



**CITY COMMISSION  
STAFF REPORT**

**DEPARTMENT:** Utilities Department

**SUBJECT:** Motion to Approve Contract Renewal for Management and Testing of Backflow Preventers - **Utilities**

**CITY MANAGER RECOMMENDATION:**

This is a recommendation for Commission approval of the second renewal of a contract with HydroCorp Inc. to provide management services, including testing, repair, and installation of backflow preventers, for the City's water system Cross Connection Control Program.

**BACKGROUND OF ITEM:**

In 2016, the City Commission adopted an ordinance establishing a revised Backflow and Cross Connection Control Plan for the City's potable water system to comply with Florida Department of Environmental Protection regulations. Part of that revised plan was a provision that allows the City to perform the annual testing and record-keeping required for all backflow preventers (BFPs) that protect the City's water system from potential contamination and repair or replace BFPs as needed at the expense of the owner.

The City Commission awarded a contract for management services, including testing, repair, and installation of backflow preventers, at their meeting of September 12, 2018. The contract term was for an initial period of three years with up to two additional one-year renewals. The Commission awarded the first renewal on April 13, 2021.

**ANALYSIS:**

HydroCorp has performed satisfactorily over the past five years, and Staff recommends that the Commission approve the second and final renewal of this contract in an amount not to exceed \$45,000.


**FISCAL IMPACT:**

Sufficient funds are available in the Water & Sewer Fund and budgeted for this purpose.

<u>General Ledger Acct. Number</u>	<u>Budgeted Amount</u>	<u>Requested Amount</u>	<u>Remaining Amount</u>
450-910-531290-533 (Backflow line item only)	70,000	45,000	25,000

The total budget for this expense line item is \$160,000. The expense breakout is:

- Backflow Preventer Testing	\$70,000
- Valve Exercising Program required by Florida law	\$45,000
- Misc. Services	<u>\$45,000</u>
<b>Total</b>	<b><u>\$160,000</u></b>

Workflow History 			
User	Task	Action	Date/Time
Webb, Jackie	NEW ITEM: Not Yet Routed	*FINANCIAL IMPACT: Forward to Fina...	03/04/22 08:27 AM
Kendrick, Aaron	Assigned to Finance Director	COMPLETE: Forward to City Attorney	03/04/22 08:28 AM
Horowitz, Jacob	Assigned to Attorney	Return to Original Submitter	03/04/22 08:58 AM
<i>The CAO revised the amendment. Procurement has the revised document. Please ensure that the proper back-up is included. Than you.</i>			
Webb, Jackie	Returned to Original Submitter by Attorney	Return to Attorney	03/11/22 10:41 AM
Horowitz, Jacob	Assigned to Attorney	COMPLETE: Forward to City Manager	03/11/22 11:53 AM
Napoli, Joseph	Assigned to City Manager	COMPLETE: Forward to City Clerk	03/11/22 12:20 PM
Allen, Tedra	Assigned to City Clerk	APPROVE ITEM: End Workflow	03/11/22 01:28 PM
Allen, Tedra	END WORKFLOW - APPROVED		03/11/22 03:04 PM