



**CITY OF COOPER CITY
INTERDEPARTMENTAL BUDGET TRANSFER NOTIFICATION**

TO: CITY MANAGER

VIA:

FROM: Chief Financial Officer

DATE:

7/12/2023

Notification of the following transfer of funds is provided for the reasons set forth below:

	FROM	TO
Department	Fund 300 GF CIP	Fund 300 GF CIP
Account Description	P&T Parking Lot Resurfacing	Tennis Court Resurfacing
Account Number	300-710-563340-572-18049	300-314-572780-563-23003
Amount to be Transferred (\$)	\$7,515.00	\$7,515.00

This Transaction	All Funds Cumulative FY 23 YTD	2.5% Limit Based on FY 23 Adopted Budget
\$7,515.00	\$454,797	\$2,150,867

REASON:

Monies moved from P&T Parking Lot Resurfacing Project to P&T Tennis Court Resurfacing. Tennis Courts have not been resurfaced since 2017, scheduled for resurfacing.

All funds cumulative include this transaction.

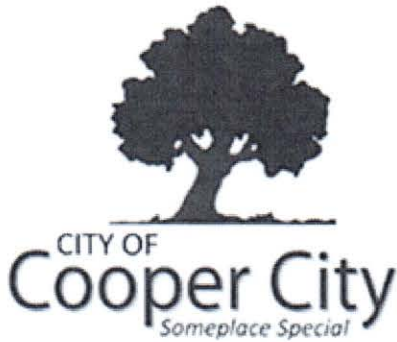
(Please Do Not Write Below This Line)

	APPROVED	DISAPPROVED
Finance		
City Manager		
Commission (≥10K)		

Michael Nadeau

From: Dawn Deland
Sent: Thursday, July 13, 2023 8:01 AM
To: Michael Nadeau
Cc: Tim Fleming
Subject: FW: budget transfer
Attachments: JE#10366 - Tennis court resurfacing.pdf; Budget Transfer Request- 7-12-23 Tennis Court Resurface.pdf; JEBR - Tennis Court Resurfacing (002).pdf

Morning. We realized this morning we entered the wrong amount on the JEBR to cover the court resurfacing costs. I need to resubmit with the correct amount of \$7515. Sorry for the confusion, I will get the correction to you shortly.



Dawn DeLand
Senior Administrative Specialist,
Public Works Department

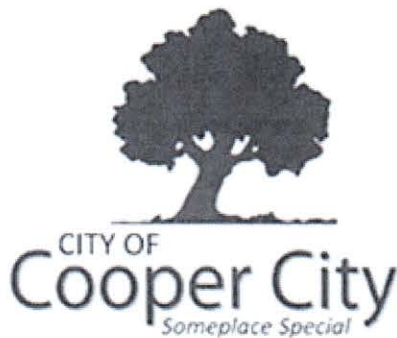
City of Cooper City
9070 SW 51st Street
Cooper City, FL 33328-4227
Tel: 954-434-2300 #302
Email: DDeland@coopercity.gov

 @CooperCityFL  www.CooperCityFL.org  @CooperCityGov

From: Dawn Deland
Sent: Wednesday, July 12, 2023 12:29 PM
To: Michael Nadeau <MNadeau@coopercity.gov>
Cc: Tim Fleming <TFleming@coopercity.gov>
Subject: FW: budget transfer

Mike

Attached is the signed routing form and budget transfer requests. Do I need to physically bring hard copies over or is this sufficient?



Dawn DeLand
Senior Administrative Specialist,
Public Works Department

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9070 SW 51st Street
Cooper City, FL 33328-4227
Tel: 954-434-2300 #302
Email: DDeland@coopercity.gov

From: Dawn DeLand
Sent: Wednesday, July 12, 2023 12:04 PM
To: Tim Fleming <TFleming@coopercity.gov>
Cc: Michael Nadeau <MNadeau@coopercity.gov>
Subject: budget transfer

Tim and Mike

Attached is the Routing Form (Tim needs to sign) copy of JE#10366 and budget transfer request form to move funds from p&t parking lot resurface to tennis court resurfacing.



CITY OF
Cooper City
Someplace Special

Dawn DeLand

Senior Administrative Specialist,
Public Works Department

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