

**City of Cooper City**  
**Evaluation Committee Ranking**  
**Classification and Compensation Study**  
**RFP 2022-4-HR**

Evaluation Criteria	Max Points	Diane Meiller & Assoc				Evergreen Solutions LLC				Paypoint HR LLC			
		LM	RV	DR	AVG	LM	RV	DR	AVG	LM	RV	DR	AVG
<b><i>FIRM Qualifications and Experience and Key Professional Personnel</i></b> <i>A. Qualifications and experience of the proposing company and City assigned staff.</i> <i>B. Number of years this company has been in business.</i> <i>C. References.</i> <i>D. Experience conducting similar work.</i> <i>E. Ability to comply with the full scope of the specifications.</i>	40	10	35	33	26.00	40	40	39	39.67	10	30	35	25.00
<b><i>FIRM Technical Approach</i></b> <i>A. Understanding of the scope of work</i> <i>B. Technical soundness of proposal</i> <i>C. Quality and thoroughness of the submitted proposal</i> <i>D. Adhere to specifications and requirements of the RFP</i>	30	10	28	25	21.00	30	30	27	29.00	10	28	25	21.00
<b><i>FIRM Cost Proposal</i></b> <i>A. Proposed pricing, fees and rates</i>	30	16.4	16.4	16.4	16.40	29.6	29.6	29.6	29.60	30	30	30	30.00
<b><i>Total Points</i></b>	<b>100</b>	<b>36.4</b>	<b>79.4</b>	<b>74.4</b>	<b>63</b>	<b>99.6</b>	<b>99.6</b>	<b>95.6</b>	<b>98</b>	<b>50</b>	<b>88</b>	<b>90</b>	<b>76</b>

**Evaluation Committee Members:**

- Lourdes Mantecon – HR & Risk Management Director
- Raj Verma - Utilities Director / City Engineer
- Daniel Rotstein - HR Director & Risk Management | City of Pembroke Pines

FORMULA EXAMPLE					
Vendor	Total Proposed Cost	Example Maximum Allowable Points	Formula for Calculating Points ( <i>lowest cost / cost of proposal being evaluated X maximum allowable points = awarded points</i> ) Round to the nearest tenth		Total Points Awarded - Round to the nearest tenth
Vendor A	\$100.00	30	$\$100 / \$100 \times 30 = 30$	30.0	30.0
Vendor B	\$150.00	30	$\$100 / \$150 \times 30 = 20$	20.0	20.0
Vendor C	\$200.00	30	$\$100 / \$200 \times 30 = 15$	15.0	15.0

RFP 2022-4- HR Pricing FORMULA					
Vendor	Total Proposed Cost	Example Maximum Allowable Points	Formula for Calculating Points ( <i>lowest cost / cost of proposal being evaluated X maximum allowable points = awarded points</i> ) Round to the nearest tenth		Total Points Awarded - Round to the nearest tenth
Paypoint HR LLC	\$37,500.00	30	$\$100 / \$100 \times 30 = 30$	30.0	30.0
Evergreen Solutions LLC	\$38,000.00	30	$\$100 / \$150 \times 30 = 20$	29.6	29.6
Diane Meiller & Assoc	\$68,400.00	30	$\$100 / \$200 \times 30 = 15$	16.4	16.4