



CITY COMMISSION STAFF REPORT

DEPARTMENT: Utilities

DATE: April 8, 2025

SUBJECT: Motion to approve and authorize the piggyback of Contract No. RFP-2024-082-OA from the District Board of Trustees of Broward College, Florida (Broward College), for Storm Drain Cleaning, Repairs, and Maintenance Services; awarded to Shenandoah General Construction, LLC (Shenandoah).

CITY MANAGER RECOMMENDATION:

Recommendation for the Commission to approve the access/piggyback of Broward College Contract No. RFP-2024-082-OA, Storm Drain Cleaning, Repairs and Maintenance Services with Shenandoah in an amount not to exceed one hundred and fifty thousand dollars (\$150,000.00) for three (3) years from the original contract term of December 03, 2024, plus up to three (3) one-year renewal options.

The amount recommended for the award will cover current and future repairs, re-lining, or drain cleaning, as needed. Cooper City currently has a \$27,033.20 budgeted for this Fiscal Year for these services. Additional funds will be budgeted each fiscal year (not to exceed \$150,000.00 of the entire contract term).

BACKGROUND OF ITEM:

The Stormwater Division of the Utilities Department is responsible for the maintenance and repair of the City's Stormwater drainage system. The City's Stormwater infrastructure has aged over time, and several sections of the Stormwater pipes require rehabilitation to maintain efficient flow and prevent system failure. Pursuant to Sec. 2-258 (e) of the Cooper City Procurement Code, accessing/piggybacking Broward College Contract No. RFP-2024-082-OA allows the City a cost-effective Stormwater pipe relining method that reduces the need for extensive excavation and minimizes disruptions to the residents. Piggybacking this contract also saves time, reduces procurement costs, and avoids the need for a separate bidding process.

Broward College advertised a request for proposal (RFP) RFP-2024-082-OA on June 26, 2024, under full and open competition. In response to this solicitation, six proposals were received, evaluated, and scored. The Broward College District Board of Trustees awarded Shenandoah General Construction LLC to provide Storm Drain Cleaning, Repairs, and Maintenance Services – College wide. Shenandoah has the expertise to clean, video-inspect, repair, and reline large-diameter pipes beyond our in-house team's capabilities.

ANALYSIS:

Recently, one of the 18" diameter, 152 linear feet drainage pipes showed signs of deterioration. If the City Commission approves the piggyback contract, Shenandoah will reline the damaged drainage pipe between 11701 SW 57th Street and 11681 SW 57th Street for twenty-one thousand two hundred and twenty-four dollars and ninety-six cents (\$21,224.96).

Additionally, in anticipation of drainage relining due to deterioration, staff will use this contract on an as-needed basis, subject to budget approval.

FISCAL IMPACT:

There is currently an available balance of \$12,033.20 in the contractual services line item, which is 440-315-531290-538. We are moving \$15,000 from the Stormwater Fund's FY25 Contingency Budget 440-315-599000-538 to its contractual services line item to fund this project.

<u>General Ledger Acct. Number</u>	<u>Budgeted Amount</u>	<u>Requested Amount</u>	<u>Remaining Amount</u>
440-315-531290-538 Contractual Services – Storm Water	\$12,033.20	\$15,000	\$27,033.20
440-315-599000-538 Contingency – Storm Water	\$18,670	-\$15,000	\$3,670.00

ATTACHMENTS:

1. RFP No. 2024-082-OA - Cooper City Contract (Vendor Signed)
2. RFP No. 2024-082-OA - Shenandoah Price Proposal No. P36775 – Cooper City
3. RFP No. 2024-082 OA - Vendor Compliance - Shenandoah
4. RFP-2024-082-OA - Budget Amendment 120XX Fund Shenandoah Storm Water Services
5. RFP No. 2024-082-OA – Broward College Executed Contract
6. Map showing the location of the pipe that needs to be relined