



**CITY COMMISSION
STAFF REPORT**

DEPARTMENT: Utilities Department

SUBJECT: Motion to Approve Renewal of Contract for Cleaning of Storm Drain Systems
(Utilities)

CITY MANAGER RECOMMENDATION:

This is a recommendation for Commission approval of the renewal of an agreement with A&A Drainage and Vac Services, Inc. to provide storm drain cleaning services.

BACKGROUND OF ITEM:

The Cooper City Utilities Department is responsible for operation, maintenance and improvement of the storm drain systems on the City's public roads. These systems of inlets, drain pipes, and outfalls need to be inspected and cleaned on a regular basis in order for them to function properly. If left unattended, they eventually fill up with debris resulting in increased frequency of road and property flooding and deposition of debris and contaminants into our lakes and canals. Cleaning is also a requirement under our municipal stormwater system permit from the State.

ANALYSIS:

An Invitation to Bid for storm drain cleaning services (ITB 2019-3-UTL) was issued on January 10, 2019 and the Commission awarded a contract to A&A Drainage and Vac Services, Inc. on March 19, 2019. The term of the contract was for an initial period of three years, expiring on April 23, 2022. The contract provides for one additional two-year renewal and, given that the contractor's performance has been satisfactory, Staff recommends approval of this renewal under the same terms and conditions as the initial contract period.

FISCAL IMPACT:

The current fiscal year budget includes \$40,000 for these services, and a purchase order in the amount of \$30,000.00 for cleaning services was issued in January 2022 (under the initial term of the contract). No additional purchase order is anticipated to be issued in the current fiscal

| <u>General Ledger Acct. Number</u> | <u>Budgeted Amount</u> | <u>Current Balance</u> | <u>Requested Amount</u> | <u>Remaining Amount</u> |
|--|----------------------------|----------------------------|-----------------------------|-----------------------------|
| 440-315-531290-538 | \$70,000.00 | \$12,495.00 | \$0.00 | \$12,495.00 |

ATTACHMENTS:

- 1. Awarded Agreement and Amendment
- 2. Advertised Solicitation
- 3. Vendor's Submittal
- 4. Vendor Compliance Form

| Workflow History  | | | |
|--|------------------------------|-------------------------|----------------------|
| User | Task | Action | Date/Time |
| Webb, Jackie | NEW ITEM: Not Yet Routed | *FINANCIAL IMPACT: F... | 03/10/22 03:14 PM |
| Kendrick, Aaron | Assigned to Finance Director | COMPLETE: Forward t... | 03/10/22 03:19 PM |
| Horowitz, Jacob | Assigned to Attorney | COMPLETE: Forward t... | 03/11/22 04:13 PM |
| Napoli, Joseph | Assigned to City Manager | COMPLETE: Forward t... | 03/11/22 04:16 PM |
| Allen, Tedra | Assigned to City Clerk | APPROVE ITEM: End ... | 03/11/22 04:20 PM |
| Allen, Tedra | END WORKFLOW - APPROVED | | 03/11/22 04:33 PM |