer	No Bid	No Bid	\$1.20/lb	No Bid	No Bid
	Lead Time- ARO			7-10 calendar days		

Group I: Allied Universal Corp.
 Group II: Hawkins, Inc.
 Group III: Polydyne, Inc.

No. of Vendors Contacted: 627
 No. of Vendors at Pre-Bid: N/A
 No. of Vendors Responding: 5

Opened & Received by: Lilia Renteria

Date advertised: 01/18/2019
 Publications:
 South Dade News Leader/Daily Business Review
 City's website/Demandstar.com

The City of Homestead has not checked the bids/proposals for errors or made determinations that any bids/proposals meet requirements. The City makes no claim that the prices listed above are anything other than prices entered and read aloud at the public opening. All bids/proposals will be reviewed by an evaluation committee at a publicly scheduled meeting before being submitted to the City of Homestead City Council for approval (if required).